

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Review and Approve Minutes of the February 25, 2008 SAM Board Meeting.

Staff Recommendation:

Review and Approve Minutes of the February 25, 2008 SAM Board Meeting.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Minutes of the February 25, 2008 SAM Board meeting for your review and approval.

MINUTES
SAM REGULAR BOARD MEETING
February 25, 2008

1. CALL TO ORDER: Vice-Chair Fraser called the meeting to order at 7:02 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Fraser, Boyd, Lohman, Woren
Absent: Muller, Harvey
Alternate Present: Patridge, Slater-Carter

PRESENT: Manager Foley, General Counsel Copeland, Supv. of Admin. Svcs. Tracy, Tech. Svcs. Supv. Pullin, Recording Secretary Turbay, Bob Ptacek, Lou Wall, Jim Gunderson, George Mozingo (9:00 p.m.)

2. PUBLIC COMMENT/ ORAL COMMUNICATION – NONE

Director Woren announced that at the March 12, 2008 Mid-Coast Community Council meeting there will be an agenda item, the County Watershed Ordinance, to be presented by the County staff.

Vice-Chair Fraser announced that Agenda Item 6A – Approve Change Order and Authorize the Manager to Release Funds to pay for Additional Time and Materials for Intertie Pipeline Lining Project would, at the request of the Manager, be pulled from the Agenda for presentation at a future Board meeting.

2A. SPECIAL ORDER OF THE DAY – Presentation of Resolution No. 1-2008 A Resolution of the Board of Directors of SAM Commending Bob Ptacek for His Leadership and Dedicated Service

Vice-Chair Fraser presented former SAM Chair, Bob Ptacek, with Resolution No. 1-2008 for his leadership and dedicated service to SAM.

2B. SPECIAL ORDER OF THE DAY – Election of SAM Officers

Vice-Chair Fraser opened the nominations for Chair. Alternate Director Patridge nominated Director Fraser. Director Boyd nominated Director Lohman. Vice-Chair Fraser closed the nominations.
The vote on the nomination for Fraser was 4 Ayes/4 Noes. The nomination did not pass. The vote on the nomination for Lohman was 4Ayes/4 Noes. The nomination did not pass.

Director Woren requested that the election of the SAM Chair be tabled until the City of Half Moon Bay produces the letter it received from its attorneys regarding the City of Half Moon Bay's legal position of not funding a share of the proposed wet weather storage facilities project. Following a discussion regarding the letter, no further action was taken.

3. CLOSED SESSION

3A. Public Employee Performance Evaluation – Title: Manager – Government Code 54957 – Annual Performance Appraisal

At 7:12 P.M., Vice-Chair Fraser announced that the Board would go into Closed Session for the purpose of discussing Agenda Item 3A, Public Employee Performance Evaluation – Title: Manager – Government Code 54957 – Annual Performance Appraisal.

Manager Foley, Supv. of Admin Svcs. Tracy, Tech. Svcs. Supv. Pullin, Recording Secretary Turbay, Bob Ptacek, Lou Wall and Jim Gunderson left the room.

At 7:20 P.M., Manager Foley joined the Board in closed session. The Board came out of closed session at 7:29 P.M., and Vice-Chair Fraser called the meeting to order. Vice-Chair Fraser reported that no action was taken during Closed Session.

4. CONSENT AGENDA

Director Boyd requested that Item C, Approve Disbursements – February 25, 2008, and Director Lohman requested that Item D, Authorize SAM Manager to Enter Into Agreement to Update O&M Manual and Contingency Plan be held for further discussion.

The following Consent Agenda Items were approved as presented:

- A. Approve Minutes – January 28, 2007 SAM Board Meeting
- B. Receive and File Manager's Monthly Report for January 2008 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)

Boyd/Lohman/8 Ayes/0 Noes. The motion passed.

Consent Agenda Item C – Disbursements –February 2008

Director Boyd requested the breakdown of SAM check number 70770 to Peterson Power in the amount of \$21,217.54. Tech. Svcs. Supv. Pullin clarified the breakdown of accounts for Director Boyd.

Consent Agenda Item D – Authorize Manger to Enter Into Agreement to Update O&M Manuals and Contingency Plan

Director Lohman inquired about SAM's Disaster Preparedness manual.

Following discussion, Director Woren moved, and Director Lohman seconded the motion to approve Consent Agenda Item C – Disbursements – February 25, 2008, and Consent Agenda Item D – Authorize Manager to Enter into Agreement to Update O&M Manuals and Contingency Plan.

Woren/Lohman/8Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. Discuss and Possibly Take Action on Recycled Water

Manager Foley presented the staff report on recycled water and the articles attached therein. Following discussion, no Board action was taken.

5B. Discuss and Possibly Take Action on Non-Domestic Waste Source Control Program (NDWSCP) Permits GF100 – Nurseryman’s Exchange, Inc. and HS009 – Browning Ferris Industries of California

Manager Foley presented the staff report and provided background and general information on NDWSCP permits GF100 – Nurseryman’s Exchange and permit HS009 – Browning Ferris Industries. He also discussed the San Mateo County Civil Grand Jury request for information on the disposal of leachate at the plant. Following discussion, the Board directed staff to explore alternate methods of allocating treatment costs for NDWSCP dischargers for the Board to consider. No Board action was taken.

5C. Update on AB1234 Ethics Training

Manager Foley presented and reviewed the staff report on AB1234 Ethics Training. Following discussion, Director Boyd provided the Board with a website address offering on-line free AB1234 Ethics Training.

5D. Review and Possibly Take Action on Letter Received from San Mateo County Harbor District Concerning Burnham the Strip Property

Manager Foley reported that SAM received a letter from the Harbor District, inquiring if SAM is still interested in the purchase of the Burnham Strip. Following discussion, Director Boyd moved and Director Lohman seconded the motion for the Manager to send a letter to the Harbor District to express SAM’s continuing interest in the purchase of the Burnham Strip.

Boyd/Lohman/4 Ayes/0Noes/4 Abstain (Fraser, Patridge). The motion passed.

Discussion ensued with respect to the proposed wet weather storage facilities project, and how best to proceed at this time, based on the understanding that the City of Half Moon Bay had determined to not be a participant. Following discussion, Vice Chair Fraser moved and Director Boyd seconded the motion to form the Wet Weather Flow Management Committee, the committee to consist of the Directors representing member agencies Granada and Montara.

Fraser/Boyd/8 Ayes/0 Noes. The motion passed.

6. NEW BUSINESS

6B. Authorize SAM Manager to Enter Into Agreement with Coastside County Water District (CCWD) for Pipeline Extension

Manager Foley presented the staff report to authorize the Manager to enter into an agreement with Coastside County Water District (CCWD) by which SAM would agree to declare ownership of and pay for a pipeline extension to be constructed under a contract to be awarded by CCWD. Following discussion, Vice-Chair Fraser moved and Director Boyd seconded the motion to authorize SAM Manager to enter into an agreement with CCWD for the pipeline extension.

Fraser/Boyd/8 Ayes/0 Noes. The motion passed.

6C. Update SAM Director Contact List

Manager Foley presented the staff report to update the SAM Director contact list. Board members reviewed and updated the list presented.

7. MANAGERS INFORMATIONAL REPORT

Manager Foley reviewed and discussed the various topics in the staff report. Following discussion, Alternate Director Slater-Carter suggested staff seek to obtain a graph which depicts Coastside annual rainfall by elevation (from high up in the mountains to the flatlands of Montara and Half Moon Bay).

8. ATTORNEY'S REPORT – CASA ATTORNEY'S COMMITTEE MEETING – JANUARY 11, 2008

General Counsel Copeland presented his report on the CASA Attorneys' Committee meeting of January 11, 2008. He mentioned increasing state-wide interest in addressing problems with private laterals as well as continuing interest in design building contracting. After discussion, George Mazingo, Director of the San Mateo County Association of Realtors and Government Affairs, addressed the Board about solutions to the problems with private laterals. After discussion, the Board thanked Mr. Mazingo for his comments.

9. DIRECTORS' REPORT

Vice-Chair Fraser requested that the member agencies be on the lookout for a letter from the elections office, if they had not already received one.

10. TOPICS FOR FUTURE DISCUSSION - None

11. PUBLIC COMMENT/ORAL COMMUNICATION - None

12. ADJOURNMENT

The meeting was adjourned at 9:20 P.M., to a Special SAM Board meeting/Budget Workshop, on March 10, 2008 at 7:00 p.m.

Respectfully submitted,

APPROVED BY:

Recording Secretary
Susan Turbay

BOARD SECRETARY