

MINUTES
SAM REGULAR BOARD MEETING
April 23, 2007

1. CALL TO ORDER: Chair Ptacek called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Muller, Ptacek, Woren, Fraser, Lohman, Harvey,
Lohman (7:03 pm)
Absent: None.
Alternate Present: None.

PRESENT: Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Supervisor of Administrative Services Tracy, Recording Secretary Reed, Mike Britten, Carollo Engineers, Tanya Yurvosky, SRT Consultants.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

3. CLOSED SESSION

At 7:04 p.m., Chair Ptacek announced that the Board would go into Closed Session for the purpose of discussing agenda item 4A, Conference with Labor Negotiators-Government Code 54957.6: SAM Manager and Austris Rungis; International Union of Operating Engineers, Stationary Engineers, Local No.39, and 4B, Public Employee Performance Evaluation – Title: Manager – pursuant to Government Code 54957.

Technical Services Supervisor Pullin, Supervisor of Administrative Services Tracy, Recording Secretary Reed, Tanya Yurvosky, and Mike Britten left the meeting room.

At 7:18 p.m., Chair Ptacek reconvened into open session. No action was taken in Closed Session.

4. CONSENT AGENDA

Director Woren requested Consent Agenda Item 4.C, Receive and File Manager’s Monthly Report for March 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data, be held for discussion.

Director Fraser moved to approve the Consent Agenda items listed below:

- A. Approve Minutes – March 22, 2007 SAM Special Board Meeting
- B. Approve Minutes – March 26, 2007 SAM Board Meeting
- D. Approve Disbursements – April 2007
- E. Authorize Manager to Accept Proposal from Moreland and Associates to Complete FY06-07 SAM Audit
- F. Authorize Manager to Replace SAM Laboratory Dishwasher

Director Harvey seconded the motion.

Fraser/Harvey/8 Ayes/0 NOES. The motion passed.

4C. RECEIVE AND FILE MANAGER'S MONTHLY REPORT FOR MARCH 2007 (MONTHLY FLOW REPORT, FINANCIAL STATEMENT, MONTHLY NPDES DATA, AND COLLECTION SYSTEM DATA

Director Woren questioned the balance in the SAM checking account. Manager Foley explained to the Board that staff had developed a transfer policy after conferring with SAM's accountants; the accountant's recommendation was for a minimum balance of \$1,000,000. Staff will bring the policy back to the Board for their review, including the previous staff report on SAM's minimum checking account balance.

Director Woren requested staff prepare a report on capital equipment and its lifetime expectancy. Manager stated that report would be part of financial analysis scheduled for FY2007-08.

Director Woren requested staff prepare a report listing the account balance for "Total Checking / Savings" over time along with net operating revenue on expense budgets (excess of assessments over expenses).

Director Woren moved to approve Consent Agenda 4C, Receive and File Manager's Monthly Report for March 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data.

Director Harvey seconded the motion.

Woren/Harvey/8 Ayes/0 NOES. The motion passed.

5. OLD BUSINESS

5A. DISCUSS AND POSSIBLY TAKE ACTION ON RECYCLED WATER

Chair Ptacek reported on the ACWA tour and presentation which he, and Supervisor Pullin and SAM Operator Aguilar-Ibal attended on April 16, 2007.

Manager Foley shared with the Board the announcement of the upcoming invitation-only WateReuse workshop to be held in San Francisco on May 15, 2007. Director Woren and Manager Foley will attend. Directors Fraser and Muller advised they may attend. Manager Foley will extend the invitation to Paul Nagengast, City of Half Moon Bay.

Director Woren stated that discussion of 5C, Authorize Manager to Enter into Agreement with Carollo Engineers for Additional Analysis of Alternative 3B Wet Weather Storage Facilities needed to occur prior to discussion of 5B, Authorize Manager to Accept Agreement with ESA for Environmental Analysis Services for the Wet Weather Management Project California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) Compliance, and requested that the agenda be re-ordered.

5C. AUTHORIZE MANAGER TO ENTER INTO AGREEMENT WITH CAROLLO ENGINEERS FOR ADDITIONAL ANALYSIS OF ALTERNATIVE 3B WET WEATHER STORAGE FACILITIES.

Manager Foley provided background on the wet weather storage facilities and parallel force main. Manager Foley then introduced Mike Britten of Carollo Engineers who was

available to answer questions from the Board. The Board discussed the scope of the proposed agreement and outflow capacity. Manager Foley stated that funds were available for this project – no new funds would have to be collected. Following the discussion, Director Harvey moved to authorize the Manager to enter into agreement with Carollo Engineers for additional analysis of alternative 3B wet weather storage facilities. Director Muller seconded the motion.

Harvey/Muller/8 Ayes/0 NOES. The motion passed.

5B. AUTHORIZE MANAGER TO ACCEPT AGREEMENT WITH ESA FOR ENVIRONMENTAL ANALYSIS SERVICES FOR THE WET WEATHER MANAGEMENT PROJECT CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND THE NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) COMPLIANCE

Manager Foley outlined the proposal process for the environmental analysis service for wet weather flow management project. Manager Foley introduced Tanya Yurovsky of SRT Consultants who gave further background information and answered questions from the Board. Manager Foley stated that funds were available for this project – no new funds would have to be collected. Following discussion Directory Harvey moved to authorize the Manager to accept agreement with ESA for Environmental analysis services for the wet weather management project California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) Compliance. Director Fraser seconded the motion. Directors Lohman and Woren abstained because this is a capital project and therefore requires approval from all member agencies, and GSD has not yet approved this. Harvey/Freser/6 Ayes/0 Noes/2 Abstains (Lohman/Woren)

7. MANAGER’S INFORMATIONAL REPORT

Manager Foley informed the Board of his conversation with Luis Rutherford of the Half Moon Bay Review.

8. ATTORNEY’S REPORT - NONE

9. DIRECTOR’S REPORT

Director Muller reported on the City’s vote with Cal Trans to have no parking on the medium on the highway due to issues north of Kehoe. He addressed his concerns regarding the Allied Waste truck turnout, he discussed HMB Council meeting with new management from Allied Waste, he announced Senator Leland Yee’s upcoming HMB Town Hall meeting in May, and requested the possibility of a SAM employee appreciation luncheon. In addition, Director Muller suggested that SAM’s speedometers reflect previous and present days of achievement and he commented on the good presentation of the FY 07-08 SAM Budget at the HMB City Council meeting.


10. TOPICS FOR FUTURE BOARD CONSIDERATION – NONE.

12. PUBLIC COMMENT – NONE.

13. ADJOURNMENT

The meeting was adjourned at 8:59 p.m., to the next SAM Board meeting on May 21, 2007 at 7:00 p.m.

Respectfully submitted,


Recording Secretary
Janet M. Reed

APPROVED BY:

BOARD SECRETARY