

MINUTES
SAM REGULAR BOARD MEETING
March 27, 2006

1. CALL TO ORDER: Chair Boyd called the Sewer Authority Mid-Coastside (SAM) Regular Board meeting to order at 7:03 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Woren, Lohman, Boyd, Ptacek, Fraser, Gorn
Absent: None
Alternate: None

PRESENT: Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Supervisor of Administrative Services Tracy, SAM Operator Tim Costello, SAM Collection Maintenance Worker John Szabo and Recording Secretary Patterson.

2. PUBLIC COMMENT/ ORAL COMMUNICATION – Supervisor of Administrative Services Tracy handed out information on AB 1234 Ethics Training sponsored by Coastside County Water District. She advised the training will take place Wednesday, May 24, 2006 at 7:30 p.m. at the Ted Adcock Center, Half Moon Bay, CA 94019, and requested anyone interested advise staff if they would like to register.

Recording Secretary Patterson announced that staff had obtained a VHS tape of the Pilarcitos Creek Watershed Forum, and that it was available for viewing. She requested that Directors please check the tape out before removing it from the premises. Director Woren requested to be first to check the tape out.

Director Woren announced that the Snapshot Day training was approved to be held at the San Gregorio General Store. The Training is Sunday, April 23, 2006 from 10:00 a.m. – 1:00 p.m., and Snapshot Day is Saturday, May 6, 2006 from 9:00 a.m. – 3:00 p.m. He encouraged all who could, to attend.

Director Ptacek handed out and discussed information on an Integrated Regional Water Management Plan. He advised that he would bring this item back at future Board meetings.

3. SPECIAL ORDERS OF THE DAY

Chair Boyd announced that due to inclement weather, the demonstration of the new SAM flusher truck with video camera accessory would be continued to a future board meeting.

4. CONSENT AGENDA

Manager Foley handed out a revised staff report and updated budget for Consent Agenda Item 4G - Review and Approve for Presentation to Member Agencies SAM Draft Budgets FY 2006-07. Director Woren requested Consent Agenda Item 4B - Receive and File Manager's Monthly Report for February 2006 be held for discussion. Following discussion, Director Woren moved to approve the following Consent Agenda items. Director Ptacek seconded the motion.

- A. Approve Minutes – February 27, 2006 SAM Board Meeting
 - C. Approve Disbursements – March 2006
 - D. Approve Salary Increase for Technical Services Supervisor and Supervisor of Administrative Services
 - E. Authorize Manager to Accept Proposal from Moreland & Associates to Complete FY 2005-06 Audit
 - F. Receive and File Annual SSO Summary Report
 - G. Review and Approve for Presentation to Member Agencies SAM Draft Budgets FY 2006-07
- Woren/Ptacek/8 AYES/0 NOES. The motion passed.

Item 4B – Receive and File Manager’s Monthly Report for February 2006

Directors and staff discussed the flow report totals, and staff agreed to investigate the numbers and report back with revisions at the next Board meeting. Director Woren moved to Receive and File Manager’s Monthly Report for February 2006, pending staff’s revision to the flow report totals. Director Ptacek seconded the motion.
Woren/Ptacek/8 AYES/0 NOES. The motion passed.

Item 4G – Review and Approve the Presentation to Member Agencies SAM Draft Budgets FY 2006-07

Directors and staff discussed the budget totals, and Manager Foley assured the Board that all Board recommended revisions would be incorporated into the budgets before presentation of the budgets to the Member Agencies.

5. OLD BUSINESS

5A. Discuss and Possibly Take Action on Recycled Water

Manager Foley presented the staff report and discussed recycled water with the Board.

Director Woren provided information on his attendance at the WaterReuse conference held on March 12-14, 2006, in San Francisco, and discussed reclaimed water and drug interactions. He advised that he may possibly provide a more detailed report at a future Board meeting. The Board discussed the importance of understanding biochemical activity and interactions between drugs. Manager Foley asked to review Dir. Woren’s copy of the CD from the WaterReuse conference.

Directors and staff discussed the status of the State grant applications submitted by SAM. Manager Foley advised that he had no additional information to report at this time.

5B. Adopt SAM Resolution No. 3-2006 Establishing SAM Reserve Funds Policy

Chair Boyd advised that staff had requested the item be pulled from the Agenda until more information was available.

5C. Update on 30th Anniversary Event

Manager Foley presented the staff report and stated that Mr. John Muller of the Regional Water Quality Control Board had advised that he was not available to attend the SAM 30th Anniversary event. Directors and staff discussed invitations, SAM’s online

registration, and survey. Manager Foley requested Board Members assistance with former SAM Directors' mailing addresses.

6. NEW BUSINESS

6A. Update on SAM Outreach Program

Manager Foley presented the staff report. Technical Services Supervisor Pullin reviewed the Sewer Sanitary Overflow (SSO) Prevention program and advised the Board that staff is looking into webpages, newsletters, plant tours, and partnering with other agencies. Directors and staff discussed garbage disposals, worm composting, including the demonstration worm station here at SAM and MWSD, and a possible Scout merit badge.

7. MANAGER'S INFORMATIONAL REPORT

Manager Foley presented the staff report. Directors and staff discussed the FEMA funding program for the winter storm from December 17, 2005 – January 3, 2006.

Manager Foley announced that, for the second consecutive year, SAM was the proud recipient of the prestigious Government Finance Officers Association (GFOA) Award of Financial Reporting for its submittal of the Comprehensive Annual Financial Report (CAFR) for FY 2004-05. He advised that a plaque for this award will be presented at a future Board meeting.

8. ATTORNEY'S REPORT

General Counsel Copeland discussed AB 2951 related to the imposition of capacity charges on various utilities.

Manager Foley and Directors also discussed the Calera Creek Water Recycling Plant Complaint item, that was copied to Board mail, and the mandatory minimum penalties assessed. Technical Services Supervisor Pullin discussed the limits within SAM's permits for discharging.

9. DIRECTORS' REPORTS – None.

10. TOPICS FOR FUTURE BOARD CONSIDERATION - None.

11. PUBLIC COMMENT/ORAL COMMUNICATION – None.

12. CLOSED SESSION

Chair Boyd announced that, as set forth on the Agenda, the Board would go into Closed Session at 7:59 p.m. to discuss the following matter:

A. Public Employee Performance Evaluation – Tile: Manager – Government Code 54957

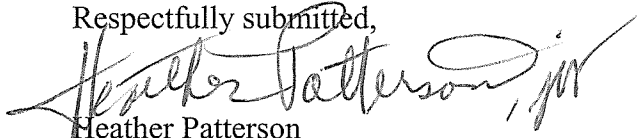
Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Supervisor of Administrative Services Tracy, Operator Costello, Collection Maintenance Worker Szabo, and Recording Secretary Patterson left the meeting room.

At 9:06 p.m., the Board reconvened in open session; Manager Foley returned to the meeting room. Chair Boyd reported that no action was taken during Closed Session.

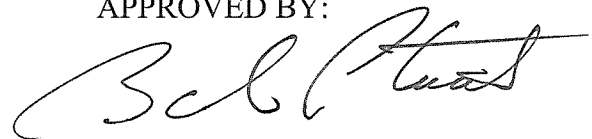
13. ADJOURNMENT

Chair Boyd asked if there was anything further to come before the Board. Hearing none, he declared the meeting adjourned at 9:07 p.m. to Monday, April 24, 2006, at 7:00 p.m., at the SAM Administration Building, located at 1000 N. Cabrillo Highway in Half Moon Bay, CA.

Respectfully submitted,


Heather Patterson
Recording Secretary

APPROVED BY:


BOARD SECRETARY