

SEWER AUTHORITY MID-COASTSIDE

Staff Report

Subject / Title

Discuss and Possibly Take Action on SAM Board Meeting Frequency

Staff Recommendation:

Discuss and Possibly Take Action on SAM Board Meeting Frequency

Fiscal Impact:

\$625 per meeting for video recording/cablecast costs.

Discussion/Report:

At the March 23, 2009 Board meeting, staff was directed to agendize this item for the April meeting.

Director Lohman requested this item be agendized for discussion. He suggests the Board discuss scheduling two meetings per month for a while until all SAM's critical projects get launched. Because of its possible fiscal impact concerning video recording costs, he asked that this item be scheduled on the agenda before discussion of the MCTV contract approval.

Attached copies of the 2009 SAM Meeting Schedule and Resolution 2-2005, the resolution which addresses the current meeting frequency.

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SEWER AUTHORITY MID-COASTSIDE (SAM)**Schedule of Board Meetings
2009**

Date	Day	Location
January 26, 2009	Monday	SAM Administration Building
February 23, 2009	Monday	SAM Administration Building
March 9, 2009 Spec Bd Mtg/Budget	Monday	SAM Administration Building
March 23, 2009	Monday	SAM Administration Building
April 27, 2009	Monday	SAM Administration Building
May 26, 2009	Tuesday	SAM Administration Building
June 22, 2009	Monday	SAM Administration Building
July 27, 2009	Monday	SAM Administration Building
August 24, 2009	Monday	SAM Administration Building
September 28, 2009	Monday	SAM Administration Building
October 26, 2009	Monday	SAM Administration Building
November 23, 2009	Monday	SAM Administration Building
December 28, 2009	Monday	SAM Administration Building

Note: This sched. is subject to change at the direction of the SAM Board

Updated 10/10/08

2009

JANUARY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
S	M	T	W	T	F	S
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MARCH						
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29	30	31				

APRIL						
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MAY						
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24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
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

AUGUST						
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30	31					

SEPTEMBER						
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20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Legend	
	SAM Board Meetings
	SAM Holidays (SAM Office Closed)

**SEWER AUTHORITY MID-COASTSIDE
RESOLUTION NO. 5-2005**

A RESOLUTION FIXING TIME AND PLACE FOR THE REGULAR MEETINGS OF THE BOARD OF DIRECTORS OF THE SEWER AUTHORITY MID-COASTSIDE AND THE LOCATION OF THE AUTHORITY'S OFFICE, DESIGNATING AN OFFICIAL MAILING ADDRESS, AND ESTABLISHING THE ORDER OF BUSINESS AND RULES FOR ITS PROCEEDINGS

IT IS HEREBY RESOLVED by the Board of Directors of the Sewer Authority Mid-Coastside, San Mateo County, California, as follows:

1 Time and Place of Regular Meetings. The regular meetings of the Board shall, unless otherwise determined by the Board, hereafter be held on the 4th Monday of each and every calendar month, at the hour of 7:00 P.M., at the office of the Authority.

The Board may determine, at the regular meeting at which the matter has been agendized, to reschedule a regular meeting to a different time or place, subject to the following:

a) The order of adjournment of the regularly meeting proceeding the rescheduled meeting shall identify the time ands place of the rescheduled meeting;

b) Notice of such adjournment shall be posted pursuant to Government Code Section 54955;

c) The agenda for the reschedule meeting shall specify the time and the place thereof, and be mailed and posted pursuant to Government Code Sections 54954.1 and 54954.2(a), respectively; and

d) Prior to the rescheduled meeting, the agenda shall also be posted at the regular meeting place and at the rescheduled meeting place/

2. Office of the Authority. The office of the Authority is hereby fixed and established as the Sewer Authority Mid Coastsides Administration Building, 1000 North Cabrillo Highway, Half Moon Bay, California.

3. Order of Business. The order of business at the regular meetings of the Board shall, unless reordered by the Chair, be as follows:

- a) Roll Call
- b) Public Comment / Oral Communication
- c) Closed Session
- d) Public Comment/Oral Communication
- e) Consent Agenda
- f) Old Business
- g) New Business

- h) Reports
 - 1) Manager
 - 2) Attorney
 - 3) Board of Directors
- i) Topics For Future Board Consideration
- j) Adjournment

4. Rules of Proceedings.

a) Quorum. That number of Board members representing a simple majority of the votes on the Board shall constitute a quorum of the Board for the transaction of business, except that less than a quorum may adjourn from time to time.

b) Method of Action. The Board shall act by resolution or motion which, to become effective, shall be adopted in the manner prescribed in the agreement creating the Authority.

c) Recording Vote. Except where action shall be taken by the unanimous vote of all Directors present and voting, the ayes and noes shall be taken on all action had.

d) Brown Act. The Ralph M. Brown Act (Government Code S54950 et. Seq.) shall govern on all matters therein set fourth.

e) Rules. Parliamentary rules and procedures for such meetings shall be those prescribed in the agreement creating the Authority.

5. Mailing Address. The official mailing address of the Authority is hereby established as P.O. Box 3100, Half Moon Bay, California 94019.

6. Resolution No. 2-2004 is hereby superseded.

* * * * *

I hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly passes and adopted by the Board of Directors of the Sewer Authority Mid-Coastside, at a meeting thereof held on the 23rd day of, May, 2005, by the following vote:

AYES: Ferreira, Boyd, Woren, Gorn, Lohman, Ptacek

NOES: None.

ABSTAIN: None.

ABSENT: None.



Secretary