

Meeting Date: October 24, 2005

Agenda Item No. 4A

MINUTES
SAM REGULAR BOARD MEETING
September 26, 2005

1. CALL TO ORDER: Chair Boyd called the Sewer Authority Mid-Coastside (SAM) regular meeting to order at 7:03 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Ferreira, Boyd, Woren, Gorn, Ptacek
Absent: Lohman

PRESENT: Manager Foley, General Counsel Copeland, Supervisor of Technical Services Pullin, and Acting Recording Secretary Tracy

2. PUBLIC COMMENT/ ORAL COMMUNICATION – None.

3. CLOSED SESSION: Chair Boyd announced that, as set forth on the agenda, the Board would go into Closed Session at 7:04 p.m. to discuss the following matter:

- A. Conference with Legal Counsel – Existing Litigation – Government Code 54956.9 (a), One Case, (B. Donald v. Sewer Authority, et al., San Mateo County Superior Court Case No. CIV445586).

Tony Pullin and Jeannette Tracy left the meeting room.

At 7:19 pm, the Board reconvened in open session. Chair Boyd reported that direction had been given to staff. Following a 10 minute recess, at 7:30 p.m., Tony Pullin, Jeannette Tracy, John Szabo, Tim Costello, Mike Britten and Tracy Clinton of Carollo Engineers entered the meeting room.

4. CONSENT AGENDA

Director Ptacek moved to approve the following Consent Agenda items. Director Ferreira seconded the motion.

- A. Approve Minutes of the August 23, 2005 SAM Board meeting.
B. Receive and File Manager's Monthly Report for August 2005 (Monthly Flow Report, Financial Statement, NPDES Data, Collection System Data, and Pollution Prevention Report)
C. Approve Disbursements –September 2005
D. Adopt Resolution Reaffirming Investment Policy and Guidelines
E. Adopt Resolution Declaring as Surplus Equipment, Two SAM Vehicles and Authorizing the Manager to dispose of the Surplus Equipment
Ptacek/Ferreira/7 AYES/0 NOES. The motion passed.

5. OLD BUSINESS

- A. Discuss and Possibly Take Action on Recycled Water**

Manager Foley advised that this item was on the agenda for the Board's review and consideration of the Resolution of the Sewer Authority Mid-Coastside Support for a Multi-Agency Cooperative Effort to Restore the Pilarcitos Creek Watershed. Director Woren requested in the third paragraph, third line of the Resolution, before the word, "diversions", the word, "reduced" be added. Following discussion, a motion was made by Director Woren and seconded by Director Ferreira to adopt, as revised, Resolution No. 4-2005, A Resolution of the Sewer Authority Mid-Coastside Support for a Multi-Agency Cooperative Effort to Restore the Pilarcitos Creek Watershed. Woren/Ferreira/7 AYES, 0 NOES. The motion passed.

B. Review, Discuss, File and Possibly Take Action on Final Recycled Water Feasibility Study

Manager Foley reviewed the staff report and introduced Mike Britten and Tracy Clinton of Carollo Engineers. They explained to the Board the alternatives to the configurations of the plant that could result in lower costs for recycled water, such as refining operating costs, use of existing chlorination system for disinfection, and eliminating the gypsum addition. They answered questions, and also discussed with the Board capital costs, and compared the August 2003 to August 2005 costs. Director Gorn requested that the final report from Carollo Engineers include the cost per gallon of capacity. Chair Boyd discussed the eventual outlook to eliminate the outfall entirely, and briefly discussed earthquake preparedness. Following more discussion and a question and answer period Chair Boyd requested staff look into the pipeline under-crossing as mentioned by Director Ferreira. Chair Boyd reminded the Board that, at the last Board meeting, an ad hoc committee was formed to include Chair Boyd, Director Ferreira and Director Woren to meet with San Francisco Public Utilities Commission (SFPUC) to explore mutual benefits and partnerships. Chair Boyd advised that tonight's discussion with Carollo Engineers was very informative, very helpful, and on behalf of the Board, he thanked Manager Foley and the Carollo representatives for the presentation.

C. Receive Status Report on Member Agencies' Centralizing Functions with SAM

Manager Foley presented the staff report and discussed with the Board what other functions the member agencies' might want to centralize with SAM. Director Woren advised he would bring this discussion to the GSD Board. Director Woren suggested that smoke testing and flow monitoring would also help with elimination of SSO's. Board members also discussed the need for uniform lateral ownership and inspection policies and the possibility of a printed guide being developed by SAM on how to get your lateral inspected.

D. Review Discuss and Provide Direction to Staff regarding Rental of Montara Lighthouse Fog Signal Building for SAM Board Meetings

Manager Foley advised that the Lighthouse Fog Signal Building was available on the fourth Tuesdays in 2006, and that discussion on this matter was continued from the August 23, 2005 SAM Board meeting. Director Woren explained he objected to meetings being held on the fourth Tuesdays of the each month, due to conflict with other meetings on the Coastside (i.e., the Half Moon Bay Fire District meeting). John Szabo, and Tim Costello, SAM employees, addressed the Board with their concerns of winter

storms, poor pavement conditions, injury liability, and the overall poor access to the Fog Signal Building during the rainy season. Following discussion, Director Ptacek made a motion, which was seconded by Director Gorn, to approve holding the SAM Board meetings on the fourth Tuesday (every other month) at the Montara Lighthouse Fog Signal Building Room, as set forth in the staff report.

Ptacek/Gorn/6 AYES, 1 NO (Director Woren). The motion passed.

6. NEW BUSINESS

A. Review, Discuss and Provide Direction to Staff on Treatment Costs

Manager Foley and SAM Directors discussed differential treatment costs, capital equipment depreciation and administrative and overhead costs as outlined in the staff report. Following discussion, it was requested that staff refine the costs and provide the refined costs to the Board.

B. Authorize Manager to Schedule Public Hearing – NDWSCP Fee Schedule

Following the Board's review of the staff report, it was requested staff look into the nine (9) gallons reported for SMC Harbor District, that the fee schedule be sorted by establishment name, that the absence of Fog City Pizza from the list be investigated, and that one of the two listings for Happy Cooker be removed. A motion was made by Director Ferreira, and seconded by Director Ptacek to authorize the Manager to schedule a Public Hearing for the NDWSCP Fee Schedule.

Ferreira/Ptacek/7 AYES, 0 NOES. The motion passed.

A discussion regarding General Counsel Copeland's unavailability to attend the October 24, 2005 Board Meeting took place. Following discussion, a motion was made by Director Ferreira and seconded by Director Gorn to hold the Public Hearing at the scheduled October 24, 2005 SAM Board meeting.

Ferreira/Gorn/7 AYES, 0 NOES. The motion passed.

C. Review, Discuss and Possible Action to Reschedule the December 2005 SAM Board Meeting

Following the Board's review and discussion of staff's report on the possibility to reschedule the December 2005 SAM Board meeting, a motion was made by Director Ptacek and seconded by Director Woren to cancel the December SAM Board meeting.

Ptacek/Woren/7 AYES, 0 NOES. The motion passed.

7. MANAGER'S INFORMATIONAL REPORT

Manager Foley reported:

- SAM's Annual Safety Day was tentatively scheduled for Thursday, October 27th;
- CSRMA will conduct a SAM property appraisal on September 27, 2005
- SAM will have a booth at the Pumpkin Festival on October 15 and 16, 2005 and that both the County of San Mateo and the City of Half Moon Bay have expressed interest in sharing the booth,
- The next Coastside Manager's meeting was scheduled for October 20, 2005, and
- on the Ironhouse Sanitary District's effluent and biosolids processes.

Board members and staff discussed the City of Half Moon Bay upcoming advisory measure and the possibility of a news release.

7. ATTORNEY'S REPORT

A. CASA Attorneys' Committee Meeting – August 19, 2005

General Counsel Copeland advised the report was self-explanatory, and that he would keep the Board updated on matters related to the repair of laterals.

8. DIRECTORS' REPORTS

Chair Boyd appointed an ad-hoc committee comprised of Chair Boyd, Director Ferreira, and Director Woren to look into the Half Moon Bay Fire Protection District Notice of Violation and SAM's compliance with that notice.

Director Woren advised that the First Flush Training event happened very early, and community participants from El Granada and Montara were not able to attend. Brenda Donald and Tony Pullin from SAM showed up on no notice, and he wanted to thank them for their assistance.

9. TOPICS FOR FUTURE BOARD CONSIDERATION

Director Woren suggested a future agenda item or report on how long SAM is able to operate without fuel delivery and without power.

Manager Foley handed out information on composting toilets.


Chair Board requested any other suggestions for topics for future Board consideration be given to Chair Boyd or Manager Foley.

10. PUBLIC COMMENT/ORAL COMMUNICATION - None.

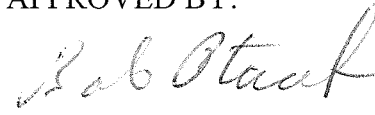
11. ADJOURNMENT

Chair Boyd asked if there was anything further to come before the Board. Hearing none, he declared the meeting adjourned at 10:36 p.m. to 7:00 p.m., Monday, October 24, 2005, at the SAM Administration Building, located at 1000 N. Cabrillo Highway in Half Moon Bay.

Respectfully submitted,


Jeannette L. Tracy
Acting Recording Secretary

APPROVED BY:


BOARD SECRETARY