

**MINUTES**  
**SAM REGULAR BOARD MEETING**  
**March 26, 2007**

**1. CALL TO ORDER:** Chair Ptacek called the meeting to order at 7:02 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Muller, Ptacek, Fraser, Lohman, Harvey, Woren  
Absent: None  
Alternate Present: None

**PRESENT:** Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Supervisor of Admin Services Tracy, Recording Secretary Reed, Mike Donovan and Bob Whitley of Whitley, Burchett & Associates. Austris Rungis, of IEDA, arrived at 8:08 p.m.

**2. PUBLIC COMMENT/ ORAL COMMUNICATION**

Director Woren announced that "Snapshot Day" is May 5, 2007. If anyone is interested in participating, please contact Director Woren or Technical Services Supervisor Pullin.

**4. CONSENT AGENDA**

Director Woren moved to approve the Consent Agenda items listed below:

- A. Approve Minutes – February 26, 2007 SAM Board Meeting
- B. Receive and File Manager's Monthly Report for February 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)
- C. Approve Disbursements – March 2007
- D. Receive and File Annual SSO Summary Report
- E. Review and Approve for Presentation to Member Agencies SAM Draft Budgets FY 2007-08

Director Fraser seconded the motion.

Woren/Fraser/ 8 Ayes/0 NOES. The motion passed.

**5. OLD BUSINESS**

- A. Discuss and Possibly Take Action on Recycled Water

Manager Foley reported on the upcoming Pilarcitos Creek Restoration Groups' field trip of May 7, 2006. He announced the field trip will originate at the Burlingame office, visit Stone Dam in San Mateo, and return to Cypress Cottage.

Manager Foley discussed the approval of the Integrated Watershed Management Plan (IWMP) MOU, by Coastside County Water District and City of Half Moon Bay.

Manager Foley discussed the IWMP between Coastside County Water District, Montara Water and Sanitary District, and SAM. Following discussion, no Board action was taken.

## **6. NEW BUSINESS**

### **A. Update on CA Regional Water Quality Control Board NPDES No. CA 0038598 Inspection Report**

Manager Foley outlined the findings from the RWQCB inspection that was conducted November 3, 2006. He indicated that the findings included records and reporting, flow measurement, and a less costly self-monitoring program. Following discussion, staff advised SAM's response letter would be included in the April 2007 SAM Board meeting packet.

### **B. Receive, File and Provide Direction to Staff of Report on Granada Force Main Evaluation**

Manager Foley introduced Mike Donovan of Whitley, Burchett and Associates who presented a summary of the Granada Force Main Gravity Sewer Evaluation. The presentation included cost comparisons of various pipe diameters and materials for a parallel force main, and various sizes of clay pipe for the gravity portion of the force main line.

## **3. CLOSED SESSION**

At 8:10 p.m., Chair Ptacek announced that the Board would go into Closed Session for the purpose of discussing Agenda Item 3A, Conference with Labor Negotiators-Government Code 54957.6: SAM Manager and Austris Rungis - International Union of Operating Engineers, Stationary Engineers, Local No.39, and Agenda Item 3B, Public Employee Performance Evaluation – Title: Manager – pursuant to Government Code 54957.

Mr. Bruchette, Mr. Donovan, Technical Services Supervisor Pullin, Administrative Services Supervisor Tracy, and Recording Secretary Reed left the room.

At 8:36 p.m., Chair Ptacek reconvened into open session reporting that no action was taken in Closed Session.

## **7. MANAGER'S INFORMATIONAL REPORT**

Manager Foley reported that former Chair Boyd was not available to attend the meeting to receive the presentation of Resolution No. 1-2007, "A Resolution of the Board of Directors of the Sewer Authority Mid-Coastside Expressing Its Gratitude to Scott Boyd for His Leadership and Dedicated Service" and that staff would send the resolution to former Chair Boyd.

Manager Foley further discussed his attendance at the Waste Discharge Requirements (WDR)-Sanitary Sewer Overflow (SSO) training on March 15, 2007. Manager Foley indicated that other staff members would be attending upcoming trainings and that a binder, entitled, "SSO-WDR Compliance Workshop Electronic Reporting: Reporting Requirements & Tips" from that meeting was available for the Board to review.

**A. Manager's Informational Report – Report on Tick Survey – SAM Adjacent Property**  
Manager Foley reported on the first tick survey done on SAM property as requested by the Board at the September 25, 2006 meeting. The survey was conducted by the San Mateo

County Mosquito Abatement District on February 20, 2007 and only two ticks were found. This report will be the base line report for future tic reports. Following discussion, no Board action was taken.

B. Receive and File Update Report on 2007 Clean Beaches Initiative Grant Program  
Manager Foley explained that there is a good possibility that SAM's request for grant funding will be approved. State Water Resource Control Board (SWRCB) will hopefully be recommending SAM's project for funding. No action was taken.

C. Receive and File Report on SAM NPDES Permit

Manager Foley informed the Board that SAM's new NPDES permit that was approved by the RWQCB would take effect March 1, 2007, and would expire on February 28, 2012. Manager Foley summarized the differences between the new and old permits.

There was a brief discussion that included questions about disaster preparedness concerning a spill of trucked leachate. Manager Foley indicated to the Board that there was a meeting between SAM and BFI regarding the corner of the SAM property and the two parties will be working together to remedy the road conditions. Following discussion, no Board action was taken.

#### **8. ATTORNEY'S REPORT**

General Counsel Copeland discussed with the Board the introduction of AB 1260, a bill intended to clarify certain matters related to Proposition 218.

#### **9. DIRECTOR'S REPORTS**

Director Muller presented information from the RWQCB on trash in storm drains. He reported on his participation with the EPA's development of a video entitled, "Water Infrastructure Successful Strategies for Local Leadership". This video will be available for viewing by request to staff at the SAM office.

#### **11. TOPICS FOR FUTURE BOARD CONSIDERATION**

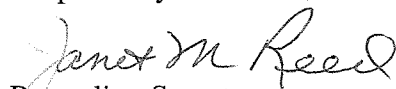
Board reviewed upcoming topics.

#### **12. PUBLIC COMMENT – NONE**

#### **13. ADJOURNMENT**

The meeting was adjourned at 9:09 p.m., to the Regular SAM Board meeting scheduled for April 23, 2007 at 7:00 p.m.

Respectfully submitted,

  
Recording Secretary  
Janet M. Reed

APPROVED BY:

  
BOARD SECRETARY