

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Manager's Monthly Report – May 2010

Staff Recommendation:

None, this is an informational item.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Manager's Monthly Report for May 2010, which includes the Monthly Flow Report, Financial Statement, Monthly NPDES Data, Collection System Data, Wet Weather Flow Management Program Project Funding Opportunities and Recycled Water Program Funding Opportunities.

Sewer Authority Mid-Coastside
MANAGER'S REPORT

A Monthly Report to the Board

MAY 2010

Key Indicators of Performance

NPDES Permit Violations:	0
Accidents, Injuries, etc:	None
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	1
Total Expenses (% of budget)	79.22%

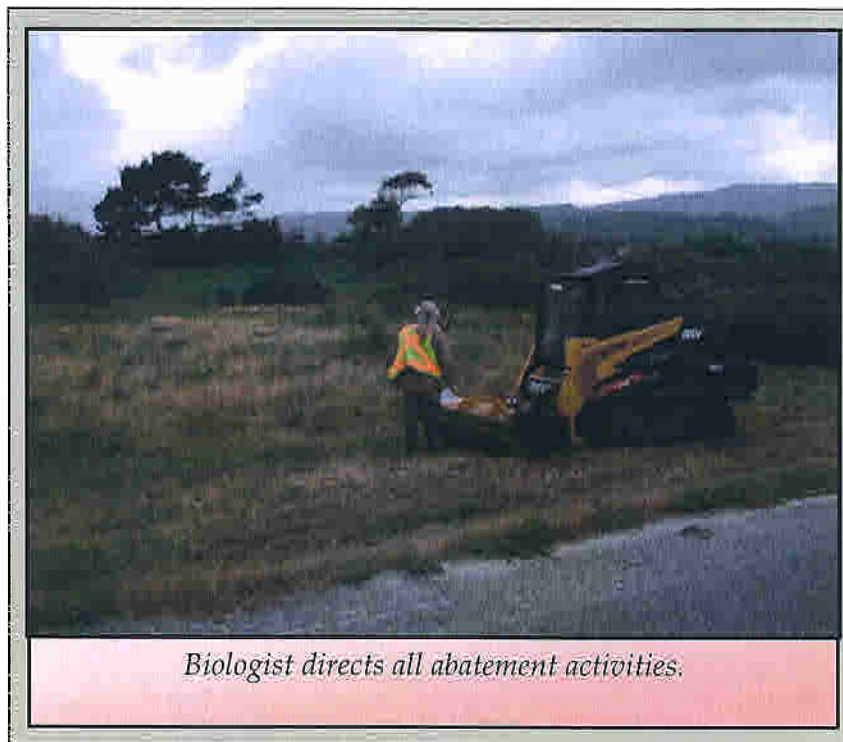
Flow Report (See Attachment A)

Half Moon Bay	0.729	43.69%
Granada SD	0.581	34.79%
Montara W&SD	0.359	<u>21.52%</u>
Other	<u>0.000</u>	
Total	1.669	100.00%

HIGHLIGHTS

In May 2010, staff performed the annual weed abatement activities as required by the Coastside Fire Protection District. SAM performs this work per a protocol developed with the California Department of Fish & Game and the US Fish & Wildlife Service.

Due to the sensitive nature of this habitat, staff met with local fire protection officials and proposed a mowing strategy that would interrupt less habitat while providing the necessary fire protection. The strategy was accepted and implemented. Future abatement activities will use this strategy.



Administration

In May 2010, there were 1 (one) SAM Regular Board meetings, on May 24, 2010 and one (1) Special Board (Closed Session) also held on May 24, 2010. In May, 2010, there were no public records requests.

Media Coverage

During the month of May 2010, there were two (2) media articles published regarding SAM. One on May 19, in the Half Moon Bay Review, "Sewer Rates May Rise on MidCoast" and one on May 26, 2010, in the Half Moon Bay Review, "SAM Adopts Budget After Much Deliberation".

Personnel

There were no grievances filed and no SAM meetings with Local 39 representatives in May 2010.

On May 2, 2010, Collection Maintenance Worker III, John Szabo attained his six year anniversary working with SAM.

SAM has continued with retainment of a temporary assistants from Accountemps for records retention, and assistance to the technical services supervisor for various collections and operations statistical data entry. No permanent new hires occurred during the month of May 2010.

Financial

The Financial Statement for May 2010 reflects expenditures in the amount of \$357,456.28 (See Attachment B). The May 2010 Financial Statement reflects 79.22% of the budget expensed at 91.7% of the fiscal year. Expense percent ratio to budget can be attributed to seasonally-appropriate slow or no-spending to date in the following accounts: employee physicals, maintenance project management, facility painting, service/bank charges, fines and penalties. Staff expects spending could catch up to some budget amounts in the final June 30, 2010 financial statement.

The May LAIF statement is attached to the May 31, 2010 Financial Statements. The May 31, 2010 statement reflects a beginning and ending balance of \$3,783,271.61. In May staff continued with uncashed check notifications, and stop payment orders.

Other

Interim General Manager met or conferred with SRT Consultants several times during the month to discuss the Montara PS floor repair and various ongoing topics. Interim General Manager conferred with General Counsel Copeland several times during the month to discuss sales tax, the Montara PS floor repair and personnel. Interim General Manager and Supervisor of Administrative Services Tracy conferred with Labor Attorney Price concerning employee matters.

OPERATIONS, COLLECTIONS, AND MAINTENANCE

Operation and Maintenance

All systems ran well during the month of May 2010. The NPDES Data for the month of May 2010 is included (Attachment C). There were no NPDES permit non-compliances during the month of May.

Collections

In May 2010, the Collections Maintenance crew cleaned approximately 54,823 feet of sewer line. Additionally, Collections staff responded to 5 callouts. The latest collection system data report is attached (Attachment D). There was 1 SSOs during the month of May.

Trucked Waste

In May 2010, seventeen (20) deliveries (approximately 5,340 gallons) of trucked waste were discharged at the SAM plant. This represents a total of \$534 in gross revenue.

Safety

There were no work-related injuries in May 2010. There are no employees on SAM disability leave. There have been no work related accidents, injuries, or illnesses at SAM since April 16, 2007. Through May 31, 2010, the SAM Plant has worked 1141 days without a lost time accident.

- Attachments:
- A – Flow Report
 - B – Financial Statement
 - C – Monthly NPDES Data
 - D – Collection System Data
 - E – Wet Weather Flow Management Program Project Funding Opportunities
 - F – Recycled Water Project Funding Opportunities