

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Receive and File Manager's Monthly Report for May 2009.

Staff Recommendation:

None, this is an informational item.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Manager's Monthly Report for May 2009, which includes the Monthly Flow Report, Financial Statement, Monthly NPDES Data, Collection System Data, WWFMP Funding Opportunities and Recycled Water Project Funding Opportunities.

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Sewer Authority Mid-Coastside
MANAGER'S REPORT

A Monthly Report to the Board

APRIL 2009

Key Indicators of Performance

NPDES Permit Violations:	None
Accidents, Injuries, etc:	None
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	4
Total Expenses (% of budget)	66.60%

Flow Report (See Attachment A)

Half Moon Bay	0.698	45.3%
Granada SD	0.517	33.6%
Montara W&SD	0.325	<u>21.1%</u>
Other	<u>0.068</u>	
Total	1.608	100.0%

HIGHLIGHTS

April 2009, staff notified the tank vendor that we were ready to have the tanks removed. This stopped the rental charges. The tanks will be removed sometime in May 2009, concluding this rainy season.



Baker Tanks located at Portola Pump Station

Administration

There was one (1) SAM Board meeting held in April 2009, on April 27, 2009.

Also, on April 27, 2009 one (1) Recycled Water Committee Meeting was held. There was one (1) public records requests

during the month of April 2009; 4/13– Charlie Hall, Former SAM Board Member, requested a copy of an Inflow and Infiltration Report;

Media Coverage

During the month of April 2009, there were no media articles published mentioning SAM.

Personnel

There was one grievance filed in April 2009. In April, SAM and Local 39 had one meeting.

SAM has continued with retainment of a temporary assistant from Accountemps for records retention, and assistance to the technical services supervisor for various collections and operations statistical data entry. No permanent new hires occurred during the month of April 2009.

In April of 2009 one staff member reached a milestone anniversary date as a SAM employee. The following staff member is commended for their work, dedication and tenure at SAM.

- George Long – 21 years of service

Financial

The Financial Statement for April 2009 reflects expenditures in the amount of \$281,819.79 (See Attachment B). The April 2009 Financial Statement reflects 66.6% of the budget has been expensed at 83.3% of the fiscal year. Expense percent ratio to budget can be attributed to seasonally-appropriate slow or no spending to date in the following accounts: restricted standby pay, OT meals, fingerprinting, employee physicals, claims, lubricants, chemicals-NaOH-plant, lab maintenance supplies, facility painting, instrumentation, public outreach gen supplies, safety shoes, maintenance project management, permits, licenses and fees, service/bank charges, skills improvement, safety equipment, general supplies. Staff expects some spending will catch up to budgeted amounts in various categories, in the upcoming months, as it does each year.

The April 2009 LAIF online statement is attached to the April 30, 2008 Financial Statements. The April 2009 statement reflects a beginning balance of \$3,534,137.94 and ending balance of \$3,550,311.05. Quarterly interest earned in the month of April 2009 was \$16,173.11. In April staff continued with uncashed check notifications, and stop payment orders.

Other

Manager met with SRT Consultants several times during the month to discuss the Economic Stimulus Package, the IPS evaluation, recycled water and the wet weather flow management projects. Manger met with ESA Consultants concerning the Wet Weather Flow Management Program (WWFMP) project Initial Study/Mitigated Negative Declaration. Manager conferred and met with Counsel Copeland several times during the month to discuss recycled water, recycled water demand letter, video recording of SAM meetings, Brown Act and other issues. Manager conferred with the office of Congresswoman Anna Eshoo several times during April concerning economic stimulus appropriations requests. Manager conferred with Constance Malach and Michael Day of Mid-Coast Television several times in April. Manager conferred with Kellyx Nelson of the San Mateo County Resource conservation District on April 7. Manager conferred with Chuck Duffy, General Manager, Granada Sanitary District, on a variety of topics April 7 and 8. Manager conferred with David Dickson, General Manager, Coastside County Water District, on April 7. Manager conferred with Director Jim Harvey several times in April. Throughout the month, Manager conferred with SAM staff, Member Agency staff, and accountants on the SAM proposed budget. Manager conferred with John Mallard of CFT several times in April.

Manager and Technical Services Supervisor Pullin presented SAM budget to the Montara Water and Sanitary District Board on April 16 and to the GSD Board on April 23. Manager and Technical Services Supervisor Pullin and Tanya Yurovsky of SRT Consultants met with Mike Williams and Ted Peterson of Kenmark Construction, Inc. on April 27 concerning SAM's Recycled Water project. Manager attended California Water Environment Association Conference in Palm Springs April 29 through May 2. SAM submitted economic stimulus package requests for both the WWFMP and the Recycled Water projects to the Bay Area Council in late April.

OPERATIONS, COLLECTIONS, AND MAINTENANCE

Operation and Maintenance

All systems ran well during the month of April 2009. The NPDES Data for the month of April 2009 included (Attachment C). There were no NPDES permit non-compliances during the month of April. There have been no NPDES permit non-compliances at SAM since August 29, 2007. Through April 30, 2009, the SAM Plant has worked 610 days without NPDES permit non-compliance.

Collections

In April 2009, the Collections Maintenance crew cleaned approximately 39,680 feet of sewer line. Additionally, Collections staff responded to 8 callouts. The latest collection system data report is attached (Attachment D). There were no Category 1 and four Category 2 SSO during the month of April.

Trucked Waste and Leachate

In April 2009, 21 deliveries (approximately 5,375 gallons) of trucked waste and 94 deliveries (approximately 566,395 gallons) of leachate were discharged at the SAM plant. This represents a total of over \$1,465 in gross revenue.

Safety

There were no work-related injuries in April 2009. There are no employees on SAM disability leave. There have been no work related accidents, injuries, or illnesses at SAM since April 16, 2007. Through April 30, 2009, the SAM Plant has worked 745 days without a lost time accident.

Attachments: A – Flow Report
B – Financial Statement
C – Monthly NPDES Data
D – Collection System Data
E – Wet Weather Flow Management Program Funding Opportunities
F – Recycled Water Program Funding Opportunities