

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Manager's Monthly Report for June 2009

Staff Recommendation:

None, this is an informational item.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Manager's Monthly Report for June 2009, which includes the Monthly Flow Report, Financial Statement, Monthly NPDES Data, Collection System Data, Wet Weather Flow Management Program Project Funding Opportunities and Recycled Water Program Funding Opportunities.

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Sewer Authority Mid-Coastside
MANAGER'S REPORT

A Monthly Report to the Board

JUNE 2009

Key Indicators of Performance

NPDES Permit Violations:	1
Accidents, Injuries, etc:	None
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	0
Total Expenses (% of budget)	84.39%

Flow Report (See Attachment A)

Half Moon Bay	0.722	48.3%
Granada SD	0.467	31.3%
Montara W&SD	0.306	<u>20.4%</u>
Other	<u>0.000</u>	
Total	1.495	100.0%

HIGHLIGHTS

In June 2009, staff provided tours for the Half Moon Bay High School Sewer Science students. Over 300 students toured the SAM Plant.

SAM works with HMBHS to teach students about pollution prevention.

Administration

There was one (1) SAM Board meeting held in June 2009, on June 22, 2009.

Also, on June 22, 2009 one (1) Recycled Water Committee Meeting was held. There were six (6)

public records request during the month of June 2009; on June 14, Director Lohman and Clemens of MWSD requested a copy of the CCWD June 12th Board Meeting DVD. On June 15, 2009 from CCWD President, Chris Mickelson who requested SAM make available to CCWD public records pursuant to the CA Public Records Act relating to the Recycled Water Project from January 1, 2007 to June 15, 2009. On June 22, and June 26 from Brian Ginna, for grant applications on SAM website. On June 24, from CCWD staff member for a copy of the DVD recording of the SAM June 22 SAM Board meeting.



Pat McGowan and David Partida instruct students about collection system maintenance

On June 24, from Clemens Heldmaier of MWSD for a copy of SAM management letters regarding the SAM audit for the last 2 years.

Media Coverage

During the month of June 2009, there was one (1) media articles published mentioning SAM in the Half Moon Bay Review, on June 3, 2009, "Harbor District Moves to Sell Piece of Piece of Burnham Strip.

Personnel

There was one grievance filed in June 2009. In June, SAM and Local 39 agreed to extend the trial 4x10 work schedule for an additional 12 months, until July 2010.

SAM has continued with retainment of a temporary assistant from Accountemps for records retention, and assistance to the technical services supervisor for various collections and operations statistical data entry. No permanent new hires occurred during the month of June 2009.

In June of 2009 two staff members reached a milestone anniversary date as a SAM employee. The following staff member is commended for their work, dedication and tenure at SAM.

- Jim Thrall - 9 years of service
- David Partida - 2 years of service

Financial

The Financial Statement for June 2009 reflects expenditures in the amount of \$489,219.77 (See Attachment B). The June 2009 Financial Statement reflects 84.39% of the budget has been expensed at 100% of the fiscal year.

The June 2009 LAIF online statement is attached to the June 30, 2009 Financial Statements. The June 2009 statement reflects a deposit of \$200,000, with a beginning balance of \$3,550,311.05 and ending balance of \$3,750,311.05. In June staff continued with uncashed check notifications, and stop payment orders.

Other

Manager met or conferred with SRT Consultants several times during the month to discuss the economic stimulus funds, grant applications, the IPS evaluation, recycled water and the wet weather flow management program projects. Manager conferred with General Counsel Copeland several times during the month to discuss recycled water program, wet weather flow management program project, public records requests. Manager and SRT Consultants Yurovsky conferred with GSD Manager Duffy and Counsel Wittwer concerning the Burnham Strip purchase agreement on June 1. Manager and SRT Consultants Yurovsky conferred with CCWD General Manager Dickson on June 2 to discuss recycled water, delegation agreement and other matters. Manager and Technical Services Supervisor Pullin met with representatives of Whitley Burchett and Associates on June 22. Manager, Supervisor of Administrative Services Tracy and Technical Services Supervisor Pullin conducted a workshop with representatives of SAM's member agencies for the development of a request for proposals for financial consulting services. Manager met with Farm Bureau representative Frahm and Peninsula Open Space

Trust representative Ringgold to discuss recycled water storage opportunities on June 29. Manager conferred with General Counsel Copeland and Director Woren concerning a public records request on June 30. Throughout the month, Manager conferred with SAM staff, Member Agency staff, and accountants on the SAM proposed budget.

OPERATIONS, COLLECTIONS, AND MAINTENANCE

Operation and Maintenance

All systems ran well during the month of June 2009. The NPDES Data for the month of June 2009 included (Attachment C). There was 1 NPDES permit non-compliance during the month of June. The non-compliances were BOD on June 1, 2009. This non-compliance occurred with the non-compliances reported in May, 2009.

Collections

In June 2009, the Collections Maintenance crew cleaned approximately 50,485 feet of sewer line. Additionally, Collections staff responded to 5 callouts. The latest collection system data report is attached (Attachment D). There were no Category 1 and no Category 2 SSO during the month of June.

Trucked Waste and Leachate

In June 2009, 19 deliveries (approximately 5,020 gallons) of trucked waste and 73 deliveries (approximately 439,993 gallons) of leachate were discharged at the SAM plant. This represents a total of over \$1,223 in gross revenue.

Safety

There were no work-related injuries in June 2009. There are no employees on SAM disability leave. There have been no work related accidents, injuries, or illnesses at SAM since April 16, 2007. Through June 30, 2009, the SAM Plant has worked 806 days without a lost time accident.

Attachments: A – Flow Report
B – Financial Statement
C – Monthly NPDES Data
D – Collection System Data
E – Wet Weather Flow Management Program Project Funding Opportunities
F – Recycled Water Project Funding Opportunities