

**MINUTES
SAM SPECIAL MEETING
SEWER LATERAL WORKSHOP
April 22, 2005**

FILE COPY

1. CALL TO ORDER: Chair Boyd called the meeting to order at 9:40 a.m. in the Half Moon Bay Fire District Training Room located at 1191 Main Street, in Half Moon Bay, CA.

2. ROLL CALL: Present: Boyd, Ferreira, Woren, and Gorn
Alternate: Pollard, Harvey

STAFF PRESENT: Manager Foley, Technical Services Supervisor Pullin

PRESENT: Jim Pritchard, City of Fairfield, Laurie Capitelli, Red Oak Realty, Roland Williams, Castro Valley Sanitary District, and John Larson of Larson Consulting

3. PUBLIC COMMENT/ ORAL COMMUNICATION – None.

4. SEWER LATERAL WORKSHOP

A. The meeting was conducted by Chair Boyd. Chair Boyd welcomed the attendees and advised the purpose of the meeting was to bring awareness to the Coastsides agencies regarding sewer laterals and the problems they can pose. He also advised that SAM is aware that a significant component of the infiltration in member agencies' sewer systems is the result of lateral defects that allow large quantities of rainwater to enter the system. This excess infiltration can cause sanitary sewer overflows. Presentations were made as follows:

- 4B. – Overview of Laterals in SAM's Service Area, by John F. Foley III, Manager, SAM
- 4C. – Lateral Management Program, by Jim Pritchard, Water Division Manager, City of Fairfield
- 4D. – Lateral Inspection on Sale of Property, by Laurie Capitelli, Sales Manager, Red Oak Realty
- 4E. – Lateral Replacement Grant Program, by Roland Williams, General Manager, Castro Valley Sanitary District
- 4F. – Finding Your Problem Lateral and the Importance of Construction Standards, by John Larson, Larson Consulting

There were approximately twenty-five (25) people in attendance.


4G. CONCLUSION/NEXT STEPS

Chair Boyd, on behalf of the Board, thanked staff for the informative workshop and everyone's participation.

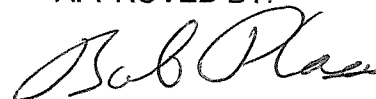
5. ADJOURNMENT

Chair Boyd moved to adjourn the meeting at 12:15 p.m. Director Harvey seconded the motion. The meeting was adjourned at 12:15 p.m.
Boyd/Harvey/8 AYES/0 NOES. The motion passed.

Respectfully submitted,


Cynthia Peyton
Temporary Recording Secretary

APPROVED BY:


BOARD SECRETARY