

SEWER AUTHORITY MID-COASTSIDE  
Staff Report

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**Subject / Title**

Authorize Manager to Proceed with Admin Building Vinyl Flooring.

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**Staff Recommendation:**

Authorize Manager to Proceed with Admin Building Vinyl Flooring.

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**Fiscal Impact:**

\$9,330.37 - \$25,000 has been budget to this and carpeting.

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**Discussion/Report:**

In 2007, the SAM Board authorized the purchase of flooring for the SAM Administration Building for a total of \$25,000, to include vinyl in the large conference room, hallways, laboratory and small supply room and new carpet in the administration, operations, and small conference room. Since that time, staff has obtained three quotes from various flooring vendors, for the installation of the vinyl, and received the lowest bid from the firm, Del Gavio Group. The carpeting component of the Administration building flooring will be bid at a later time and presented to the Board for approval and authorization to proceed.

The Del Gavio Group has prior experience working at SAM, during the plant expansion period back in 1999. Staff finds them reputable, performing quality work. They are familiar with the SAM Administration Building layout, plant/operations needs and have agreed to install the flooring with minimal on-site interruption to SAM staff. Staff is confident Del Gavio can provide an excellent vinyl floor for the SAM large conference room, hallways, laboratory and small supply room.

The total cost of approximately \$8,330.37 – \$9,330.37 for the flooring work includes the breakdown and removal of the old vinyl, a base moisture test, moisture-related work (+ \$500 to \$1,000), and the installation of all new vinyl, including baseboards.

Staff respectfully requests the Board authorize the Manager to proceed with the Admin building flooring vinyl project at a cost not to exceed \$9,330.37, with a deposit balance of \$4,165.17 allowing work to commence as soon as possible.

There is no attachment to this staff report.