

SEWER AUTHORITY MID-COASTSIDE
Staff Report

Subject / Title

Manager's Monthly Report – June 2010

Staff Recommendation:

None, this is an informational item.

Fiscal Impact:

None.

Discussion/Report:

Attached please find the Manager's Monthly Report for June 2010, which includes the Monthly Flow Report, Financial Statement, Monthly NPDES Data, Collection System Data, Wet Weather Flow Management Program Project Funding Opportunities and Recycled Water Program Funding Opportunities.

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Sewer Authority Mid-Coastside
MANAGER'S REPORT

A Monthly Report to the Board

JUNE 2010

Key Indicators of Performance

NPDES Permit Violations:	0
Accidents, Injuries, etc:	None
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	2
Total Expenses (% of budget)	85.19%

Flow Report (See Attachment A)

Half Moon Bay	0.692	44.32%
Granada SD	0.549	35.18%
Montara W&SD	0.320	<u>20.50%</u>
Other	<u>0.026</u>	
Total	1.587	100.00%

HIGHLIGHTS

In June 2010, staff provided tours to Half Moon Bay High School students and staff. Each year, students learn about wastewater treatment and why it is important to care for the entire system from collection system to outfall.

Administration

In June 2010, there were 1 (one) SAM Regular Board meetings, on June 28, 2010 and one (1) Special Board (Closed Session) also held on June 28, 2010. In June 2010, there were no public records requests.

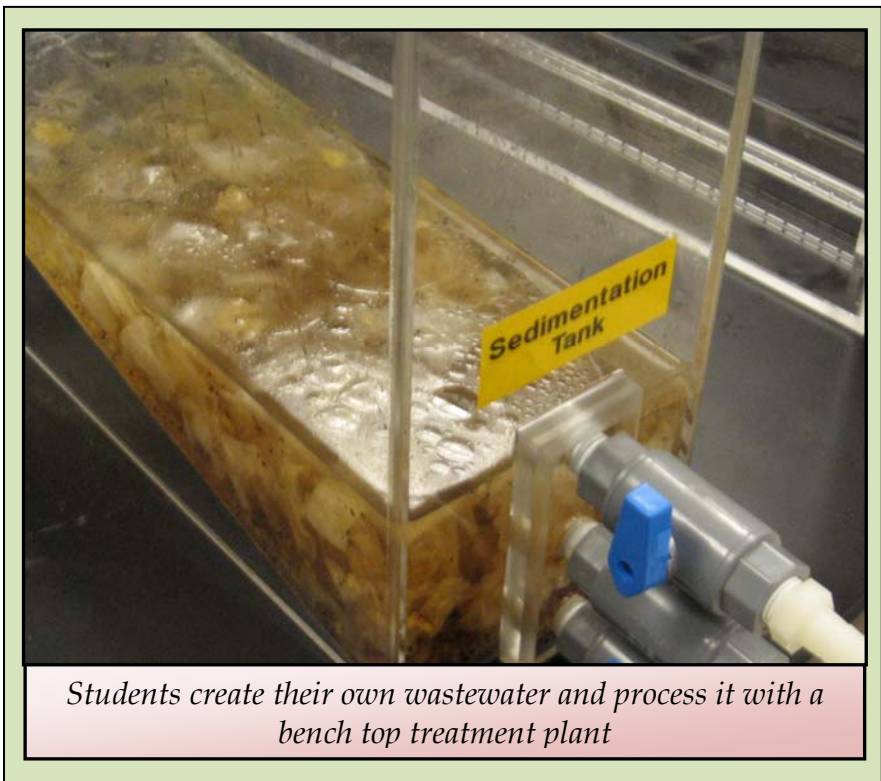
Media Coverage

During the month of June 2010, there was one (1) media article published regarding SAM. One on June 2, in the Half Moon Bay Review, "Students Learn Science of Sewage"

Personnel

There were no grievances filed and no SAM meetings with Local 39 representatives in May 2010.

On June 11, 2010, SAM Mechanic III, Jim Thrall, attained his nine (9) year anniversary working with SAM.



SAM has continued with retainment of a temporary assistants from Accountemps for records retention, and assistance to the technical services supervisor for various collections and operations statistical data entry. No permanent new hires occurred during the month of June 2010.

Financial

The Financial Statement for June 2010 reflects expenditures in the amount of \$4,001,832.82 (See Attachment B). The June 2010 Financial Statement reflects 85.19% of the budget expensed at 100% of the fiscal year. Please note this report is a preliminary report for June 30, 2010, (a snapshot), as expenses accrued back for services received in June 2010 are continuing to be paid. The final June 30, 2010 Financial Report will be presented next month along with the July Financial Reports. The June 2010 Preliminary Report expense percent ratio -to -budget can be attributed to seasonally-appropriate slow or no-spending to date in the following accounts: employee physicals, maintenance project management, facility painting, service/bank charges, fines and penalties.

The June LAIF statement is attached to the June 30, 2010 Financial Statements. The June 30, 2010 statement reflects a beginning and ending balance of \$3,783,271.61. In June staff continued with uncashed check notifications, and stop payment orders.

Other

In June, 2010, Collection Maintenance Worker II, David Partida, earned his Industrial Compliance Grade I Certificate and Plant Operator III, Tim Costello earned his Laboratory Technician Grade I Certificate.

OPERATIONS, COLLECTIONS, AND MAINTENANCE

Operation and Maintenance

All systems ran well during the month of June 2010. The NPDES Data for the month of June 2010 is included (Attachment C). There were no NPDES permit non-compliances during the month of June.

Collections

In June 2010, the Collections Maintenance crew cleaned approximately 49,012 feet of sewer line. Additionally, Collections staff responded to 15 callouts. The latest collection system data report is attached (Attachment D). There were 2 Category II SSOs during the month of June.

Trucked Waste

In June 2010, twenty-one (21) deliveries (approximately 5,250 gallons) of trucked waste were discharged at the SAM plant. This represents a total of \$525 in gross revenue.

Safety

There were no work-related injuries in June 2010. There are no employees on SAM disability leave. There have been no work related accidents, injuries, or illnesses at SAM since April 16, 2007. Through June 30, 2010, the SAM Plant has worked 1171 days without a lost time accident.

Attachments: A – Flow Report
B – Financial Statement
C – Monthly NPDES Data
D – Collection System Data
E – Wet Weather Flow Management Program Project Funding Opportunities
F – Recycled Water Project Funding Opportunities