

MINUTES
SAM REGULAR BOARD MEETING
June 25, 2007

1. CALL TO ORDER: Chair Ptacek called the meeting to order at 7:03 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Muller, Fraser, Ptacek, Woren, Lohman, Harvey,
Absent: Lohman
Alternate Present: Erickson.

PRESENT: Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Mike Britten and Colin Barrette of Carollo Engineers, Tanya Yurovsky, of SRT Consultants, SAM employee David Partida and Recording Secretary Reed.

SPECIAL ORDER OF THE DAY

Manager Foley asked Technical Services Supervisor Pullen to introduce David Partida, SAM's newest employee.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Chair Ptacek distributed an outline that he obtained on Communication Levels/Phases related to the conduct of Board meetings.

3. CLOSED SESSION

At the request of Director Fraser Chair Ptacek asked if any of the Board members would object to moving the Closed Session to the end of this evenings meeting; hearing no objection he advised that the Closed Session would be moved to the end of the agenda.

4. CONSENT AGENDA

Manager Foley requested that item 4D Authorize Manager to Sign Memorandum of Understanding (MOU) with International Union of Operating Engineers, Stationary Engineers, Local No. 39, be moved from the consent agenda due to typographical errors.

Chair Ptacek asked that the minutes be corrected to incorporate Director Woren's comments to the Manager.

Director Harvey moved to approve the Consent Agenda items as listed below:

- A. Approve Minutes – May 21, 2007 SAM Board Meeting, as corrected
- B. Receive and File Manager's Monthly Report for May 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data
- C. Approve Disbursements – June 2007

E. Approve CPI Adjustments to Wage and Flexible Benefit Plan for Non-Union Employees

F. Receive Update on Website Policy

Director Fraser seconded the motion.

Harvey/Fraser/8 Ayes/0 NOES. The motion passed.

Director Muller moved to approve Consent Agenda item listed below once errors have been corrected and with the addition of noted wording

D. Authorize Manager to Sign Memorandum of Understanding (MOU) with International Union of Operating engineers, Stationary Engineers, Local No. 39 –
After Local 39 has signed

Director Fraser seconded the motion.

Muller/Fraser/8 Ayes/0 NOES. The motion passed.

5. OLD BUSINESS

5A. DISCUSS AND POSSIBLY TAKE ACTION ON RECYCLED WATER

Manager Foley thanked Director Muller for the document included in the packet titled “Importance of Recycled Water to the San Francisco Bay Area”. Director Muller reported that he would be hosting of the EPA Deputy Associate Administrator of Inter Governmental Relation’s visit to Half Moon Bay.

Chair Ptacek asked that the video “California’s Water”, a Public Broadcasting Service series produced in part by the Association of California Water Agencies, be played at this time. Following the viewing of the video, there was a discussion by the Board. No action was taken

5B. RECEIVE AND FILE REPORT: PROVIDE DIRECTION TO STAFF, UPDATE TO WET WEATHER FLOW MANAGEMENT PROGRAM

Manager Foley provided background information on the Wet Weather Flow Management Program. Manager Foley introduced Mike Britten of Carollo Engineers who proceeded with his presentation to the Board. His presentation covered the purpose of the study, confirmation of earlier study, comparison of alternatives, and discussion of recommendation of alternatives.

Following discussion by the Board, it was determined that additional information such as construction costs, permitting and any other additional obstacles that may arise, would be needed. The Board directed Manager Foley to engage consultants to compile reports on the additional information requested.

Director Harvey moved to allow Manager Foley to spend up to \$10,000.00 on studies as discussed. Director Muller seconded the motion.

Harvey/Muller/8 Ayes/0 NOES. The motion passed.

Manager Foley indicated that SAM has a significant need for wet weather capital improvement projects but does not have member agency approval to move forward. Board and staff discussed the alternative wet weather projects and the current reliability study into an additional alternative – the parallel force main. Manager Foley stated that he was informed by City staff that the City had not yet discussed the funding of SAM IPS / Pump Station Budget and that they were working on a historic time line on this item. The Board recognized Director Muller's work towards resolving these issues.

No additional action was taken.

6 NEW BUSINESS - None

7. MANAGER'S INFORMATIONAL REPORT

7A. Receive Update on Weed Abatement

Manager Foley reported to the Board on the recent partial mowing of the Landstra property and indicated that SAM is awaiting regulatory approval for SAM's 2006 and subsequent year's plans. Once approval has been received, SAM will schedule the biologist and cutting equipment/crew to complete the mowing. Manager Foley requested that a representative of the Half Moon Bay Fire Protection District indicate that the work done thus far satisfies the District's requirements for weed abatement for the Landstra property. No Board action was taken.

7B. Receive Update on Bank Account Balance Transfer Procedures and Guidelines

Manager Foley reviewed the Bank Account Balance Transfer Procedures and Guidelines for the Board.

No Board action was taken.

8. ATTORNEY'S REPORT -

Mr. Copeland discussed his written report related to the May 4, 2007, CASA Attorney's Committee Meeting.

9. DIRECTOR'S REPORT - NONE.

10. TOPICS FOR FUTURE BOARD CONSIDERATION – NONE.

11. PUBLIC COMMENT – NONE.

3. CLOSED SESSION

At 9:32 p.m., Chair Ptacek announced that the Board would go into Closed Session to discuss agenda item 3A, Public Employee Performance Evaluation – Title: Manager – pursuant to Government Code 54957.

Technical Services Supervisor Pullin, Recording Secretary Reed, left the meeting room.

At 9:53 p.m., Chair Ptacek reconvened into open session reporting that no action was taken by the Board.

12. ADJOURNMENT

The meeting was adjourned at 9:55 p.m., to the next regular SAM Board meeting on July 23, 2007 at 7:00 p.m.

Respectfully submitted,


Recording Secretary
Janet M. Reed

APPROVED BY:


BOARD SECRETARY