

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Manager's Monthly Report – April 2010

Staff Recommendation:

None, this is an informational item.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Manager's Monthly Report for April 2010, which includes the Monthly Flow Report, Financial Statement, Monthly NPDES Data, Collection System Data, Wet Weather Flow Management Program Project Funding Opportunities and Recycled Water Program Funding Opportunities.

Sewer Authority Mid-Coastside
MANAGER'S REPORT

A Monthly Report to the Board

APRIL 2010

Key Indicators of Performance

NPDES Permit Violations:	0
Accidents, Injuries, etc:	None
Reportable Spills Cat 1:	1
Reportable Spills Cat 2:	0
Total Expenses (% of budget)	71.61%

Flow Report (See Attachment A)

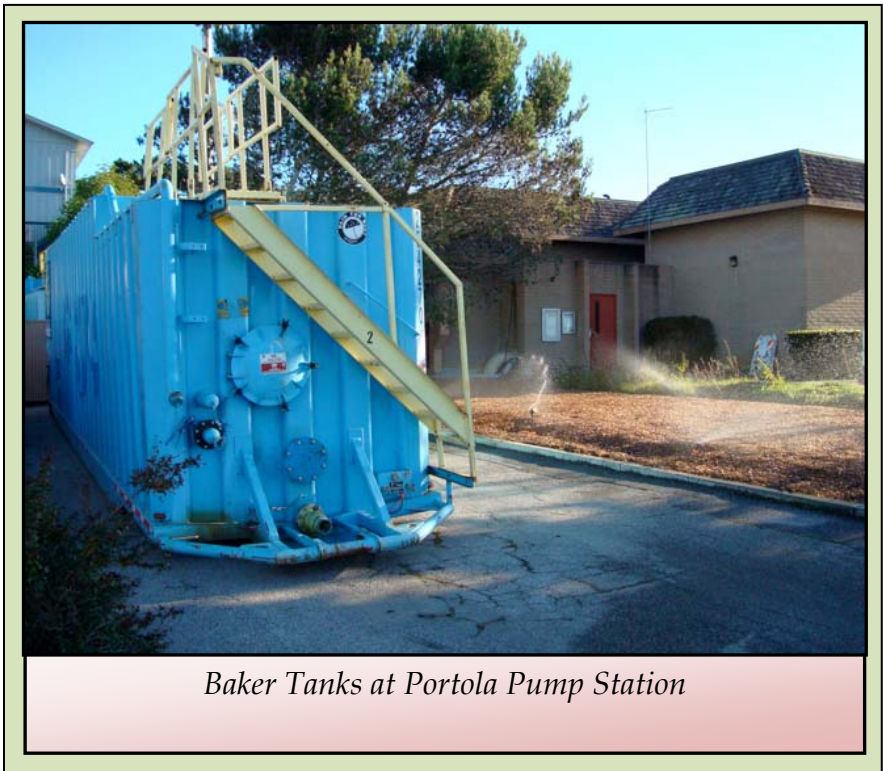
Half Moon Bay	0.876	43.23%
Granada SD	0.699	34.48%
Montara W&SD	0.452	<u>22.29%</u>
Other	<u>0.000</u>	
Total	2.027	100.00%

HIGHLIGHTS

In late April, 2010, staff determined to cease the Baker Tank rental for this season. The tanks were not used and, therefore, didn't require the costly cleaning and certification. The tanks and associated equipment were removed the first week of May.

Administration

In April, there were 5 (five) SAM Board meetings, two Special Meetings, one on April 12, and one on the April 19, 2010 one Regular Meeting on April 26, 2010 and two Special Meetings, one on April 29 and one on April 30, 2010. In April 2010, there were no public records requests.



Media Coverage

During the month of April 2010, there were two (2) media articles published regarding SAM. One on April 15, in the Half Moon Bay Review, "City Discovers \$14 Million Mirage" and one on April 28, in the Half Moon Bay Review, "GSD Closes Deal for Burnham Strip Property".

Personnel

There were no grievances filed and no SAM meetings with Local 39 representatives in April 2010.

SAM has continued with retainment of a temporary assistants from Accountemps for records retention, and assistance to the technical services supervisor for various collections and operations statistical data entry. No permanent new hires occurred during the month of April 2010.

In April 2010, George Long, Certified Operator III, reached his 22 year anniversary milestone. Also, Anthony Pullin, Technical Services Supervisor reached his 27 year anniversary milestone.

Financial

The Financial Statement for April 2010 reflects expenditures in the amount of \$447,522.17 (See Attachment B). The April 2010 Financial Statement reflects 71.61% of the budget expensed at 83.3% of the fiscal year. Expense percent ratio to budget can be attributed to seasonally-appropriate slow or no-spending to date in the following accounts: employee physicals, maintenance project management, facility painting, service/bank charges, fines and penalties. Staff expects spending could catch up to some budget amounts in the final June 30, 2010 financial statement.

The April LAIF statement is attached to the April 30, 2010 Financial Statements. The April 2010 statement reflects a beginning balance of \$3,778,081.39 and ending balance of \$3,783,271.61. Quarterly interest earned in the month of April 2010 was \$5,190.22. In April staff continued with uncashed check notifications, and stop payment orders.

Other

Manager met or conferred with SRT Consultants several times during the month to discuss the economic stimulus funds, grant applications, the IPS evaluation, recycled water and the wet weather flow management program projects. Manager conferred with General Counsel Copeland several times during the month to discuss recycled water program, sewer claims, personnel, and financial matters. Several times during the month, Manager and Supervisor of Administrative Services Tracy conferred with Labor Attorney Price concerning employee matters. Several times during the month, Manager and Supervisor of Administrative Services Tracy conferred with Parsons Accounting concerning financial matters. Manager conferred with recruitment consultant during the month. On April 7, Chair Fraser, Technical Services Supervisor Pullin, and Tanya Yurovsky of SRT Consultants met with Casey Fromson, Legislative Assistant with Congresswoman Anna G. Eshoo. In April, staff resumed negotiations with the landfill concerning their resuming leachate/condensate discharge at the SAM plant. On April 15, Technical Services Supervisor Pullin and Manager Foley presented the SAM draft FY2010-11 budget to the Granada Sanitary District and to the Montara Water and Sanitary District.

OPERATIONS, COLLECTIONS, AND MAINTENANCE

Operation and Maintenance

All systems ran well during the month of April 2010. The NPDES Data for the month of April 2010 is included (Attachment C). There were no NPDES permit non-compliances during the month of April.

Collections

In April 2010, the Collections Maintenance crew cleaned approximately 40,687 feet of sewer line. Additionally, Collections staff responded to 10 callouts. The latest collection system data report is attached (Attachment D). There was 1 SSOs during the month of April.

Trucked Waste

In April 2010, seventeen (17) deliveries (approximately 4,560 gallons) of trucked waste were discharged at the SAM plant. This represents a total of \$456 in gross revenue.

Safety

There were no work-related injuries in April 2010. There are no employees on SAM disability leave. There have been no work related accidents, injuries, or illnesses at SAM since April 16, 2007. Through April 30, 2010, the SAM Plant has worked 1110 days without a lost time accident.

Attachments: A – Flow Report
B – Financial Statement
C – Monthly NPDES Data
D – Collection System Data
E – Wet Weather Flow Management Program Project Funding Opportunities
F – Recycled Water Project Funding Opportunities