

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Review and Approve Minutes of the November 24, 2008 SAM Board Meeting.

Staff Recommendation:

Review and Approve Minutes of the November 24, 2008 SAM Board Meeting.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Minutes of the November 24, 2008 SAM Board meeting for your review and approval.

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MINUTES
SAM REGULAR BOARD MEETING
November 24, 2008

1. CALL TO ORDER: Vice-Chair Fraser called the meeting to order at 7:08 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Muller, Fraser, Boyd, Harvey, Lohman, Woren
Absent: None
Alternate Present: None

PRESENT: Manager Foley, General Counsel Copeland, Supv. Admin. Svcs. Tracy, Tech. Svcs. Supv. Pullin, Recording Secretary Turbay, Tanya Yurovsky, Kellyx Nelson, Dave Dickson, Keith Mangold, Bob Feldman, Jim Larimer, Ev Ascher, Paul Perkovic, Kathryn Slater-Carter, Tim Frahm, Connie Malach, Michael Day.

2. PUBLIC COMMENT/ ORAL COMMUNICATION - NONE

2A. SPECIAL ORDER OF THE DAY – Presentation by Kellyx Nelson, Executive Director, San Mateo County Resource Conservation District – Pilarcitos Creek Restoration Workgroup Plan and Implementation Funding Agreement

Manager Foley introduced Kellyx Nelson, Executive Director, of the San Mateo County Resource Conservation District. Ms. Nelson addressed the Board on behalf of the Pilarcitos Creek Restoration Workgroup (PCRW), discussing the PCRW final Integrated Watershed Management Plan (IWMP) and its purpose to promote balanced solutions to effectively manage the Pilarcitos Creek watershed. Ms. Nelson also encouraged the SAM Board to authorize the SAM Manager to sign a Memorandum of Understanding among the four members of the Workgroup for the purpose of funding one year of the ongoing administrative and implementation efforts. Following discussion, Vice-Chair Fraser requested that the PCRW Plan be brought back to the next SAM Board meeting for adoption. Vice-Chair Fraser thanked Ms. Nelson for her presentation.

6B. Adopt PCRW Plan and Authorize Manager to Sign Implementation Funding Agreement

Director Boyd moved and Director Lohman seconded the motion to authorize Manager to sign the implementation funding agreement for the Pilarcitos Creek Integrated Watershed Management Plan (IWMP).
Boyd/Lohman/8 Ayes/0 Noes. The motion passed.

3. CLOSED SESSION

At the request of Director Muller, and hearing no objection from the other Board members, Vice-Chair Fraser moved the Closed Session to the end of the Board meeting.

4. CONSENT AGENDA

Director Woren requested Consent Agenda Item 4A, Approve Minutes – October 27, 2008 SAM Board Meeting be held for discussion. A discussion ensued regarding the incomplete correction in 5C, Discuss and Possibly Take Action on Recycled Water Study – Phase II, line 8. It should read as “Director Woren moved”.

Following discussion, Director Boyd moved and Director Lohman seconded the motion to approve the following Consent Agenda Items as presented:

- A. Approve Minutes – October 27, 2008 SAM Board Meeting
- B. Receive and File Manager’s Monthly Report for October 2008
 - a. Monthly Flow Report
 - b. Financial Statements
 - c. Monthly NPDES Permit Data
 - d. Collection System Data
 - e. Wet Weather Flow Management Program Grant Opportunities
 - f. Recycled Water Program Grant Opportunities
- C. Approve Disbursements – November 2008

Boyd/Lohman/8 Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. Discuss and Possibly Take Action on Recycled Water

Manager Foley presented the staff report on recycled water topics and various articles therein. No Board action was taken.

5B. Receive Report from Recycled Water Committee/Discuss and Possibly Take Action on Recycled Water Program

Manager Foley presented the SAM staff report to receive a report from the Recycled Water Committee and discuss and possibly take action on the Recycled Water Program. He summarized the presentation from the Coastside County Water District Water Reclamation Committee on the Interagency Partnership for Water Reclamation. Director Fraser reviewed the presentation from Dave Dickson on the CCWD Water Reclamation Committee on the Interagency Partnership for Water Reclamation and its benefits. Tanya Yurovsky summarized the Recycled Water Study report for the Board. A discussion ensued regarding joint-committees, committees and sub-committees. Director Muller moved to form an official sub-committee to join with CCWD on recycling water. There was no second to the motion. After a brief discussion, Director Muller withdrew his motion. Director Fraser encouraged the Recycled Water Committee to meet with CCWD Water Reclamation Committee at a date to be determined in December. Jim Larimer, member of the public, commented to the Board that the general consensus of the CCWD Water Board is that they cannot move forward without SAM; they are confident that SAM will realize that SAM cannot move forward without CCWD. Vice-Chair Fraser thanked Mr. Larimer for his comments.

5C. Receive Report from Wet Weather Flow Management Program (WWFMP) Committee/Discuss and Possibly Take Action on WWFMP

Manager Foley presented the staff report to receive a report from the Wet Weather Flow Management Program Committee and discuss and possibly take action on WWFMP. Director Lohman summarized the WWFMP meeting of November 3, 2008. He stated that the project has been officially launched, there is a project, a budget and a timeline. Director Lohman also discussed that the permitting process, CEQA, and public notice of the negative declaration has started.

Director Woren requested that Manager work with Counsel for an appropriate way to agendize WWFMP Committee's approval of the minutes at the SAM Board meetings in lieu of waiting for the next WWFMP committee meeting.

Director Boyd thanked the committee, consultants and staff for how well the project is moving forward.

Director Harvey commented on the importance of the WWFMP to all of SAM member agencies.

Director Fraser thanked the Board members for their comments.

5D. Discuss and Possibly Cancel December 22, 2008 Board Meeting

Manager Foley presented the staff report to discuss and possibly cancel the December 22, 2008 SAM Board meeting. Director Woren moved and Director Boyd seconded the motion to cancel the December 22, 2008 SAM Board meeting.

Woren/Boyd/8 Ayes/0 Noes. The motion passed.

Manager reminded the Board that the election of officers will be agendized for the January meeting.

6. NEW BUSINESS

6A. Authorize Manager to Request Proposals for Televising SAM Board meetings

Manager Foley presented the staff report to request proposals for televising SAM Board meetings. He reviewed the key elements of the request for proposals for the Board to consider.

Director Woren commented on the element of cablecast and restrictions of any kind on what can be done with the video. Connie Malach of MCTV informed the Board that meetings can be watched at MCTV.com and MCTV.com on demand. Michael Day of MCTV reviewed the restriction policy that MCTV must be given credit when anyone else uses a program that MCTV has produced.

Director Lohman requested that part 2 of the request for proposal be revised to wording that would ask bidders to respond to as many of the items as possible.

Director Boyd commented on the importance of the broadcast being both cablecast as well as on the web. A discussion ensued regarding the size of the audience being reached.

Director Harvey commented on abrupt endings of meetings broadcast on MCTV.

Manager Foley reviewed the proposed evaluation criteria. Director Lohman requested that numbers of viewers by type be included.

Director Woren requested that the Manager use discretion in paying for the taping of the Board meeting in January. Manager Foley stated there were funds available to pay for the taping.

Director Lohman moved and Director Boyd seconded the motion to authorize the Manager to issue the RFP as amended, with the option for cablecast and an estimation of likely audience size by type.

Lohman/Boyd/8 Ayes/0Noes. The motion passed.

6C. Adopt Resolution No. 9-2008, A Resolution Approving Refund of Expense Net Operating Revenue to Member Agencies

Manager Foley reviewed the staff report to adopt Resolution No. 9-2008, A Resolution Approving Refund of Expense Net Operating Revenue to Member Agencies. Director Woren moved and Director Boyd seconded the motion to approve Resolution No. 9-2008, A Resolution Approving Refund of Net Operating Revenue to Member Agencies.

Woren/Boyd/8 Ayes/0 Noes. The motion passed.

7. MANAGERS INFORMATIONAL REPORT

Manager Foley reviewed and discussed the various topics in the Managers Informational Report. No action was taken.

8. ATTORNEY'S REPORT - NONE

9. DIRECTORS' REPORT

Director Fraser congratulated Director Muller for being reappointed by Governor Arnold Schwarzenegger to the San Francisco Bay Regional Water Control Board for the 4th year.

Director Muller informed the Board that the Regional Water Control Board has just completed a Sanitary Sewer Overflow Program. He also commented on a recent trip to Boston, where he visited a wastewater treatment plant that treats 400 million gallons of wastewater a day, and other communities where wind power is being implemented and generators are placed in outfall lines to produce power.

10. TOPICS FOR FUTURE DISCUSSION - NONE

11. PUBLIC COMMENT/ORAL COMMUNICATION – NONE

3A. Conference with General Counsel – Anticipated Litigation – Government Code 54956.9 (b), One Case

At 9:01 P.M., Vice-Chair Fraser announced that the Board would go into Closed Session for the purpose of discussing Agenda Item 3A – Conference with General Counsel – Anticipated Litigation – Government Code 54956.9 (b), One Case.

Supv. of Admin. Svcs. Tracy, Tech. Svcs. Supv. Pullin, Recording Secretary Turbay, Tanya Yurovsky, Kellyx Nelson, Kathryn Slater-Carter, Paul Perkovic, Ev Ascher, Keith Mangold, Bob Feldman, Jim Larimer, Tim Frahm, Steve Twitchell, Dave Dickson, Connie Malach, and Michael Day left the room.

The Board came out of Closed Session at 9:27 P.M. Vice-Chair Fraser reported that no action was taken during Closed Session.

12. ADJOURNMENT

The meeting was adjourned at 9:27 P.M., to the regular SAM Board meeting scheduled for January 26, 2009.

Respectfully submitted,

Recording Secretary
Susan Turbay

APPROVED BY:

BOARD SECRETARY