

**MINUTES  
SAM PERSONNEL COMMITTEE MEETING  
JANUARY 24, 2003**

**CALL TO ORDER :** Chairperson McGraw called the meeting to order at 4:53 P.M. in the SAM Administration Building located at 1000 N. Cabrillo Highway in Half Moon Bay.

**ROLL CALL:**       **Present:**     Ptacek, McGraw, Ferreira  
                          **Absent:**       None.

**Staff Present:** Interim Manager Burgh.

**PUBLIC COMMENT/ORAL COMMUNICATION:** Chairperson McGraw announced that public comment or oral communications would now be received. There were none.

**OLD BUSINESS**

**A. Approval of Minutes from January 17, 2003 Meeting.**

A motion was made to approve the Minutes from the January 17, 2003 Committee meeting.

Ptacek/Ferreira/3 AYES, 0 NOES. The motion passed.

**CLOSED SESSION**

Chairperson McGraw announced that pursuant to Government Code 54937, the Committee would adjourn into Closed Session for Consideration of Candidates who have applied for Employment as Manager. The Board went into Closed Session at 4:55 P.M. The Committee came out of Closed Session at 8:40 P.M.

**NEW BUSINESS**

**A. Next Steps in Manager Recruitment**

Chairperson McGraw announced that the Committee had decided to conduct interviews of three additional candidates who had applied during the advertising period, to assist the Committee in recommending a short list to the full Board. She instructed Interim Manager Burgh to determine if the candidates could all be available for interviews by the Committee late in the day on Friday, January 31, 2003. One of the candidates will be interviewed via speakerphone, as the Committee members have met him at a previous point in the recruitment process. The other candidates will be interviewed in person.

**B. Schedule for next meeting:**

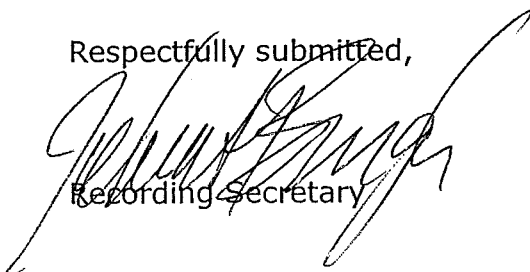
Chairperson McGraw announced that the next meeting of the Committee would tentatively be scheduled for Friday, January 31, 2003, at 4:30 P.M. at the SAM office.

**ADJOURNMENT**

A motion was made to adjourn the meeting at 8:45 P.M.

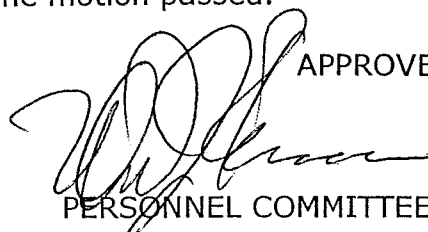
Ptacek/Ferreira/3 AYES, 0 NOES. The motion passed.

Respectfully submitted,



Recording Secretary

APPROVED BY:



PERSONNEL COMMITTEE SECRETARY