

Meeting Date: November 28, 2005**Agenda Item No. 4A**

**MINUTES
SAM REGULAR BOARD MEETING
October 24, 2005**

1. CALL TO ORDER: Chair Boyd called the Sewer Authority Mid-Coastside (SAM) regular meeting to order at 7:04 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Boyd, Woren, Gorn, Ptacek, Lohman (7:06)
Absent: Ferreira

PRESENT: Manager Foley, Supervisor of Technical Services Pullin, IEDA Representative Rungis, Supervisor of Administrative Services Tracy and Temporary Recording Secretary Patterson.

2. PUBLIC COMMENT/ ORAL COMMUNICATION – None.

3. CLOSED SESSION: Chair Boyd announced that, as set forth on the agenda, the Board would go into Closed Session at 7:05 p.m. to discuss the following matters:

- A. Conference with Legal Counsel – Existing Litigation – Government Code 54956.9 (a), One Case, (B. Donald v. Sewer Authority, et al., San Mateo County Superior Court Case No. CIV445586).
- B. Conference with Labor Negotiators – Government Code 54957.6: SAM Manager and Austris Rungis; International Union of Operating Engineers, Stationary Engineers, Local No. 39.
- C. Public Employee Performance Evaluation – Title: Manager – Government Code 54957

Tony Pullin, Jeannette Tracy and Heather Patterson left the meeting room.

At 7:51 pm IEDA Representative Austris Rungis left the meeting.

At 7:53 pm, the Board reconvened in open session. Tony Pullin, Jeannette Tracy, and Heather Patterson entered the meeting room at 7:53 pm. Chair Boyd reported that he had appointed an ad-hoc committee comprised of Directors Ptacek, Woren and Gorn for the purpose of Public Employee Performance Evaluation of the Manager. Director Ptacek will Chair the ad-hoc committee.

4. CONSENT AGENDA

Director Woren pulled Consent Agenda Items A and C for discussion. Director Ptacek moved to approve the following Consent Agenda items. Director Gorn seconded the motion.

- B. Receive and File Manager's Monthly Report for August 2005 (Monthly Flow Report, Financial Statement, NPDES Data, and Collection System Data)

D. Receive and File Final Recycled Water Feasibility Study and Amendment.

E. Authorize Manager to Request Quotes – Purchase New Flusher Truck with Video Camera Accessory

Ptacek/Gorn/6 AYES/0 NOES. The motion passed.

Item 4A Minutes – September 26, 2005

Director Woren requested the following revisions to the Minutes of September 26, 2005: on Page 3, Paragraph 3, Line 3, “HMB Harbor District”, correct to read, “San Mateo County Harbor District”; Page 4, Paragraph 2, Line 1, correct to read, “Director Woren advised that the First Flush event happened very early, and community participants from El Granada and Montara were not able to attend. Brenda Donald and Tony Pullin from SAM showed up on no notice, and he thanked them for their assistance.

Item 4C Disbursements – October 2005

Director Woren and staff discussed the payments to Apple One and Office Team, check numbers 68736 and 68759.

Director Gorn requested staff provide the Board the missing Attachments for item 4D, Receive and File Final Recycled Water Feasibility Study and Amendment.

Following discussion, Director Woren moved to approve Consent Agenda Item 4A, Minutes of September 26, 2005 SAM Board Meeting as amended and Item 4C, Disbursements - October 2005. Director Lohman seconded the motion. Woren/Lohman/6 AYES/0 NOES. The motion passed.

5. OLD BUSINESS

A. Conduct a Public Hearing on Proposed NDWSCP Fee Schedule for FY2005-06

Chair Boyd declared the Public Hearing open at 8:00 p.m. Manager Foley made the Manager’s Statement as to the purpose of the hearing, and attested that the Notice of the Public Hearing had been posted as required. Chair Boyd then invited written or oral comments from the public or Board members. There were no public comments. Director Woren moved to close the Public Hearing at 8:02 p.m. Director Lohman seconded the motion.

Woren/Lohman/6 AYES/0 NOES. The motion passed.

B. Adopt Resolution No. 12-2005, Establishing Schedule of Fees for Use in Conjunction with the NDWSCP for FY 05-06

Director Woren and staff discussed the Board requested corrections from the September 26, 2005 Board Meeting. Following discussion, Director Woren moved to adopt Resolution No. 12-2005, Establishing Schedule of Fees for Use in Conjunction with NDWSCP for FY 05-06. Director Ptacek seconded the motion.

Woren/Ptacek/6 AYES/0 NOES. Resolution No. 12-2005 was adopted.

C. Discuss and Possibly Take Action on Recycled Water

The Board discussed chemicals mentioned in the articles provided with the staff report. Following discussion, no Board Action was taken on this item.

D. Review, Discuss and Provide Direction to Staff on Treatment Costs

Manager Foley presented the report on Treatment Costs. Director Woren requested staff use a larger font for Table One of the Report, and staff agreed to do so. The Directors' and staff discussed contacting GSD, phenols, the possibility of a press release and following discussion, no Board Action was taken on this item. Director Lohman suggested that staff not let dealings with GSD nor discussion with GSD Manager Chuck Duffy hold up the process.

E. Approve Resolution No. 13-2005, Fixing Time and Place for the Regular Meeting of the Board of Directors of SAM and the Location of Business and Rules for Board Proceedings

After a discussion on the pros and cons of holding the SAM Board meetings on alternate months in 2006, on a Tuesday, at the Point Montara Lighthouse Fog Signal Room, Director Ptacek moved to approve Resolution No. 13-2005, Fixing Time and Place for the Regular Meeting of the Board of Directors of SAM and the Location of Business and Rules for Board Proceedings. Director Gorn seconded the motion. . Ptacek/Woren/4 AYES/2 NOES. Resolution No. 13-2005 was not adopted.

6. NEW BUSINESS

A. Approve Resolution No. 14-2005, A Resolution Commending The Employees of the Sewer Authority Mid-Coastside on Their Outstanding Safety Record Achievement

Manager Foley reviewed the staff report and advised that SAM had received GSD's President's Proclamation honoring SAM's employees. The Directors' and staff discussed a proclamation from MWSO President. Following discussion, Director Ptacek moved to approve Resolution No. 14-2005, A Resolution Commending the Employees of the Sewer Authority Mid-Coastside on Their Outstanding Safety Record Achievement. Director Woren seconded the motion.

Ptacek/Woren/6 AYES/0 NOES. Resolution No. 14-2005 was adopted.

7. MANAGER'S INFORMATIONAL REPORT

Manager Foley discussed the staff report with the Board. Technical Services Supervisor Tony Pullin reported on SAM's participation at the Pumpkin Festival Event. The Board and staff discussed installation of the interim wet weather storage tanks and the expected date of completion.

Manager Foley reported that he and Technical Services Supervisor Tony Pullin attended the Coastside Emergency Services Committee (CESC) October 24, 2005 along with members of the City, County, Fire and Police Departments, and CCWD. Chair Boyd offered to contact the school district to urge them to attend future CESC meetings. Manager Foley discussed the Medical Reserve Corps. Board members requested staff provide a copy of the Medical Reserve Corps information packet.

8. ATTORNEY'S REPORT - None.

9. DIRECTORS' REPORTS - None.

10. TOPICS FOR FUTURE BOARD CONSIDERATION

11. PUBLIC COMMENT/ORAL COMMUNICATION - None.

12. ADJOURNMENT

Chair Boyd asked if there was anything further to come before the Board. Hearing none, he declared the meeting adjourned at 8:35 p.m. to 12:00 p.m., Thursday, October 27, 2005, at the SAM Administration Building, located at 1000 N. Cabrillo Highway in Half Moon Bay in memory of Larry Pollard who was a founding member of SAM and who served on the SAM Board from October 1976 to October 1977. Chair Boyd thanked staff for bringing this to the Board's attention and allowing them to respectfully honor Mr. Pollard. He commended Larry Pollard for his dedication and hard work as a SAM and GSD Board member. Director Woren expressed that the passing of Mr. Pollard was a loss to the whole Coastside community, and he requested a copy of the Minutes of the October 24, 2005 SAM Board meeting be sent to GSD Board member, Fran Pollard.

Respectfully submitted,



Heather Patterson

Temporary Recording Secretary

APPROVED BY:



BOARD SECRETARY