

**MINUTES
SAM SPECIAL BOARD MEETING
March 22, 2007**

1. CALL TO ORDER: Chair Ptacek called the meeting to order at 6:02 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Ptacek, Fraser, Lohman, Harvey, Woren
Absent: Muller
Alternate Present: None

PRESENT: Manager Foley, Technical Services Supervisor Pullin, Administrative Services Supervisor Tracy, John Parsons of Parsons Accounting, Recording Secretary Reed.

2. PUBLIC COMMENT/ ORAL COMMUNICATION - None

4. BUDGET WORKSHOP

a. SAM Comprehensive Budget Fiscal 2007-08

Manager Foley introduced John Parsons of Parsons Accounting who was in attendance and available to answer any questions the Board may have regarding the budget. Directors and staff discussed capital improvement projects including wet weather flow management improvements, Portola storage tank, Princeton Pump Station, Montara pump station roof, and other projects. Manager Foley explained that the two additional collection system positions resulted in a \$98,000 increase in salary and benefits. Further, the Board discussed a one-time financial consultant fee, administration rates, IPS and pump station capital budget.

b. Conclusion/Next Steps

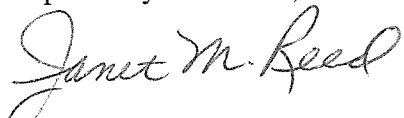
The Board requested the next draft include a breakdown of purchase and installation costs for pumps. Director Woren requested items to be billed back to the agencies be noted as such in the budget. The Board requested staff provide an updated draft SAM Budget for FY 2007-08 at the next regular Board meeting, scheduled for Monday, March 26, 2007.

Chair Ptacek requested staff look into the possibility of trending historical expenditures, such as the charting of legal costs for the past 5 years.

5. ADJOURNMENT

The meeting was adjourned at 7:42 p.m., to the Regular SAM Board meeting scheduled for March 26, 2007 at 7:00 p.m.

Respectfully submitted,


Recording Secretary
Janet M. Reed

APPROVED BY:


BOARD SECRETARY