

Meeting Date: May 23, 2005
Agenda Item No. SA

**MINUTES
SAM SPECIAL AND REGULAR BOARD MEETINGS
May 23, 2005**

1. CALL TO ORDER: Chair Boyd called the special meeting to order at 7:06 p.m. at the Sewer Authority Mid-Coastside (SAM) Administration Building located at 1000 North Cabrillo Highway, in Half Moon Bay.

2. ROLL CALL: Present: Ferreira, Boyd, Woren, Lohman, Gorn, Ptacek

STAFF PRESENT: Manager Foley.

PRESENT: General Counsel Copeland, Labor Negotiator Austris Rungis

3. PUBLIC COMMENT/ ORAL COMMUNICATION – None.

4. CLOSED SESSION: Chair Boyd announced that, as set forth on the agenda, the Board would go into Closed Session to discuss the following two matters:

A. Conference with Legal Counsel – Existing Litigation – Government Code 54956.9 (a), One Case, (B. Donald v Sewer Authority, et al., San Mateo County Superior Court Case No. CIV 445586).

B. Conference with Labor Negotiators – Government Code 54957.6 SAM Manager and Austris Rungis; International Union of Operating Engineers, Stationary Local No. 39

Austris Rungis was excused from the meeting while the Board considered matter A, and rejoined the meeting for the discussion of matter B.

At 8:36 p.m., the Board reconvened in open session and, announced that the SAM Special Board meeting of May 23, 2005 would adjourn to Monday, June 13, 2005 at 7:00 p.m. at the SAM Administration Building located at 1000 North Cabrillo Highway, in Half Moon Bay.

Chair Boyd declared that no action was taken in Closed Session.

Austris Rungis left at 8:41 p.m.

1. CALL TO ORDER

Following a five-minute recess, Chair Boyd called the regular meeting to order at 8:41 p.m.

2. ROLL CALL: Present: Ferreira, Boyd, Woren, Lohman, Gorn, Ptacek

STAFF PRESENT: Manager Foley

PRESENT: General Counsel Copeland, Montara Water and Sanitary District Engineer Tanya Yurovsky of SRT Consultants

3. PUBLIC COMMENT/ORAL COMMUNICATIONS:

Director Ptacek apologized to the members of the public for the duration of Closed Session.

4. CONSENT AGENDA

Director Woren requested that Item 4B – Receive and File Manager’s Monthly Report for April 2005 (Monthly NPDES Data, Flow Report, Collection Systems Data, Financial Statement, and Pollution Prevention Report) and Item 4D - Approve Resolution No. 5-2005, A Resolution Fixing Time and Place for the Regular Meetings of the Board of Directors of the Sewer Authority Mid-Coastside and The Location of the Authority’s Office, Designating an Official Mailing Address, and Establishing the Order of Business and Rules for Board Proceedings, be held for discussion. Director Woren moved to approve the following Consent Agenda items. Director Ptacek seconded the motion.

- A. Approve Minutes – (1) April 22, 2005, (2) April 25, 2005, and (3) April 28, 2005 SAM Board Meetings**
- C. Approve Disbursements – May 2005**
- E. Authorize Manager to Complete Capital Equipment Purchase Replacement For Photocopier**

Woren/Ptacek/8 AYES/0 NOES. The motion passed.

Item B – Receive and File Manager’s Monthly Report for April 2005 (Monthly NPDES Data, Flow Report, Collection Systems Data, Financial Statement, and Pollution Prevention Report)

Director Woren had questions related to the Manager’s Report, Page 3, Attachment D - sewer line cleaning rates of the member agencies to which Manager Foley replied.

Item 4D - Approve Resolution No. 5-2005, A Resolution Fixing Time and Place for the Regular Meetings of the Board of Directors of the Sewer Authority Mid-Coastside and The Location of the Authority’s Office, Designating an Official Mailing Address, and Establishing the Order of Business and Rules for Board Proceedings

Director Woren discussed Resolution No. 5-2005, and the public comment section for the SAM Special and Regular Board meetings. Following discussion, Manager Foley explained that Resolution No. 5-2005 states that, if there is a meeting with no Closed Session, the SAM Board meeting will start at 7:00 p.m.

Chair Boyd requested that SAM have two (2) Public Comment sections on each SAM Board Meeting Agenda, one (1) before Closed Session and one (1) after Closed Session.

Following discussion, Director Ptacek moved to approve Item B – Receive and File Manager’s Monthly Report for April 2005 (Monthly NPDES Data, Flow Report, Collection Systems Data, Financial Statement, and Pollution Prevention Report), and Item 4D - Approve Resolution No. 5-2005, A Resolution Fixing Time and Place for the Regular Meetings of the Board of Directors of the Sewer Authority Mid-Coastside and The Location of the Authority’s Office, Designating an Official Mailing Address, and Establishing the Order of Business and Rules for Board Proceedings, and adopt Resolution No. 5-2005, as amended to include the two (2) public comment opportunities on the regular meeting agenda. Director Ferreira seconded the motion. Ptacek/Ferreira/8 AYES/0 NOES. Resolution No. 5-2005 was adopted, as amended.

5. OLD BUSINESS

A. Discussion on Recycled Water

Board members and staff discussed recycled water. Chair Boyd advised the Water Summit was televised and would be on local access television on Thursday, June 25, 2005. He also reported that the Water Summit came in within the budgeted amount.

Director Ferreira inquired on progress of the Carollo Engineers Recycled Water Feasibility Study. Manager Foley reported that the study was on schedule, and should be completed next month. If so, the study will be presented to the Board at its July meeting.

B. Adopt SAM Budget FY2005-06

Manager Foley reported that each of the member agencies had adopted the modified SAM Budget FY2005-06. Chair Boyd and Director Ferreira commended staff for an outstanding job on the SAM Budget FY2005-06 under difficult situations. Following discussion Director Ptacek moved to adopt SAM Budget FY2005-06. Director Woren seconded the motion.

Ptacek/Woren/8 AYES/0 NOES. The motion passed.

C. Adopt Resolution No. 6-2005, A Resolution Approving and Adopting Comprehensive Budget for FY2005-06

Following discussion Director Ptacek moved to adopt Resolution No. 6-2005, A Resolution Approving and Adopting Comprehensive Budget for FY2005-06. Director Woren seconded the motion.

Ptacek/Woren/8 AYES/0 NOES. Resolution No. 6-2005 was adopted.

D. Adopt Resolution No. 7-2005, A Resolution Approving and Adopting Budget for Collection System Maintenance and Operation Services to be Provided to Member Agencies for FY2005-06

After a brief discussion, Director Ptacek moved to Adopt Resolution No. 7-2005, A Resolution Approving and Adopting Budget for Collection System Maintenance and Operation Services to be Provided to Member Agencies for FY2005-06. Director Gorn seconded the motion.

Ptacek/Gorn/8 AYES/0 NOES. Resolution No. 7-2005 was adopted.

6. NEW BUSINESS

A. Establish Position of Receptionist, Authorize Recruitment, Approve Salary Range, Job Description and Revised Position Control List

Manager Foley presented and reviewed the staff report. Following discussion, Director Woren moved to establish the position of Receptionist, authorize recruitment, approve salary range, job description and revised position control list as presented. Director Ferreira seconded the motion.

Woren/Ferreira/8 AYES/0 NOES. The motion passed.

B. Approve New Title of Supervisor of Administration Services, Salary Change and Revised Position Control List to Represented Administrative Assistant Position to Unrepresented SAM Employee Position

Manager Foley presented and reviewed the staff report. Following discussion, Director Woren moved to approve new title of Supervisor of Administration Services, salary change and revised position control list of Represented Administrative Assistant Position to Unrepresented SAM Employee Position as presented. Director Gorn seconded the motion.

Woren/Gorn/8 AYES/0 NOES. The motion passed.

C. Review Consider and Possible Action to Authorize Manager to Sign MWSD Memorandum of Understanding (MOU) on Integrated Regional Water Management Grant

Chair Boyd introduced Montara Water and Sanitary District (MWSD) Engineer, Tanya Yurovsky and advised that Ms. Yurovsky was available for questions on the Integrated Regional Water Management Grant. Manager Foley discussed the information that MWSD Manager George Irving provided to SAM for consideration.

Tanya Yurovsky reviewed the Integrated Water Management Program, its conditions, current proposal elements, MWSD'S proposed elements, grant application highlights, and the grant application process. Following discussion, Director Ferreira requested that this item be continued to the next SAM Board meeting for further discussion. Chair Boyd asked whether any Board member objected to the matter being so continued, and, hearing none, so ordered.

7. Manager's Informational Report

Manager Foley reported on the status of the Process Air Piping Repair Project. Manager Foley also provided the Board with an update on member agency assessments for the FY2004-05 Wet Weather Capital Improvement Program project.

Tanya Yurovsky left at 10:27p.m.

8. ATTORNEY'S REPORT

General Counsel Copeland asked if any Board had any questions on his report. There were none.

9. DIRECTOR'S REPORT – None.

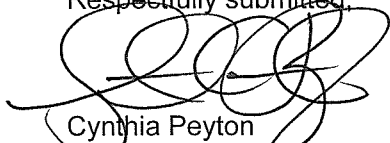
10. TOPICS FOR FUTURE BOARD CONSIDERATION

Director Woren requested that a discussion of agendizing televising SAM Board meetings be included on the list of topics.

11. ADJOURNMENT

Chair Boyd asked if there was anything further to come before the Board. Hearing none, he adjourned the meeting at 10:37 p.m.

Respectfully submitted,



Cynthia Peyton
Temporary Recording Secretary

APPROVED BY:



BOARD SECRETARY