

SEWER AUTHORITY MID-COASTSIDE  
**Board of Directors Meeting**  
**AGENDA**  
**7:00 PM, Monday, February 25, 2008**

SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019

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*(Please note: Times listed on Agenda are approximate)*

1. **CALL TO ORDER/ROLL CALL** ..... (7:00)
2. **PUBLIC COMMENT / ORAL COMMUNICATION** ..... (7:05)  
*Persons wishing to address a matter not on the Agenda may be heard at this time*
  - A. [SPECIAL ORDER OF THE DAY – Presentation of Resolution No. 1-2008 A Resolution of the Board of Directors of SAM Commending Bob Ptacek for His Leadership and Dedicated Service](#)
  - B. [SPECIAL ORDER OF THE DAY –Election of SAM Officers – continued from the January 28, 2008 SAM Board meeting.](#)
3. **CLOSED SESSION** ..... (7:20)
  - A. Public Employee Performance Evaluation – Title: Manager – Government Code 54957  
- Annual Performance Appraisal
4. **CONSENT AGENDA** ..... (7:30)
  - A. [Approve Minutes –January 28, 2008 SAM Board Meeting](#)
  - B. [Receive and File Manager’s Monthly Report for January 2008, including:](#)
    - a. [Monthly Flow Report](#)
    - b. [Financial Statement](#)
    - c. [Monthly NPDES Permit Data](#)
    - d. [Collection System Data](#)
  - C. [Approve Disbursements – February 2008](#)
  - D. [Authorize SAM Manager to Enter Into Agreement to Update O&M Manuals and Contingency Plan](#)
5. **OLD BUSINESS** ..... (8:00)
  - A. [Discuss and Possibly Take Action on Recycled Water](#)
  - B. [Discuss and Possibly Take Action on Non-Domestic Waste Source Control Program \(NDWSCP\) Permits GF100 – Nurserymen’s Exchange, Inc and HS009 – Browning Ferris Industries of California](#)
  - C. [Update on AB1234 Ethics Training](#)
  - D. [Review and Possibly Take Action on Letter Received from San Mateo County Harbor District Concerning Burnham Strip Property](#)
6. **NEW BUSINESS** ..... (8:30)
  - A. [Approve Change Order and Authorize SAM Manager to Release Funds to Pay for Additional Time and Materials for Intertie Pipeline Lining Project](#)
  - B. [Authorize SAM Manager to Enter Into Agreement with Coastside County Water District for Pipeline Extension](#)
  - C. [Update SAM Director Contact List](#)

7. <a href="#"><u>MANAGER'S INFORMATIONAL REPORT</u></a> .....	(8:45)
8. <a href="#"><u>ATTORNEY'S REPORT</u></a> .....	(9:00)
<a href="#"><u>CASA Attorneys' Committee Meeting – January 11, 2008</u></a>	
9. <a href="#"><u>DIRECTORS' REPORTS</u></a> .....	(9:15)
10. <a href="#"><u>TOPICS FOR FUTURE BOARD CONSIDERATION</u></a> .....	(9:25)
11. <b>PUBLIC COMMENT/ORAL COMMUNICATION</b> .....	(9:30)
12. <b>ADJOURNMENT</b> .....	(9:35)

NEXT: SAM Special Board Meeting – Budget Workshop – Monday, March 10, 2008 – SAM Admin Building  
 SAM Regular Board Meeting: 7:00 p.m., Monday, March 24, 2008 – SAM Admin Bldg

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**SEWER AUTHORITY MID-COASTSIDE BOARD MEETING NOTES & GUIDELINES**

In the case of an emergency, items may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage; a crippling disaster; or other activity, which severely imperils public health, safety, or both. Also, items that arise after the posting of the Agenda may be added by a two-thirds vote of the Board of Directors.

All matters listed under the Consent Calendar will be voted upon by one motion. There will be no separate discussion of these items, unless a Board Director, staff member, or member of the public requests that a particular item(s) be removed from the Consent Calendar, in which case the item will be considered separately by the Board. Consent Agenda Items are expected to be routine and non-controversial. Recommended action will be taken at the beginning of the meeting with or without discussion.

Any writing that is a public record and relates to an agenda item for an open session of a regular meeting that is distributed to the Board less than 72 hours prior to the meeting, is available for public inspection, during normal business hours, at the District office, the address of which is set forth above.

Board meetings are accessible to people with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with a disability. Request for a disability-related modification or an accommodation in order to participate in the public meeting should be made to Jeannette L. Tracy at (650) 726-0124 2 (two) days in advance of the meeting.

Copies of individual agenda items may be obtained at the Sewer Authority Mid-Coastside Administration Building, located at 1000 North Cabrillo Highway, Half Moon Bay, California

after 9 a.m. by contacting Jeannette L. Tracy, Supervisor of Administrative Services at (650) 726-0124, ext. 130 on the Friday preceding the Board meeting.

Materials presented to the Board as part of testimony that is to be made part of the record must be left with the Recording Secretary prior to the meeting start time. These include photographs, slides, charts, diagrams, etc. Anyone intending to make a presentation using slides, overheads, computer graphics, or other media should coordinate with Jeannette L. Tracy, Supervisor of Administrative Services at 650-726-0124 ext. 130 two (2) days in advance of the meeting.

Some Board members may attend a meeting by teleconference. At any time during the regular session, the Board may adjourn to a closed session to consider litigation, personnel matters, or to deliberate on a decision to be reached based on evidence introduced in a hearing. [Government Code section 11126(a), (d) and (q)]

Meetings of the Sewer Authority Mid-Coastside (SAM) Board normally are held on the fourth Monday of each month in the SAM Administration Building located at 1000 North Cabrillo Highway, Half Moon Bay, California 94109. They are scheduled to begin at 7:00 p.m. Meetings held at other locations will be noticed to the public at SAM's regular posting place, located outside the SAM Administration Building at 1000 North Cabrillo Highway, in Half Moon Bay, CA.

At the Public Comment/Oral Communication section of each agenda, persons may speak on matters within the Board's jurisdiction that are not specific agenda items. Specific agenda items may be addressed by the public following discussion by the Board. The Board welcomes comments at the meeting. Comments should be kept to three (3) minutes max. time.

Title	Name	Representing
Chair		
Vice Chair	Marina Fraser	City of Half Moon Bay
Interim Treasurer / Secretary	Ric Lohman	Granada Sanitary District
Director	John Muller	City of Half Moon Bay
Director	Scott Boyd	Montara Water and Sanitary District
Director	Jim Harvey	Montara Water and Sanitary District
Director	Leonard Woren	Granada Sanitary District

Alternate Director	Paul Perkovic	Montara Water and Sanitary District
Alternate Director	Matthew Clark	Granada Sanitary District
Alternate Director	Naomi Patridge	City of Half Moon Bay

General Counsel	James L. Copeland	Sidley Austin, LLP
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Manager	John F. Foley III	Sewer Authority Mid-Coastside
Supv. of Admin Svcs.	Jeannette L. Tracy	Sewer Authority Mid-Coastside
Technical Svcs. Supv.	Tony Pullin	Sewer Authority Mid-Coastside