

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title:

Approve Disbursements – November 2008

Fiscal Impact:

\$388,525.98 from Check Detail report.

Discussion/Report:

The wire transfers, payroll, and electronic debits made in October 2008 were as follows for:

- Payroll and Payroll Taxes \$ 94,421.90
- CalPERS Retirement & Deferred Comp Wire Transfers \$ 18,244.61
- VSP, Fortis, & CalPERS Electronic Debits (Health Benefits) \$ 17,409.07

Highlights of the Check Detail Report for November 2008 include the following:

- Johnson Controls - \$23,700.00 – This expense is for the replacement of the flue stack, and the air ventilator unit, both on the SAM Admin Building, and for the replacement of the air supply fan in the digester building in the SAM Plant.
- Macias Gini & O’Connell LLP - \$7,829.58 – This amount is for payment of the final billing for SAM FY2007-08 Audit fee, State Controllers Report, and CAFR.
- North Coast Divers - \$6,000 – This is payment for the annual video inspection of the SAM outfall pipeline.
- Parsons Accounting - \$7,500 - This payment is for two month’s accounting service, (September and October 2008) as well as preparation of NDWSCP invoices, and SAM FY 2007-08 audit prep.
- Peninsula Pump & Equipment - \$5,200 - This disbursement is for lift station inspections in Montara, El Granada, and City of Half Moon Bay. These costs will be billed back to the member agencies.
- WECO Industries, LLC - \$4,587.17 – This expense is for the purchase of a replacement power snake for use in the SAM collection system.

There are seven payments with pass through costs. These costs will be billed directly to the member agency for which the work was completed.