

**MINUTES
SAM SPECIAL AND REGULAR BOARD MEETINGS
March 30, 2005**

1. CALL TO ORDER: Chair Boyd called the meetings to order at 7:01 p.m. in the SAM Administration Building located at 1000 N. Cabrillo Highway, in Half Moon Bay.

2. ROLL CALL: Present: Ferreira, Ptacek, Boyd, Lohman,
Absent: Woren

STAFF PRESENT: Manager Foley, Technical Services Supervisor Pullin, Recording Secretary Tracy.

PRESENT: General Counsel Copeland, Labor Consultant Austris Rungis

3. PUBLIC COMMENT/ ORAL COMMUNICATION – John Szabo, a Sewer Authority Mid-Coastside employee addressed the Board regarding a letter written to the Board from the Sewer Authority Mid-Coastside (SAM) Stationary Engineers Local 39 membership employees and asked whether or not they all received the letter. He advised the Board he was available for questions. The Board thanked Mr. Szabo. The meeting went into Closed Session at 7:02 p.m.

Technical Services Supervisor Pullin and Recording Secretary Tracy left the meeting room at 7:02 p.m.

4. CLOSED SESSION:

A. Conference with Legal Counsel – Anticipated Litigation – Government Code 54956.9 (b), One Potential Matter.

B. Conference with Legal Counsel – Existing Litigation – Government Code 54956.9 (a), One Case, (B.Donald v Sewer Authority, et al., San Mateo County Superior Court Case No. CIV 445586).

C. Conference with Labor Negotiators – Government Code 54957.6 SAM Manager and Austris Rungis; International Union of Operating Engineers, Stationary Local No. 39

Director Woren arrived at 7:04 p.m.

Labor Consultant Austris Rungis left at 7:23 p.m.

Alternate Director Grady arrived at 7:32 p.m.

At 8:05 p.m. the Board came out of Closed Session.

1. CALL TO ORDER: Following a two minute recess, Chair Boyd called the regular meeting to order at 8:07 p.m.

2. ROLL CALL: Present: Alternate Grady, Ferreira, Ptacek, Boyd, Lohman, and Woren

STAFF PRESENT: Manager Foley, Technical Services Supervisor Pullin, Recording Secretary Tracy.

PRESENT: General Counsel Copeland, former SAM Board Director P. Shawn McGraw, and SAM Employees Tim Costello, John Szabo.

3. PUBLIC COMMENT/ORAL COMMUNICATIONS: Alternate Grady announced the appointment of the City of Half Moon Bay (HMB) Council Member David Gorn who will fill the vacancy of Sid McCausland. Director Grady advised he would serve as SAM Alternate Board Member. Chair Boyd stated that he would attend the Half Moon Bay City Council Meeting April 5, 2005 and present Sid McCausland with Resolution 3-2005 commending Sid McCausland for his services as a SAM Board of Director.

4. SPECIAL ORDER OF THE DAY – Chair Boyd presented P. Shawn McGraw, former Director of the SAM Board, with a framed resolution which commended her for outstanding services as Director and Vice Chair to the SAM Board from January 2003 to December 2004. P. Shawn McGraw extended her appreciation to the Board and expressed that she is currently sharing with her students the extensive knowledge that she gained working with SAM and the member agencies.

P. Shawn McGraw left the meeting at 8:27 p.m.

5. CONSENT AGENDA

Director Woren requested that Item A – Minutes – February 22, 2005 and Item H - Authorize Manager to send a letter to Senator Lowenthal in Opposition to Senate Bill 926 (Florez) be held for discussion. Director Woren moved to approve the following consent agenda items. Director Ferreira seconded the motion. The agenda items approved were as follows:

- B. Receive and File Manager's Monthly Report for November 2004 (including Monthly NPDES Data, Flow Report, Collection System Data, and Financial Statements)**
- C. Approve Disbursements – March 2005**
- D. Authorize Manager to Complete Capital Equipment Purchase – Replacement Vehicle for Collections**
- E. Authorize Manager to Accept Proposal from Moreland and Associates to Complete FY2004-05 Audit**
- F. Approve Resolution commending Sid McCausland**
- G. Ratify Manager's Approval of Change Order No. 1 on the Leaking Process Air Piping Repair Project**

Woren/Ferreira/8 AYES/0 NOES. The motion passed.

Item 5A – Approve Minutes – February 22, 2005 SAM Regular Board Meeting

Director Woren requested that on Page 3, Paragraph 1, Line 2, the word “change” be corrected to charge and on Page 2, Paragraph 2, Line 9, the word “establishing” be changed to “re-establishing”. Following discussion, Director Grady moved to approve the minutes of February 22, 2005, as amended. Director Woren seconded the motion. Grady/Woren/8AYES/0 NOES. The motion passed.

Item 5H – Authorize Manager to Send a letter to Senator Lowenthal in Opposition to Senate Bill 926 (Florez)

Director Woren discussed his dissatisfaction with the position taken in the draft letter to Senator Lowenthal in opposition to Senate Bill 926 (Florez). He requested that on Page 1, Paragraph 2, Line 6, the word “to” be removed. Chair Boyd commented on good points in the letter.

Director Ptacek discussed removing the third paragraph in the draft letter presented with the SAM staff report. Following discussion Director Ptacek moved to authorize the Manager to send the letter to Senator Lowenthal in opposition to Senate Bill 926 (Florez), as amended. Director Lohman seconded the motion. Ptacek/Lohman/8 AYES/0 NOES. The motion passed.

6. OLD BUSINESS

A. Discussion on Recycled Water

Manager Foley discussed that he had recently met with George Irving, District Manager of Montara Water and Sanitary District and reviewed Proposition 50 grants for reclamation, watersheds, and watershed improvements. Chair Boyd discussed different levels of treatment and costs for recycled water. Manager Foley advised he would request engineers look at the report completed for Coastside County Water District and update the costs. Board members and staff discussed the budget for recycled water, agricultural properties, availability of water to local farmers, and land in surrounding areas that might be available. Following discussion regarding the availability of grants Chair Boyd recommended that staff get a package put together for grant funding as soon as possible assuring that the package would be something that NOAA would support.

B. Receive and File Report from Whitley, Burchett & Associates on Interim or Temporary Storage at Pump Stations.

Manager Foley reviewed the staff report and the Whitley, Burchett & Associates report on the Interim and Temporary Storage at Pump Stations. Manager Foley advised rental fees for this project will be funded through SAM's existing wet weather capital improvement program. Chair Boyd requested the Whitley Burchett & Associates report in electronic format. Following discussion on funding, and permit process, staff was requested to look into purchase costs of tanks, lease to buy options, and trucking options. Following discussion Director Ptacek moved to receive and file the report from Whitley Burchett & Associates on the Interim and Temporary Storage at Pump Stations. Director Ferreira seconded the motion. Ptacek/Ferreira/8 AYES/0 NOES. The motion passed.

7. NEW BUSINESS

A. Review and Approve for Presentation to Member Agencies SAM Draft Budget for FY 2005-06.

Manager Foley reviewed the staff report and the SAM Draft Budget for FY2005-06 modifications which were recommended at the March 21, 2005 SAM budget workshop.

Manager Foley also discussed that for the first time, carryover from the previous fiscal year has been incorporated into the budget, reducing assessments by \$102,000. Director Ptacek advised the SAM budget workshop was very informative and he requested a Budget workshop be a regular part of the budget process each year. Following discussion, Director Ptacek moved to approve for presentation to member agencies the SAM Draft Budget for FY 2005-06 for comment and approval. Director Lohman seconded the motion
Ptacek/Lohman/8 AYES/0 NOES. The motion passed.

B. Review and Possible Action to Approve Water Summit Funding

Manager Foley reviewed the staff report and discussed the upcoming Water Summit Planning Meeting to be held on April 4, 2005 at the SAM Admin Building. He also discussed the draft resolution of support. Following discussion, and Board suggested additions and deletions to the resolution, Director Ferreira moved to approve the resolution of support as amended. Director Ptacek seconded the motion.
Ferreira/Ptacek/6 AYES, 0 NOES. The motion passed.

After further discussion on the Water Summit, Director Ferreira made a motion for SAM to participate in the funding of the Water Summit up to a maximum amount of \$2,000.00. Director Ptacek seconded the motion. Following discussion an amendment to the motion was made by Director Ferreira to include that no admission fee be charged at the Summit and that the lunch be included. Director Ptacek accepted the amendment.
Ferreira/Ptacek/6AYES/0 NOES. The motion passed, as amended.

8. ATTORNEY'S REPORT – None.

Director Grady left the meeting at 9:47 p.m.

9. DIRECTOR'S REPORT - Manager Foley requested the Board's input on their preference of packet delivery dates. Following discussion, staff advised that the SAM, when possible, packets would be delivered no later than the Friday before the Board meeting.

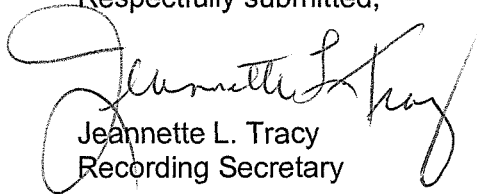
10. TOPICS FOR FUTURE BOARD CONSIDERATION - No discussion.

11. ADJOURNMENT

The manager reported that, based on the previously approved schedule for the location of the Board's regular meetings, the next meeting would be at the regular meeting place of the Granada Sanitary District's Board of Directors, 504 Avenue Alhambra, in El Granada.

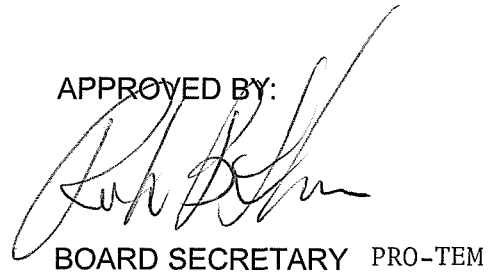
Director Ptacek moved to adjourn the meeting at 9:59 p.m. Director Ferreira seconded the motion. The meeting was adjourned at 9:59 p.m.
Ptacek/Ferreira/6 AYES/ 0 NOES. The motion passed.

Respectfully submitted,



Jeannette L. Tracy
Recording Secretary

APPROVED BY:



BOARD SECRETARY PRO-TEM