

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Manager's Monthly Report

Staff Recommendation:

None, this is an informational item.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Manager's Monthly Report for March 2009, which includes the Monthly Flow Report, Financial Statement, Monthly NPDES Data, Collection System Data, Wet Weather Flow Management Program Project Funding Opportunities and Recycled Water Program Funding Opportunities.

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Sewer Authority Mid-Coastside
MANAGER'S REPORT

A Monthly Report to the Board

FEBRUARY 2009

Key Indicators of Performance

NPDES Permit Violations:	None
Accidents, Injuries, etc:	None
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	7
Total Expenses (% of budget)	52.17%

Flow Report (See Attachment A)

Half Moon Bay	1.161	47.3%
Granada SD	0.749	30.5%
Montara W&SD	0.547	<u>22.2%</u>
Total	2.457	100.0%

HIGHLIGHTS

February 2009, brought us our annual storms. With minor exceptions, SAM's systems worked well and as expected. We utilized the Montara tank on one occasion, filling the tank about half way. This represents about 200,000 gallons not spilled into the ocean.

Administration

There was one SAM Board meeting held on February 26, 2009 and one Recycled Water Committee Meeting held on February 26, 2009. There were three (3) public records requests during the month of

February 2009; 2/11 – Asha Nordwall, Pacific Institute, misc questions about SAM; 2/12 – Chris Michelson – request for the SAM Staff report from the Jan 26, 2009 SAM Board meeting.; 2/17 -Brian Ginna – Request for a list of parcel numbers to be included in the WWFMP project.

Media Coverage

During the month of February 2009, there were five (5) media articles published mentioning SAM. Two (2) articles in the Half Moon Bay Review, one on February 1, 2009 “Talkabout” – Why would SAM hire MCTV” and one on February 25, “Conservation District looks into Pilarcitos Creek Restoration”. There was three (3) articles published on Coastsider.com, on 2/2/09 - “SAM – HMB Director refuses to vacate SAM Chair”, on 2/3/09 – “Montara Fog publisher demands apology from MCTV Director”; and on 2/4/09 – “Coastside’s Elected Leaders must rise to new day, current challenges”.



The Montara Storm Water Retention Tank

Personnel

There was one (1) active grievance filed on February 17, 2009. In February SAM and Local 39 had one meeting.

SAM has continued with retainment of a temporary assistant from Accountemps for records retention, and assistance to the technical services supervisor for collections and operations statistical data entry. No permanent new hires occurred during the month of February 2009.

No SAM employees had an anniversary in February 2009.

Financial

The Financial Statement for February 2009 reflects expenditures in the amount of \$265,077 (See Attachment B). The February 2009 Financial Statement shows that 52.14% of the budget has been expensed at 66.7% of the fiscal year. Expense percent ratio to budget can be attributed to seasonally-appropriate slow or no spending to date in the following accounts: restricted standby pay, OT meals, fingerprinting, employee physicals, claims, lubricants, chemicals-NaOH-plant, lab maintenance supplies, facility painting, instrumentation, service/bank charges. Staff expects spending will catch up to budgeted amounts in various categories, in the upcoming months, as it does each year.

The February LAIF statement is attached to the February 28, 2009 Financial Statements. The beginning balance for February 2009 was \$3,534,137.94 and ending balance for February 2009 was \$3,379,137.94 reflecting a deposit in the amount of \$155,000. SAM staff continued with uncashed check notifications, stop payment orders.

Other

Manager met with SRT consultants several times during the month to discuss the Economic Stimulus Package, the IPS evaluation, recycled water and the wet weather flow management projects. Manager conferred and met with Counsel Copeland several times during the month to discuss recycled water, video recording, Brown Act and other issues. Manager spoke with several professional facilitators during the month. Manager spoke with Ruby Pap of the Coastal Commission on February 2. Manager attended an economic stimulus and state loan workshop on February 4 in Oakland. Manager was contacted by representatives of the Big Way Project on February 8 concerning a possible meeting, but there was no further contact and no meeting. Manager attended MBNMS / GFNMS Joint Meeting on February 12 in Half Moon Bay. Manager and Technical Services Supervisor Pullin conducted the Coastside Managers Meeting on February 12.

OPERATIONS, COLLECTIONS, AND MAINTENANCE

Operation and Maintenance

All systems ran well during the month of February 2009. The NPDES Data for the month of February 2009 included (Attachment C). There were no NPDES permit non-compliances during the month of February. There have been no NPDES permit non-compliances at SAM since August 29, 2007.

Through February 28, 2009, the SAM Plant has worked 549 days without an NPDES permit non-compliance.

Collections

In February 2009, the Collections Maintenance crew cleaned approximately 49,999 feet of sewer line. Additionally, Collections staff responded to 22 callouts. The latest collection system data report is attached (Attachment D). There were no Category 1 and seven Category 2 SSOs during the month of February.

Trucked Waste and Leachate

In February 2009, 24 deliveries (approximately 6,625 gallons) of trucked waste and 86 deliveries (approximately 518,408 gallons) of leachate were discharged at the SAM plant. This represents a total of over \$1,512 in gross revenue.

Safety

There were no work-related injuries in February 2009. There are no employees on SAM disability leave. There have been no work related accidents, injuries, or illnesses at SAM since April 16, 2007. Through February 28, 2009, the SAM Plant has worked 684 days without a lost time accident.

Attachments: A – Flow Report
B – Financial Statement
C – Monthly NPDES Data
D – Collection System Data
E – Wet Weather Flow Management Program Funding Opportunities
F – Recycled Water Program Funding Opportunities