

MINUTES
SAM REGULAR BOARD MEETING
January 22, 2007

1. CALL TO ORDER: Vice Chair Woren assumed the duties of Chair and called the meeting to order at 7:01 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Muller, Ptacek, Woren, Fraser, Lohman, Harvey
Absent:
Alternate Present:

PRESENT: Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Administrative Services Tracy, Recording Secretary Reed, Austris Rungis; International Union of Operating Engineers, Mike Britten and Colin Barrette, Carollo Engineers, Jim Ashe, San Mateo County, Office of Emergency Services. Tanya Yurvosky, SRT Consultants, John Szabo, and Tim Costello.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Manager Foley recommended an item be added to the agenda as agenda item 7-D, being Resolution No. 2-2007, A Resolution Approving Local Hazard Mitigation Plan (HMP) and Authorize SAM Manager to Submit Sewer Authority Mid-Coastside's Annex to the Existing HMP to the State of California Office of Emergency Services (EOS) and FEMA for approval. Manager Foley informed the Board that FEMA's deadline for submitting the proposed resolution to FEMA was January 31, 2007, and that it came to SAM's attention after the posting of the agenda.

Following Discussion, Director Lohman moved to add item 7-D, Adopt Resolution No. 2-2007, A Resolution Approving Local Hazard Mitigation Plan (HMP) and Authorize SAM Manager to Submit Sewer Authority Mid-Coastside's Annex to the Existing HMP to the State of California Office of Emergency Services (EOS) and FEMA for approval, based on the Board's determination there is a need to take immediate action and that the matter came to the attention of SAM subsequent to the agenda being posted for the meeting. Director Fraser seconded the motion.
Lohman/Fraser/8 AYES/0 NOES. The motion passed.

3. SPECIAL ORDER OF THE DAY

3A. Election of Officers

Chair Woren opened the nominations for SAM Board Chair. Director Muller made a motion to nominate Director Ptacek. Director Lohman seconded the motion. Chair Woren discussed he also wished to be considered.
Muller/Lohman/7AYES/1 NOE. The motion passed.

At this time, Director Ptacek assumed the responsibility as SAM Chair.

Chair Ptacek opened the nominations for SAM Vice Chair. Director Muller made a motion to nominate Director Fraser. Chair Ptacek seconded the motion. Director Woren nominated Director Lohman. Director Woren asked for a roll call vote. Director Muller: Fraser, Director Fraser: Fraser, Director Woren: Loman, Director Lohman: Fraser, Chair Ptacek: Fraser, Director Harvey: Fraser.
Director Fraser elected/7AYES/1 NOE.

Chair Ptacek opened the nominations for SAM Secretary. Director Fraser made a motion to nominate Director Lohman. Chair Ptacek seconded the nomination.
Ptacek/Fraser/8AYES/0 NOES. The motion passed.

Director Woren made a motion to nominate Chair Ptacek as Treasurer. Director Muller seconded the motion.
Woren/Muller/8 AYES/0 NOES. The motion passed.

Board Members concurred that Chair Ptacek continue as a member of the Ad Hoc Personnel Committee along with Directors Woren and Fraser, Chair Ptacek and Director Woren continue to participate in the Manager's Performance Appraisal Committee, and, Chair Ptacek continue his participation in the CSRMA Committee.

3B. Presentation on SAM Wet Weather Flow Management Program by Mike Britten of Carollo Engineers

Manager Foley introduced Mike Britten of Carollo Engineers. Mr. Britten reviewed SAM's Wet Weather Flow Management program from the mid-1990s to present. His presentation topics included; history of wet weather management program, recommended projects, completed projects and current activity.

Following discussion, the Board thanked Mr. Britten for his presentation. The Board requested that staff review the costs of the Wet Weather Management program and the status of Member Agency approval.

4. Closed Session

At 7:57 p.m., Chair Ptacek announced that the Board would go into Closed Session for the purpose of discussing agenda item 4A, Conference with Labor Negotiators-Government Code 54957.6: SAM Manager and Austris Rungis; International Union of Operating Engineers, Stationary Engineers, Local No.39, and 4B, Public Employee Performance Evaluation – Title: Manager – pursuant to Government Code 54957.

Technical Services Supervisor Pullin, Administrative Services Supervisor Tracy, Recording Secretary Reed, Mike Britten, Jim Ashe, Tanya Yurvosky, John Szabo and Tim Costello left the meeting room.

At 8:29 p.m., Chair Ptacek reconvened into open session and reported that no action was taken in Closed Session

Following Closed Session, the Chair announced that in consideration of the travel time of those making the presentations, and with the Board's concurrence, Agenda No. 7, New Business, would be addressed prior to No 5 – Consent Agenda and No. 6 – Old Business. There was no objection by the Board members.

7. New Business

7D. Adopt Resolution No. 2-2007, A Resolution Approving Local Hazard Mitigation Plan (HMP) and Authorize SAM Manager to Submit Sewer Authority Mid-Coastside's Annex to the Existing HMP to the State of California Office of Emergency Services (EOS) and FEMA for approval.

Manager Foley introduced Tanya Yurovsky of SRT Consultants who explained the need for the resolution as part of SAM's Grant Application.

Following discussion, Director Woren moved to Adopt Resolution No. 2-2007, A Resolution Approving Local Hazard Mitigation Plan (HMP) and Authorize SAM Manager to Submit Sewer Authority Mid-Coastside's Annex to the Existing HMP to the State of California Office of Emergency Services (EOS) and FEMA for approval. Director Lohman seconded motion.

Woren/Lohman/8AYES/0 NOE. The motion passed.

7C. Review and Approve SAM Plant and Portola Pump Station as location for San Mateo County Tsunami Early Warning system – Presentation by Jim Ashe, San Mateo County, Office of Emergency Services.

Manager Foley introduced Jim Ashe, San Mateo County, Office of Emergency Services. Mr. Ashe thanked the Board for the opportunity to introduce the County's Tsunami Early Warning System. He requested SAM allow the San Mateo County Office of Emergency Services to use identified locations to install Tsunami Early Warning Systems. He reported that proposed sites would be Portola Pump Station and the SAM Plant. These self-contained units would require no maintenance from SAM staff and would be tested once a month for one minute. Director Muller moved to approve SAM Plant and Portola Pump Station as location for San Mateo County Tsunami Early Warning system. Director Harvey seconded the motion.

Muller/Harvey/8AYES/0 NOE. The motion passed.

5. CONSENT AGENDA

Director Woren moved to approve the following Consent Agenda Items upon the condition that the typos to the minutes as discussed be corrected and that the revisions as discussed be added to the Remuneration Reimbursement Policy. Director Fraser seconded the motion

- 5A.** Approve Minutes – December 11, 2006 SAM Board Meeting, as corrected
- 5B.** Receive and File Manager's Monthly Report for December 2006 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)
- 5C.** Approve Disbursements – January 2007
- 5D.** Approve Remuneration Reimbursement Policy

5E. Approve Training Education and Conference Policy, as modified Woren/Fraser/8AYES/0 NOE. The motion passed.

6. OLD BUSINESS

6A. Discuss and Possibly Take Action on Recycled Water

Manager Foley reviewed information from the Pilarcitos Creek Restoration Workgroup. SAM will, at the next meeting, be expected to authorize the Manager to sign an agreement with the Workgroup.

Manager Foley discussed the upcoming Water Recycling conference in Monterey on February 2, 2007. Director Harvey made a motion to authorize Director Woren and Chair Ptacek to attend the February 2, 2007 Water Recycling seminar. Director Fraser seconded the motion.

Harvey/Fraser/8 AYES/0 NOE. The motion passed.

6B. Update on Recycled Water Efforts

Manager Foley gave an overview of the staff report on this topic, and informed the Board that Mike Britten of Carollo Engineers has been requested to attend the February 26, 2006, SAM Board meeting in order to deliver an update on SAM's recycled water activities.

6C. Update on AB 1234 Compliance

The Manager reported that SAM staff will undertake to verify and maintain proof of Directors AB 1234 Ethics Training

7. NEW BUSINESS

7A. Adopt Resolution No 1-2007, A Resolution of the Board of Directors of the Sewer Authority Mid-Coastside Expressing Its Gratitude to Scott Boyd for his Leadership and Dedicated Service

Director Woren made a motion to approve Resolution No 1-2007, A Resolution of the Board of Directors of the Sewer Authority Mid-Coastside Expressing Its Gratitude to Scott Boyd for his Leadership and Dedicated Service. Director Lohman seconded the motion. Woren/Lohman/8 AYES/0 NOE. The motion passed.

7B. Report on Costs Resulting From CA Waste Discharge Requirements.

The Manager and staff reported on the initial, future, and ongoing costs of the new State requirements, including the payment of fees, the reporting of sewer system overflows (SSOs) to the State web site and the development of the Sewer System Master Plan (SSMP).

8. MANAGER' INFORMATIONAL REPORT

Manager Foley advised the Board that SAM's National Pollutant Discharge Elimination System (NPDES) permit was scheduled for adoption by the Regional Water Quality

Control Board (RWQCB) on January 23, 2007 and that he and Tom Hall from EOA would attend the RWQCB meeting. He reported he was pleased to work with the RWQCB staff, and he advised that NOAA's questions have been addressed by RWQCB staff.

Manager Foley reported that Director Mueller would excuse himself from the SAM NPDES permit adoption process.

Technical Services Supervisor Pullin reported on the recent failure of the Ocean Colony force main, and on the replacement of the hypochlorite tank.

Manager Foley discussed the performance indicators that were posted in the Board room. These "speedometers" reflect such indicators as how many days the Mid-Coastside has gone without a sewer overflow. Chair Ptacek requested the speedometers be posted in a location where they could be viewed by the public.

9. ATTORNEY'S REPORT - NONE

10. DIRECTOR'S REPORTS

Director Muller discussed the RWQCB meeting for January 23, 2007, and announced that he was invited to Atlanta in March 2007, by the USEPA, to produce one of four CD's on Infrastructure and Funding.

Director Woren expressed concern regarding the trucked leachate into the SAM Plant, the increase maintenance costs that result, and the charges to Allied Waste. The Board discussed rates charged to Allied Waste, the options for improvements to roads, SAM's resultant expenses, issues associated with trucks driving through a residential area, and stop signs being hit by trucks. Following discussion, Director Lohman requested we agendaize this matter for future discussion.

Chair Ptacek announced that there is grant money available for Homeland Security projects.

Chair Ptacek thanked the Board members for their confidence in him to serve as Board Chair and requested Board members bring matters they wanted onto the Agenda to the SAM Manager.

Chair Ptacek commented on the monthly flow rates and their correlation to percentages to Member Agencies.

11. TOPICS FOR FUTURE BOARD CONSIDERATION

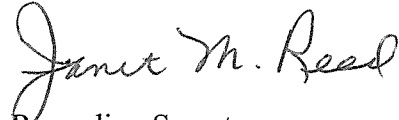
Following discussion, no Board action was taken.

12. PUBLIC COMMENT – NONE

13. ADJOURNMENT

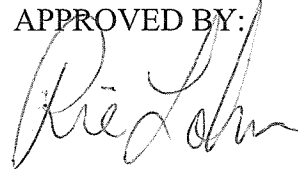
The meeting was adjourned at 9:50 p.m., to the Regular SAM Board meeting on February 26, 2007 at 7:00 p.m.

Respectfully submitted,



Recording Secretary
Janet M. Reed

APPROVED BY:



BOARD SECRETARY