

**MINUTES**  
**SAM REGULAR BOARD MEETING**  
**October 23, 2006**

**1. CALL TO ORDER:** Chair Boyd called the meeting to order at 7:05 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present Fraser, Ptacek, Boyd, Woren, Lohman.  
Absent: Muller  
Alternate Present: Patridge

**PRESENT:** Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Supervisor of Admin Services Tracy, Recording Secretary Reed, IEDA Representative Austris Rungis, John Szabo, and Tim Costello.

**2. PUBLIC COMMENT/ ORAL COMMUNICATION - None**

**3. SPECIAL ORDER OF THE DAY**

**3A. Presentation of Resolution No. 5-2006, A Resolution Commending David Gorn For Service As Director Of the Sewer Authority Mid-Coastside (SAM)**

Chair Boyd announced that the Special Order of the Day – Presentation of Resolution No. 5-2006 to Former Director David Gorn would be moved to follow Item 4 - Closed Session, since Mr. Gorn's arrival has been delayed due to traffic.

**4. CLOSED SESSION**

At 7:05 p.m., Chair Boyd announced that the Board would go into Closed Session to discuss the following items:

**4A.** Conference with Labor Negotiators-Government Code 54957.6: Austris Rungis and SAM Manager; International Union of Operating Engineers, Stationary Engineers, Local No. 39.

**4B.** Public Employee Performance Evaluation – Title: Manager – Government Code 54957.

Technical Services Supervisor Pullin, Supervisor of Admin Services Tracy, Recording Secretary Reed, John Szabo and Tim Costello left the meeting room.

At 7:53 p.m., the Board reconvened into open session. Supervisor of Admin Services Tracy, Recording Secretary Reed, Technical Services Supervisor Tony Pullin, John Szabo and Tim Costello returned to the meeting room. Chair Boyd reported that the former Personnel Committee for Performance Evaluation of the Manger was dissolved and that a new committee of the same name and purpose, comprised of Directors Fraser, Ptacek, and Woren was appointed.

### **3. SPECIAL ORDER OF THE DAY**

#### **3A. Presentation of Resolution No. 5-2006, A Resolution Commending David Gorn For Service As Director Of the Sewer Authority Mid-Coastside (SAM).**

Manager Foley introduced former Director Gorn. Chair Boyd made the presentation. Former Director Gorn spoke briefly, thanking the Board for this recognition and commending the Board on their continued good work.

### **5. CONSENT AGENDA**

Director Ptacek requested Consent Agenda Item 5D, Approve Disbursements – October 2006, be held for discussion. Manager Foley provided the information on Director Ptacek's question regarding check number 69583. Director Woren moved, and Director Lohman seconded a motion to approve the Consent Agenda listed below.

- A. Approve Minutes – August 28, 2006 SAM Board Meeting
- B. Approve Minutes – September 25, 2006 SAM Board Meeting
- C. Receive and File Manager's Monthly Report for September 2006 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)
- D. Approve Disbursements – October 2006

Woren/Lohman/8 AYES/0 NOES. The motion passed.

### **6. OLD BUSINESS**

#### **6A. Discuss and Possibly Take Action on Recycled Water**

Manager Foley outlined information covered at the Pilarcitos Creek Restoration Workgroup Meeting that he attended on August 17, 2006. He discussed State Grant funds, development of scope of services, plan of action, and draft MOU. Director Woren expressed concern that the lagoon was not covered in the outline, and that he wanted to make certain that it was covered. Manager Foley assured Director Woren that restoration of the lagoon is included in the project. In addition, there was a brief discussion on the safety of recycled water.

#### **6B. Adopt Resolution No. 6-2006, Establishing Schedule of Fees for Use in Conjunction with NDWSCP for FY 2006-07.**

Following a brief discussion, Director Woren moved and Director Fraser seconded the motion to adopt Resolution No. 6-2006, A Resolution Establishing Schedule of Fees for Use in Conjunction with NDWSCP for FY 2006-07.

Woren/Fraser/8 AYES/0 NOES. Resolution No. 6-2006 was adopted.

### **6C. Adopt Resolution No. 7-2006, Reaffirming the Investment Policy and Guidelines**

Director Woren moved and Director Lohman seconded the motion to adopt Resolution No. 7-2006, A Resolution Reaffirming the Investment Policy and Guidelines. Woren/Lohman/8 AYES/0 NOES. Resolution No. 7-2006 was adopted.

## **7. NEW BUSINESS**

### **7A. Review Report on Storm Preparations**

Manager Foley reviewed the report outlining the steps staff has taken to prepare for winter wet weather season such as installation of temporary storage tanks, testing of all emergency generator systems, cleaning and inspection of motor control system, servicing of all pump and lift stations, and cleaning of hot spots.

### **7B. Discuss and Possibly Take Action on Laterals**

Manager Foley discussed privately-owned laterals within our service area and the impact on the SAM system. Manager Foley presented several corrective actions for the Board's consideration. The Board discussed the possibility of the three member agencies having a uniform set of standards regarding laterals. Chair Boyd discussed the possibility of undertaking a lateral replacement grant program such as the one in Castro Valley. Also discussed were low interest loan programs, other grant programs, incentives for loans, and penalties for broken laterals.

Following discussion, the Board directed staff to compile information on the cost of a Coastside-wide grant program for replacement of old or leaky laterals.

## **8. MANAGER'S INFORMATIONAL REPORT**

Manager Foley discussed progress on SAM's NPDES permit and that SAM is on schedule for December adoption by the Regional Water Quality Control Board.

Manager Foley also stated that SAM submitted its response to the US Environmental Protection Agency's compliance evaluation report, a copy of which was provided to Board Members.

Manager Foley reported that SAM staffed a booth at the 2006 Half Moon Bay Pumpkin Festival and it was very well received by festival goers. He explained that for the 2007 Pumpkin Festival staff may collect zip codes from festival goers in order to determine how many SAM booth visitors are local and how many are from out of town.

Manager Foley discussed a meeting regarding the possibility of a joint project, including San Mateo County, SAM and perhaps other organizations. The project originally involved the Burnham Strip property relating to issues of safety for parking in that area, and crossing the highway to Surfer's Beach. The project could possibly be expanded to include SAM Wet Weather Capacity Management facilities and their integration into the County's safety enhancements.

## **9. ATTORNEY'S REPORT**

In response to an inquiry from the Board, General Counsel Copeland identified certain SAM matters involving the Regional Board, and whether Director Muller could be conflicted in the event the SAM Board wished to discuss them. He mentioned that he had discussed these Regional Board matters with the Manager, who indicated that he had discussed them with Director Muller.

Mr. Copeland indicated that Director Muller could determine that he was conflicted on a particular matter, and that, in his capacity as a member of the Regional Board, he could be conflicted on matters being discussed by that Board if they relate to SAM.

Mr. Copeland stated that each matter would have to be considered under its own parts, but that he thought Director Muller would be able to participate in the following items if they were to be discussed by the SAM Board:

- Generic Regional Water Quality Control Board actions that impact SAM
- Permit violations and fines
- NPDES Permit negotiations

Mr. Copeland thought that a discussion of a matter involving litigation between SAM and the Regional Board could result in a conflict for Director Muller.

## **10. DIRECTORS' REPORTS**

Director Fraser announced that the City of Half Moon Bay has a new City Manager, Marcia Raines, as of October 31, 2006.

Director Woren reported that he and Director Ptacek attended the Blue Circle meeting held at Moss Beach Ranch on October 10, 2006. Director Woren also reported that at that meeting, Capistrano Beach problems were discussed, as well as there not being any designated pick-up points on the Coastside where the community may dispose of expired drugs.

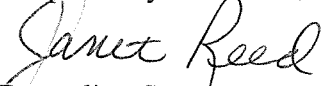
Director Ptacek requested a list of SAM temporary workers and their reasons for leaving.

**11. TOPICS FOR FUTURE BOARD CONSIDERATION – None.**

**12. ADJOURNMENT**

The meeting was adjourned at 9:07 p.m., to a rescheduled Regular SAM Board meeting on November 13, 2006 at 7:00 p.m.

Respectfully submitted,

  
Recording Secretary  
Janet Reed

APPROVED BY:

  
BOARD SECRETARY