

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title:

Approve Disbursements – October 2009

Fiscal Impact:

\$190,610.37 from Check Detail report.

Discussion/Report:

The wire transfers, payroll, and electronic debits made in September 2009 were as follows for:

- Payroll and Payroll Taxes \$ 97,212.91
- CalPERS Retirement & Deferred Comp Wire Transfers \$ 36,302.03
- VSP, Assurant, & CalPERS Electronic Debits (Health Benefits) \$ 17,269.88

Highlights of the Check Detail Report for October 2009 include the following:

- Clean Filtration Technologies - \$30,000.00 - This payment is for the monthly rental and operation of the Water Treatment Pilot System for the months of October and November.
- SRT Consultants - \$23,277.25 - This expense is for their continued work on the Recycled Water Facilities Study with presentation to the SAM Board also coordination with Public Health and San Mateo County for the Coastal Development Permit Application for Wet Weather Flow Management Program.
- Grainger - \$2,683.29 - This disbursement is for the replacement of the effluent sample refrigerator that failed and replaced worn parts for the grit blower at SAM plant.
- TJC and Associates, Inc. - \$2,065.00 - This is a payment for engineering services to assist SAM to resolve electrical issues of switching to generator and standby power at SAM plant.
- Andreini Bros., Inc. - \$1,565.81 - This disbursement is for the replacement of a rusted manhole sewer lid in Montara and also a repaired broken lateral in Half Moon Bay.
- Nor Cal Signs - \$437.00 - This expense is for (4) four signs indicating Fire Dept hose connections throughout the SAM plant.

There were eleven (11) payments with pass through costs.

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Check Detail
September 29 through October 26, 2009

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Original Amount</u>
72083	10/26/2009	A & D Automatic Gate	Inv 5108883068, 5108883465	11101 · First National	-590.74
			Rplc Antenna/Front Gate	5182003 · Building and Grounds	143.74
			(10) Multi Code Transmitters/Plant	5182005 · Plant Equipment	447.00
TOTAL					590.74
72088	10/26/2009	Aaronson, Dickerson, ...	Inv 909186-SEWERAUTH	11101 · First National	-125.00
			Prfsl Svcs/Audit FY2008-09	5041006 · Other Professional ...	125.00
TOTAL					125.00
72086	10/26/2009	Accountemps	Inv 24379482	11101 · First National	-1,085.40
			Off Asst/Prjct Mgmt/WE 9/18/09	5021007 · Temporary	1,085.40
TOTAL					1,085.40
72108	10/26/2009	Accurate Air Engineeri...	Inv L-049912	11101 · First National	-2,338.81
			Rplcmnt Blower/SAM Plant	5182005 · Plant Equipment	2,338.81
TOTAL					2,338.81
72096	10/26/2009	ADP, Inc.	Inv 662077, 667558, 674476	11101 · First National	-513.54
			Pyrl Prc PPE 9/18, 9/28, 10/02/09	5041005 · Payroll Costs	513.54
TOTAL					513.54
72106	10/26/2009	Allied Waste Services ...	Inv 0925-000718745	11101 · First National	-914.33
			Rubbish Coll/Disposal 9/01/09 to 9/30/09	5052009 · Solid Waste	914.33
TOTAL					914.33

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72109	10/26/2009	Alpha Analytical Labor...	Inv 9090864-MCSA, 9100033-MCSA, 9100262-MCSA	11101 · First National	-2,148.00
			RW/Testing/Effluent/Metals	5052003 · Outside Lab Analysis	2,148.00
TOTAL					2,148.00
72110	10/26/2009	Alves Petroleum, Inc.	Inv #71090	11101 · First National	-1,336.41
			Treat/Gas	5152002 · Gasoline	252.67
			Treat/Diesel	5152001 · Diesel	256.81
			Coll/Gas	5152002 · Gasoline	319.42
			Coll/Diesel	5152001 · Diesel	507.51
TOTAL					1,336.41
72101	10/26/2009	Andreini Bros., Inc.	Inv 140446, 140473	11101 · First National	-1,565.81
			Rplc Manhole Sewer Lid/MWSD	5184008 · Sewer Line- MWSD	543.52
			Lateral Repair/Mill Street/HMB	5184009 · Lift Station- HMB	1,022.29
TOTAL					1,565.81
72127	10/26/2009	AT&T	96075710685550, 65072660295115	11101 · First National	-707.49
			SAM Off/Alrm Oct 09	5132001 · Telephone	707.49
TOTAL					707.49
72081	10/26/2009	at&t CALNET 2	6507268258790	11101 · First National	-11.80
			Centrex/Coastside Emrgcy Svcs 8/13/09 - 9/12/09	5132001 · Telephone	11.80
TOTAL					11.80
72102	10/26/2009	Basic Chemical Soluti...	Inv SI5650549	11101 · First National	-4,305.40
			Effluent Dechlorination/SAM Plant	5162005 · Chemicals- Bisulfite	4,305.40
TOTAL					4,305.40

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72128	10/26/2009	Browning-Ferris Indus...	Sept 09	11101 · First National	-7,345.99
			Sludge Removal Sept 09	5052009 · Solid Waste	7,345.99
TOTAL					7,345.99
72144	10/26/2009	Calcon Systems, Inc.	Inv 23585	11101 · First National	-20,897.07
			Antenna/Calif LS/VFD, Scada/Mntra PS	5182004 · Pump Station	12,017.53
			Efflnt Pmp, Scada, Alm/SAM Plant	5182005 · Plant Equipment	4,190.79
			Level Cntrl Wrk, Call Out/Ocean Colony	5184009 · Lift Station- HMB	1,245.00
			Alm, Antenna, PLC Wrk/Calif LS	5184011 · Lift Station- MWSD	3,443.75
TOTAL					20,897.07
72100	10/26/2009	California Labor Law P...	Key Code A12497811359	11101 · First National	-47.25
			CA Labor Law State & Federal Posters 2010	50710 · Printing and Publicati...	47.25
TOTAL					47.25
72112	10/26/2009	Cintas Corporation #J88	Inv 9665, 0596, 1509, 2451, 3372, 1990	11101 · First National	-1,623.14
			Laundry Svc/Coll	5052002 · Laundry Service	200.10
			Laundry Svc/Treat	5052002 · Laundry Service	1,336.12
			Janitorial Services Sept 09	5051001 · Janitorial	86.92
TOTAL					1,623.14
72097	10/26/2009	Cintas First Aid & Safety	Inv 0156386832, 0156393807	11101 · First National	-1,317.06
			First Aid Station Restock	5102005 · Safety Equipment	117.06
			Sfty Trng/Treat	5102001 · Safety Training	654.00
			Sfty Trng/Coll	5102001 · Safety Training	436.00
			Afty Trng/Admin	5102001 · Safety Training	110.00
TOTAL					1,317.06

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72111	10/26/2009	Clean Filtration Techn...	Inv 1009 -1-2009, 1109-2-2009	11101 · First National	-30,000.00
			Rntl/RW Pilot System Oct-Nov 09	1710601 · Recycled Water Fe...	30,000.00
TOTAL					30,000.00
72114	10/26/2009	Coastside County Wat...	Inv 4829-0, 4828-0, Mtr 2145022, Mtr 2170401	11101 · First National	-2,689.70
			Mtr 68831475 7/20/09 - 9/21/09	5132004 · Water	2,222.91
			Mtr 55135463 7/27/09 - 9/21/09	5132004 · Water	60.28
			Prtbl Mtrs 2145022, 2170401	5132004 · Water	406.51
TOTAL					2,689.70
	10/26/2009	Cole-Parmer Instrume...	Inv 7257604	11101 · First National	-114.68
			Parts/EFF Sampling/Bio Assay	5172003 · Lab General	114.68
TOTAL					114.68
72113	10/26/2009	CSRMA c/o Alliant Ins...	Inv 2198, 2199, 2200, 2201	11101 · First National	-6,005.45
			Deductible Recovery Claim #1468533	5121006 · Claims	1,013.10
			Deductible Recovery Claim #1469764	5121006 · Claims	2,488.70
			Deductible Recovery Claim #1469948	5121006 · Claims	293.10
			Deductible Recovery Claim #1492257	5121006 · Claims	2,210.55
TOTAL					6,005.45
72085	10/26/2009	CWEA	Mbrshp #3690, 2045, 24439, 1948	11101 · First National	-556.00
			Mbrshp Renewal/ K Antonelli, J Thrall	50610 · Memberships and Dues	264.00
			Mbrshp Renewal/N Sandoval 11/09 - 11/10	50610 · Memberships and Dues	132.00
			Mech Cert Tstng/J Thrall	50810 · Skills Improvements	160.00
TOTAL					556.00

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72089	10/26/2009	Desco Industries Inc	Inv I0384457	11101 · First National	-230.00
			Smart Clock/Time Clock Annl Maint. Rnwl 11/01/09 to 10/31/10	5181001 · Office Equipment	230.00
TOTAL					230.00
72135	10/26/2009	Driftwood Lumber	Inv 25842, 26531	11101 · First National	-97.39
			Repairs/Prnctn PS	5182004 · Pump Station	9.44
			Base Rplcmnt/Sample Refrigerators	5172003 · Lab General	87.95
TOTAL					97.39
72099	10/26/2009	Fisher Scientific	Inv 8779873	11101 · First National	-164.01
			Coliform Containers/Lab	5172003 · Lab General	164.01
TOTAL					164.01
72098	10/26/2009	Grainger	Inv 9085176239, 9092635714	11101 · First National	-2,683.29
			Parts/Grit Blower	5182005 · Plant Equipment	67.84
			EFF Sample Refrigerator	5172003 · Lab General	2,615.45
TOTAL					2,683.29
72115	10/26/2009	Hach Company	Inv 6422960	11101 · First National	-160.13
			Nitrate Test	5172003 · Lab General	160.13
TOTAL					160.13
72138	10/26/2009	Half Moon Bay Auto P...	Sept 09	11101 · First National	-329.45
			Battery/Charger/Bell Moon LS	5184009 · Lift Station- HMB	155.35
			Exhaust Fan Belt/Prtla PS	5182004 · Pump Station	26.03
			Exhaust Cap/Rain Cap/Airport LS	5184011 · Lift Station- MWSD	36.61
			Exhaust Fan Belt/Prtlas PS	5184010 · Lift Station- GSD	29.63

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			Grit Blower/Plant	5182005 · Plant Equipment	101.69
			Rtn Exhaust Fan Belt	5184011 · Lift Station- MWSD	-19.86
TOTAL					329.45
72117	10/26/2009	IEDA, Inc.	Inv 15631	11101 · First National	-1,716.40
			Labor Relations Consulting Oct 09	5041001 · Personnel Assistance	1,716.40
TOTAL					1,716.40
72116	10/26/2009	Iron Mountain	Inv AWV5968	11101 · First National	-204.02
			Storage Svcs Oct 09	5111002 · Equipment Rental	204.02
TOTAL					204.02
72107	10/26/2009	Irvine Consulting Serv...	Inv 66614, 66693	11101 · First National	-165.00
			IP Address Change/Secure Tide Svc/Oct 09	5054004 · Technical/ Consulti...	165.00
TOTAL					165.00
72103	10/26/2009	James Ford	Inv 89142, 89228	11101 · First National	-2,653.90
			Rplc Rear Radiator/SAM 4	5182002 · Vehicles	1,160.81
			Service/Tires/SAM 2	5182002 · Vehicles	1,493.09
TOTAL					2,653.90
72093	10/26/2009	Jim Harvey	Sept 28, 09	11101 · First National	-100.00
			Attendance SAM Bd Mtg 9/28/09	50110 · Directors Fees	100.00
TOTAL					100.00
72095	10/26/2009	John Muller	Sept 28	11101 · First National	-100.00
			Attendance SAM Bd Mtg 9/28/09	50110 · Directors Fees	100.00
TOTAL					100.00

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72145	10/26/2009	Krystal Kleen	Inv 2129	11101 · First National	-700.00
			Janitorial Services Oct 09	5051001 · Janitorial	700.00
TOTAL					700.00
72090	10/26/2009	Leonard Woren	9/28/09	11101 · First National	-100.00
			Attendance SAM Bd Mtg 9/28/09	50110 · Directors Fees	100.00
TOTAL					100.00
72092	10/26/2009	Marina Fraser	9/28	11101 · First National	-100.00
			Attn RWC Mtg & SAM Bd Mtg 9/28/09	50110 · Directors Fees	100.00
TOTAL					100.00
72084	10/26/2009	McMaster-Carr	Inv 37575592, 38139639, 38139827, 38791392CM, 38603394, 38...	11101 · First National	-1,266.18
			Nozzles/Mntra PS	5182004 · Pump Station	214.26
			Prts/Chem Feed/RAS Chlor/Trays/Pipe Rpr	5182005 · Plant Equipment	1,585.60
			Return/PVC Liq Relief Vlv	5182005 · Plant Equipment	-574.35
			Tube Fittings/Plant Samplers	5172003 · Lab General	40.67
TOTAL					1,266.18
72118	10/26/2009	MCTV6	9/28/09	11101 · First National	-575.00
			Taping 9/28/09-SAM Bd Mtg & RW Commitee Mtg	5054004 · Technical/ Consulti...	575.00
TOTAL					575.00
72129	10/26/2009	MSM, Inc.	Inv 001439	11101 · First National	-499.36
			Coffee/Restroom Supplies/Trash Bags	5111005 · General Supplies	499.36
TOTAL					499.36

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72082	10/26/2009	Nor-Cal Signs	Inv 17489	11101 · First National	-437.00
			Fire Dept/Hose Connection Location Signs (4)	5182003 · Building and Grounds	437.00
TOTAL					437.00
72134	10/26/2009	Office Depot	Inv 490830023001	11101 · First National	-623.58
			Cpy Ppr/Binder Clips/Pens/Ltr Opener	5111003 · Office Supplies	238.44
			Calendars/Appt Book/Mntly Plnr/Batteries	5111005 · General Supplies	385.14
TOTAL					623.58
72119	10/26/2009	Olin Corp. - Chlor Alkali	Inv 1200166, 1203427, 1203426	11101 · First National	-8,482.37
			Hypo/Odor Control/SAM Plant	5162004 · Chemicals- Hypocl...	4,433.47
			Hypo/Odor Control/Mntra & Prtla PS	5162006 · Chemicals- NaOCL...	4,048.90
TOTAL					8,482.37
72120	10/26/2009	Pacific Lighting Produ...	Inv 40599	11101 · First National	-701.38
			Light Bulbs/Prtla, Mntra PS	5182004 · Pump Station	701.38
TOTAL					701.38
72136	10/26/2009	Palo Alto Hardware Inc.	Sept 09	11101 · First National	-250.39
			Coupling/Prts for Sfty Chain	5182003 · Building and Grounds	42.94
			Rtn/Coupling	5182003 · Building and Grounds	-8.18
			Felt Pads for Chairs/Tables/SAM Conf. Rm	5111005 · General Supplies	27.56
			Extnsn Cord/Prts/Calibration Cylinder	5182005 · Plant Equipment	105.14
			Spray Paint/Marking	5202002 · General Tools	4.14
			Prts/Fittings/Sample Refrigerator	5172003 · Lab General	62.35
			Sprinkler Rpr/Odor Control/Prtla PS	5182004 · Pump Station	16.44
TOTAL					250.39

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72142	10/26/2009	Parsons Accounting	Inv 15220	11101 · First National	-4,387.50
			Acctng Svcs Sept 09/ FY 08-09 Audit Assist	5041006 · Other Professional ...	4,387.50
TOTAL					4,387.50
72137	10/26/2009	Peterson Power Syste...	Inv R1920907	11101 · First National	-14,526.88
			Gen Rntl/SAM Plant 9/23/09 to 10/22/09	5182005 · Plant Equipment	14,526.88
TOTAL					14,526.88
72121	10/26/2009	PG & E	Aug - Sept 09	11101 · First National	-24,103.47
			Electric/Treat	5132002 · Electric	24,076.49
			Gas/Treat	5132003 · Natural Gas	26.98
TOTAL					24,103.47
72087	10/26/2009	Rain for Rent Bay Area	Inv 045022323	11101 · First National	-1,516.18
			Gen Rntl/Mntra LS 9/01/09 to 9/28/09	5184011 · Lift Station- MWSD	1,516.18
TOTAL					1,516.18
72094	10/26/2009	Ric Lohman	Sept 28, 2009	11101 · First National	-100.00
			Attnd RWC Mtg & SAM Bd Mtg 9/28/09	50110 · Directors Fees	100.00
TOTAL					100.00
72104	10/26/2009	Rogue Web Works	Inv 00000672	11101 · First National	-180.00
			Minutes/Resolutions/Website SAM	5041006 · Other Professional ...	180.00
TOTAL					180.00

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72146	10/26/2009	San Mateo Co Health ...	Inv 47013	11101 · First National	-615.00
			Enterolert/Colilert Tstng Sept 09	5052003 · Outside Lab Analysis	615.00
TOTAL					615.00
72131	10/26/2009	San Mateo County Mo...	Inv 093009	11101 · First National	-119.20
			Mosquito Abatement/Sept 09	5052004 · Inspections	119.20
TOTAL					119.20
72091	10/26/2009	Scott Boyd	9/28/2009	11101 · First National	-100.00
			Attn RWC Mtg & SAM Bd Mtg 9/28/09	50110 · Directors Fees	100.00
TOTAL					100.00
72126	10/26/2009	Sidley, Austin LLP	Inv 29051832	11101 · First National	-4,210.80
			Prfsnl Svcs/Sept 09	5041004 · Legal Services	4,210.80
TOTAL					4,210.80
72140	10/26/2009	SRT Consultants	Inv 1020.80, 1020.81, 1020.82	11101 · First National	-23,277.25
			Bd Presentation/Coord w/Public Health	1710601 · Recycled Water Fe...	16,170.00
			Coord w/SMC & GSD/Design/Presentation	1761001 · Wet Weather Expe...	7,107.25
TOTAL					23,277.25
72122	10/26/2009	Strawflower Electronic...	Inv 107058, 106585, 108638	11101 · First National	-87.24
			Red Strobe/Alarm/Pilot Plant	5162003 · General	32.72
			Card Reader/P.C.'s/Cameras	5202001 · Mechanical Tools	27.26
			Battery Backup/Alarm/San Pablo LS	5184010 · Lift Station- GSD	27.26
TOTAL					87.24

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72123	10/26/2009	Sungold Litho	Inv IN05539	11101 · First National	-2,850.69
			Summer/Fall 09 Newsletters	5172004 · Public Outreach Ge...	2,850.69
TOTAL					2,850.69
72132	10/26/2009	Terminix	Inv 289869059	11101 · First National	-190.00
			Pest Control/SAM Plant	5182003 · Building and Grounds	190.00
TOTAL					190.00
72130	10/26/2009	The UPS Store - #1604	Inv 10994046, 10994049	11101 · First National	-36.45
			Overnight Packet/J. Copeland	5111001 · Postage	36.45
TOTAL					36.45
72143	10/26/2009	Tim Costello	CWEA Trng Mtg 10/15/09	11101 · First National	-175.00
			CWEA Trng Mtg/Costello, Long 10/15/09	50810 · Skills Improvements	70.00
			CWEA Trng Mtg/Tracy 10/15/09	50810 · Skills Improvements	35.00
			CWEA Trng Mtg/Sandoval, McGowan 10/15/09	50810 · Skills Improvements	70.00
TOTAL					175.00
72105	10/26/2009	TJC and Associates, Inc	Inv 0023771	11101 · First National	-2,065.00
			Engineering Svcs for Switching & Standby Power	5041003 · Engineering Fees	2,065.00
TOTAL					2,065.00
72139	10/26/2009	U.S. Bank Corporate P...	Aug/Sept 09	11101 · First National	-1,074.67
			Lunch/Tracy/SAM Audit	50910 · Meetings and Travel	18.13
			Hng Fldrs/Pens/File Fldrs/Rubber Bands/Staples/Highlighters	5111003 · Office Supplies	288.74
			Coffee/Rstrm Sppls/Hnd Sntzr/Batteries	5111005 · General Supplies	293.31
			Cnfrnc Calls	5132001 · Telephone	20.67
			DSL/Coastside	5111004 · Computer Supplies	82.95
			CWEA/Tstng/Partida, McGowan, Sandoval	50810 · Skills Improvements	375.00
			Fastrack/Lab Supplies	5172003 · Lab General	269.50

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			Book/Maint. Dept/Tech Cert/Costello, Long	50810 · Skills Improvements	261.50
			CWEA IW Inspec. Test/T. Pullin	50810 · Skills Improvements	115.00
			Copies/Electrical Drawings	5162003 · General	60.03
			Misc/Credit	145 · Other Receivables	-710.16
TOTAL					1,074.67
72133	10/26/2009	United Laboratories	Inv 29605	11101 · First National	-1,525.46
			Lift Zyme	5184012 · SAM Collection Eq...	1,051.93
			Grunge Grippers/Hand Sanitizer	5102005 · Safety Equipment	473.53
TOTAL					1,525.46
72141	10/26/2009	USA Mobility	Inv S6196900J	11101 · First National	-69.64
			Pager Svcs 10/10/09 to 11/10/09	5142005 · Pagers	69.64
TOTAL					69.64
72124	10/26/2009	Val-Matic Valve & Man...	Inv 236781	11101 · First National	-624.78
			Disk Repair Kit/Pelican Pt LS	5184009 · Lift Station- HMB	624.78
TOTAL					624.78
72125	10/26/2009	Xerox Capital Services...	Inv 043389163	11101 · First National	-311.92
			Mtr Rdg/B&W/Clr Copies 8/30/09 - 9/22/09	5141003 · Copy Machine	311.92
TOTAL					311.92