

SEWER AUTHORITY MID-COASTSIDE  
Staff Report

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**Subject / Title**

Review and Approve Minutes of the March 10, 2008 SAM Board Meeting.

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**Staff Recommendation:**

Review and Approve Minutes of the March 10, 2008 SAM Board Meeting.

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**Fiscal Impact:**

None.

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**Discussion/Report:**

Attached please find the Minutes of the March 10, 2008 SAM Board meeting for your review and approval.

**MINUTES**  
**SAM SPECIAL BOARD MEETING**  
**March 10, 2008**

**1. CALL TO ORDER:** Vice Chair Fraser called the meeting to order at 7:02 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Fraser, Muller, Boyd, Harvey, Lohman, Woren  
Absent: None  
Alternate: None

**PRESENT:** Manager Foley, Supv. of Admin. Svcs. Tracy, Tech. Svcs. Supv. Pullin, Recording Secretary Turbay, John Parsons of Parsons Accounting.

**2. PUBLIC COMMENT/ ORAL COMMUNICATION** – None

**4. BUDGET WORKSHOP**

**A. SAM Comprehensive Budget Fiscal 2008-09**

Manager Foley introduced staff and John Parsons of Parsons Accounting who were in attendance and available to answer any questions the Board may have regarding the SAM Draft FY2008-09 Budget. Manager Foley presented an overview of the draft SAM FY2008-09 Budget. Directors and staff discussed the general and capital budgets, including the resumption of the IPS/Pump Station capital budget, discontinuation of previous year carryover, the addition of one new employee, the increase in plant maintenance, salary increases for SAM employees per the Memorandum of Understanding (MOU) with International Union of Operating Engineers, Stationary Engineers Local No. 39, the increase in pump station instrumentation and alarm repairs, replacement of the collection systems vacuum trailer, increase in engineering fees, and rental and possible price increases of temporary storage tanks. Manager Foley explained that the first draft of the SAM FY2008-09 budget represented a 35% increase over the SAM FY2007-08 budget.

**B. Conclusion/Next Steps**

Director Woren requested that the SAM FY2008-09 Budget presentation be restructured so that the pass-thru costs do not appear in the main budget. Director Woren also requested that, if possible, the summary page show the detail page numbers from which the summary amounts come.

**5. ADJOURNMENT**

The meeting was adjourned at 8:24 p.m., to the Regular SAM Board meeting scheduled for March 24, 2008 at 7:00 p.m.

Respectfully submitted,

APPROVED BY:

Recording Secretary

Susan Turbay

BOARD SECRETARY