

SEWER AUTHORITY MID-COASTSIDE

Staff Report

Subject / Title

Approve Salary Increase for Technical Services Supervisor and Supervisor of Administrative Services

Staff Recommendation:

Approve Salary Increase for Technical Services Supervisor and Supervisor of Administrative Services

Fiscal Impact:

\$9,108

Discussion/Report:

Manager would like to enhance the team spirit within the SAM Management team and requests that any increments to the Manager's salary are afforded to the SAM Supervisor positions as well. Manager therefore requests the Board approve a 4% salary increase for the entire management team effective July 1, 2008. The 4% salary increase for the two Supervisory positions has a total FY cost of \$9108 (salary and benefits).

Other than COLA increases, it has been twenty-five (25) months since these positions have been granted a salary increase.

Highlights of the past year (2007) include these:

- For four (4) consecutive Fiscal Years, (FY 2003-04 through FY 2006-07), SAM received the GFOA award for excellence in financial reporting through our Annual Fiscal Year Comprehensive Annual Financial Reports.
- For four (4) consecutive Fiscal Years (FY 2003-04 through FY 2006-07), SAM received an audit with no management letter – no significant concerns or findings.
- In FY 2006-07 came in at 93.94% of budget (within 7.06% of the budgeted amount).
- Routine inspections by the Regional Water Quality Control Board resulted in only minor comments and/or recommendations
- Routine inspections by the Department of Health Services during the Laboratory Accreditation process resulted in achievement of SAM's Laboratory Accreditation and only minor comments and/or recommendations.
- Continued excellent and exceptional safety record;
- Continued successful operation of interim wet weather storage facilities.
- Made great strides catching up backlogged capital projects
- Continuation of grant application submittals for both our WWCIP and our recycled water project.

- Participated with budget workshop prior to budget approval, working behind the scenes, attending member agency Board meetings for draft budget presentations, and other meetings as assigned.

The Board may wish to authorize a salary increase for Technical Services Supervisor and Supervisor of Administrative Services.

There are no attachments to this staff report.