

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Receive and File Manager's Monthly Report for January 2009

Staff Recommendation:

None, this is an informational item.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Manager's Monthly Report for January 2009, which includes the Monthly Flow Report, Financial Statement, Monthly NPDES Data, Collection System Data, Wet Weather Flow Management Project Funding Opportunities and Recycled Water Project Funding Opportunities.

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Sewer Authority Mid-Coastside
MANAGER'S REPORT

A Monthly Report to the Board

JANUARY 2009

Key Indicators of Performance

NPDES Permit Violations:	None
Accidents, Injuries, etc:	None
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	2
Total Expenses (% of budget)	44.55%

Flow Report (See Attachment A)**

Half Moon Bay	0.522	38.24%
Granada SD	0.533	39.04%
Montara W&SD	0.311	<u>22.73%</u>
Other	<u>0.045</u>	
Total	1.411	100.00%

HIGHLIGHTS

In January 2009, James Asche et.al. completed the installation of the Tsunami Warning System. The unit is self contained and tested monthly by others. Testing is done at a very low volume to avoid disturbing local fauna. This is part of a warning network throughout the San Mateo County coastal areas.



The completed Tsunami Warning System

Administration

There was one SAM Board meeting held on January 26, 2009 and one Recycled Water Committee Meeting held on January 26, 2009. There were four public

records requests during the month of January 2009, one from N. Dall for information on Nurserymens' Exchange Agricultural Discharge, one from Gina Brazil of CCWD for a copy of SAM's RFP for Audit, one from Kevin Anderson of Parsons Accounting for a copy of SAM's RFP for Audit, and one from Paula Krogh from the City of Half Moon Bay for a documented description of the position of SAM Treasurer.

Media Coverage

During the month of January 2009, there were three (3) media articles published mentioning SAM. Two articles in the Half Moon Bay Review, January 14, 2009 "Utilities Feud Over Recycled Water Project", and January 28, 2009, "Sewer Authority Enters Second Year With No Board Member". There was one article published on Coastsider.com, entitled: "Video: MCTV Director Accuses SAM Director of Conflict of Interest".

Personnel

There were no active grievances in January 2009. In January SAM and Local 39 had no meeting.

SAM has continued with retainment of a temporary assistant from Accountemps for records retention, and assistance to the technical services supervisor for collections and operations statistical data entry. No permanent new hires occurred during the month of January 2009.

No SAM employees had an anniversary in January 2009.

Financial

The Financial Statement for January 2009 reflects expenditures in the amount of \$330,206.84 (See Attachment B). The January 2009 Financial Statement shows that 44.55% of the budget has been expensed at 58.3% of the fiscal year. Expense percent ratio to budget can be attributed to seasonally-appropriate slow or no spending to date in the following accounts: restricted standby pay, OT meals, fingerprinting, employee physicals, claims, lubricants, chemicals-NaOH-plant, lab maintenance supplies, facility painting, instrumentation, service/bank charges. Staff expects spending will catch up to budgeted amounts in various categories, in the upcoming months, as it does each year.

The January LAIF statement is attached to the January 31, 2009 Financial Statements. The beginning balance for January 2009 was \$3,357,694.68 and ending balance for January 2009 was \$3,379,137.94 reflecting a Quarterly Interest earning for fourth quarter of 2008 of \$21,443.26. SAM staff continued with uncashed check notifications, stop payment orders.

Other

Manager met with SRT consultants several times during the month to discuss the recycled water and the wet weather flow management projects. Manager conferred and met with Counsel Copeland several times during the month to discuss recycled water, video recording, funding agreement and other issues. Manager was on jury duty January 12. Manager attended CASA conference January 20 – 24 in Indian Wells. Manager attended annual BACWA meeting on January 29 in San Leandro.

OPERATIONS, COLLECTIONS, AND MAINTENANCE

Operation and Maintenance

All systems ran well during the month of January 2009. The NPDES Data for the month of January 2009 included (Attachment C). There were no NPDES permit non-compliances during the month of January. There have been no NPDES permit non-compliances at SAM since August 29, 2007. Through January 31, 2009, the SAM Plant has worked 521 days without an NPDES permit non-compliance.

**The influent flow meter is showing signs of age and the readings for January 2009 are under review. In collaboration with flow meter service technician, an adjustment factor is being calculated for the January readings. The meter will be scheduled for replacement as soon as is practical.

Collections

In January 2009, the Collections Maintenance crew cleaned approximately 45,580 feet of sewer line. Additionally, Collections staff responded to 9 callouts. The latest collection system data report is attached (Attachment D). There were 0 Category 1 and two Category 2 SSOs during the month of January.

Trucked Waste and Leachate

In January 2009, 19 deliveries (approximately 4,575 gallons) of trucked waste and 70 deliveries (approximately 42,984 gallons) of leachate were discharged at the SAM plant. This represents a total of over \$1,149 in gross revenue.

Safety

There were no work-related injuries in January 2009. There are no employees on SAM disability leave. There have been no work related accidents, injuries, or illnesses at SAM since April 16, 2007. Through January 31, 2009, the SAM Plant has worked 656 days without a lost time accident.

- Attachments:
- A – Flow Report
 - B – Financial Statement
 - C – Monthly NPDES Data
 - D – Collection System Data
 - E – Wet Weather Flow Management Program Grant Opportunities
 - F – Recycled Water Program Grant Opportunities