

MINUTES
SAM REGULAR BOARD MEETING
May 22, 2006

1. CALL TO ORDER: Chair Boyd called the meeting to order at 7:04 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Woren, Boyd, Gorn, Ptacek, Fraser
Absent: Lohman

PRESENT: Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Supervisor of Administrative Services Tracy.

2. PUBLIC COMMENT/ ORAL COMMUNICATION - None

3. SPECIAL ORDER OF THE DAY

A. Demonstration of New Flusher Truck with Video Camera Accessory

Manager Foley advised Directors that the recent rains had filled the demonstration pipe, so a demonstration of the new flusher truck with video camera accessory was not possible at this time. A video demonstrating the camera's capabilities was available for Board viewing. Chair Boyd requested that this matter be held to later on in the evening's agenda so that the video could be viewed without daylight interference.

4. CLOSED SESSION: Chair Boyd announced that, as set forth on the agenda, the Board would go into Closed Session at 7:06 p.m. to discuss the following matters:

A. Public Employee Performance Evaluation – Title: Manager – Government Code 54957

Tony Pullin, and Jeannette Tracy, left the meeting room.

Director Ric Lohman arrived at 7:11 p.m.

At 7:27 p.m., the Board reconvened in open session; Technical Services Supervisor Pullin, and Supervisor of Administrative Services Tracy, returned to the meeting room.

5. CONSENT AGENDA

Director Ptacek moved to approve the following Consent Agenda items. Director Lohman seconded the motion.

- A. Approve Minutes – April 24, 2006 SAM Board Meeting
- B. Receive and File Manager's Monthly Report for April 2006 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)
- C. Approve Disbursements –May 2006
- D. Authorize Manager to Recruit for Receptionist Position
- E. Authorize Manager To Purchase Replacement Flight and Chain For Primary Clarifiers

Ptacek/Lohman 8 AYES/0 NOES. The motion passed.

6. OLD BUSINESS

6A. Discuss and Possibly Take Action on Recycled Water

Manager Foley presented the staff report and discussed recycled water with the Board.

Directors and staff discussed the status of SAM's State grant application for Recycled Water project funding and the Montara Water Sanitary District's (MWSD) application for Regional Watershed Management Plan funding. Board directed staff to meet with MWSD and Coastside County Water District to continue discussions on Regional Watershed Management Plan issues and funding.

Director Fraser advised the Board and staff that she attended a recycled water meeting and that SAM staff should prepare to write a resolution of support to implement the integrated recycled water plan regarding the Pilarcitos Creek Watershed Plan. She advised that the SFPUC would be sending a template to SAM and it should arrive via mail by Thursday. Following a discussion on cleanup of coastal creeks, Snapshot Day, and the state of City of Pacifica coastal creeks, Chair Boyd thanked Director Fraser for the information provided

6B. Update on 30th Anniversary Event

Manager Foley presented the staff report and discussed the tours, attendees, absentees, and events that occurred during and following the Special SAM Board Meeting held on May 10, 2006. Following discussion, Director Fraser advised she would not accept payment for attendance at the event, though it was officially a SAM Board meeting, and she suggested that other SAM Board members do the same. The SAM Board members concurred.

General Counsel Copeland thanked the Ad-Hoc Committee and the Board for providing him the opportunity to share his recollections on the history of SAM and provided additional SAM history.

6 C. Adopt Resolution No. 3-2006, Resolution Approving and Adopting Comprehensive Budget FY 2006-07

Following discussion regarding all three SAM member agencies' having adopted the SAM Comprehensive Budget by their respective agency resolutions, a motion was made to adopt SAM Resolution No. 3-2006, Resolution Approving and Adopting Comprehensive Budget FY 2006-07.

Ptacek/Gorn 8 AYES, 0 NOES. The motion passed.

6 D. Adopt Resolution No. 4-2006, Resolution Approving and Adopting Budget for Collection System Maintenance and Operations Services to be Provided to Member Agencies for FY 2006-07

Following discussion regarding the three SAM member agencies' adopting the SAM Comprehensive Budget by their respective agency resolutions, a motion was made to adopt SAM Resolution No. 3-2006, Resolution Approving and Adopting Comprehensive Budget FY 2006-07.

Ptacek/Gorn 8 AYES, 0 NOES. The motion passed.

7. NEW BUSINESS - None.

8. MANAGER'S INFORMATIONAL REPORT

Manager Foley presented the staff report. Directors and staff discussed the GFOA Award SAM received for FY04-05, collection hours billing, and the CASA report regarding the cost per household of implementing the new State Waste Discharge Requirements. Following discussion on the CASA report, Chair Boyd requested staff to perform an analysis of what areas will be SAM's cost centers. Manager Foley briefed the Board on his attendance at the Be Sewer Smart Summit 2006, discussion with EPA Environmental Engineer Ken Greenberg. Manager Foley advised that local lateral grant reimbursement program information would be presented at the next SAM Board meeting. Director Woren requested staff provide information on the wet weather overflow project. Following discussion on the wet weather overflow project, Director Ptacek requested staff provide information to the Board on the number of times/instances SAM has utilized the Walker Tank and the six (6) storage tanks, dates of use, number of gallons and estimated cost of dollars saved in penalties/fines.

9. ATTORNEY'S REPORT – None.

10. DIRECTORS' REPORTS

Director Ptacek requested staff research antibacterial soaps (triclosan).

11. TOPICS FOR FUTURE BOARD CONSIDERATION

Following discussion on safety and security of SAM Administration building, Director Woren requested staff add to this list the topic of speed control on the access road. Director Ptacek requested staff develop a sewer/lateral inspection hourly cost, including the televising of sewers/laterals. Director Ptacek also requested staff provide a survey of wastewater user fees. Manager Foley advised he would provide a rate summary from the Bay Area Clean Water Agencies.

3. SPECIAL ORDER OF THE DAY

A. Demonstration of New Flusher Truck with Video Camera Accessory

Technical Services Supervisor Pullin provided a narrative on the video demonstration presented to the SAM Board. The video showed the new flusher truck video camera accessory in action. Following a discussion, Director Woren requested the address of the sewer line in the video demo. Technical Services Supervisor Pullin provided that address to Director Woren. Director Woren also requested that SAM staff discuss adding video televising as a requirement to final inspection for connection to the sewer system with SAM member agency managers.

12. PUBLIC COMMENT/ORAL COMMUNICATION – None.

13. ADJOURNMENT

Chair Boyd asked if there was anything further to come before the Board. Hearing none, he declared the meeting adjourned at 8:53 p.m. to Monday, June 26, 2006, at 7:00 p.m. in the SAM Administration Building located at 1000 N. Cabrillo Highway in Half Moon Bay, CA.

Respectfully submitted,

Temporary Recording Secretary
Jeannette L. Tracy

APPROVED BY:

BOARD SECRETARY