

**MINUTES**  
**SAM REGULAR BOARD MEETING**  
**July 23, 2007**

1. **CALL TO ORDER:** Chair Ptacek called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Muller, Fraser, Ptacek, Woren (7:01), Lohman (7:03), Harvey

Absent:

Alternate Present:

**PRESENT:** Manager Foley, General Counsel Copeland, Technical Services Supervisor Pullin, Tanya Yurovsky, of SRT Consultants, Louis Wall, a community member, and Recording Secretary Reed.

2. **PUBLIC COMMENT/ ORAL COMMUNICATION**

Director Ptacek commented on the passing of former SAM Director Daniel A. Foster who represented the Granada Sanitary District from 1981 to 1983. Mr. Foster died on June 24, 2007. The meeting will be adjourned in his honor this evening.

3. **CLOSED SESSION - NONE**

4. **CONSENT AGENDA**

Chair Ptacek requested item 4B, Receive and File Manager's Monthly Report for June 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data), be pulled for further discussion.

Director Harvey moved to approve the Consent Agenda items as listed below:

- A. Approve Minutes – June 23, 2007 SAM Board Meeting
- C. Approve Disbursements – July 2007
- D. Receive Funding Agreement Interest Schedule as of June 30, 2007
- E. Authorize Inspection of Outfall and Diffuser Replacement Installation

Director Fraser seconded the motion.

Harvey/Fraser/6Ayes/0 Noes. The motion passed.

Chair Ptacek requested that, concerning 4B, Financial Statement, staff provide the Board with more detailed depreciation information – information stating the current value of existing SAM assets. Staff will confer with accountant to determine if this information is available.

Director Muller moved and Director Fraser seconded a motion to approve 4B, Receive and File Manager's Monthly Report for June 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data).

Muller/Fraser/6 Ayes/0 NOES. The motion passed.

Upon Director Woren's arrival (7:01 p.m.) he requested that item 4D Receive Funding Agreement Interest Schedule as of June 30, 2007, be pulled for discussion. Following discussion, Chair Ptacek directed staff to investigate whether or not the Granada Sanitary District's refinancing of the bond affected the reported interest. No further action was taken.

## **5. OLD BUSINESS**

### **5A. DISCUSS AND POSSIBLY TAKE ACTION ON RECYCLED WATER**

Manager Foley discussed the July 9, 2007 Pilarcitos Creek Restoration Workgroup meeting held in the SAM Administration Building. Director Woren attended the meeting and a plant tour was given.

Manager Foley also informed the Board of the next Coastside Intergrated Regional Water Management Grant Group meeting to be held on July 25, 2007 at 2:00 p.m. at the Coastside County Water District offices.

No action was taken.

### **5B. RECEIVE AND FILE REPORT: PROVIDE DIRECTION TO STAFF, UPDATE TO WET WEATHER FLOW MANAGEMENT PROGRAM**

Manager Foley introduced Tanya Yurovsky of SRT Consultants who made her presentation to the Board on Wet Weather Flow Management Project Risk Analysis. Ms. Yurovsky's presentation covered such topics as goals, draft project alternatives, approach, implementation, summary of results comparison matrices, permitting, public perception, EPA findings schedule and cost impacts. Alternatives compared were storage tank, new force main or no project at all.

Information presented included permitting and CEQA issues, ability to handle 10-year/6-hour design storm, ability to handle 10-year/6-hour storm with more connections than LCP limit, public perception, consistency with EPA findings, schedule, grant impacts and land acquisition, rights-of-ways, potential benefits, cost analysis and cost analysis assumptions.

Following discussion, the Board asked SRT to expand on the analysis presented. The Board requested additional information including minimum and maximum permitting times, including time lines for appeals, if needed, clarify the differences between individual costs, include a more detailed financial analysis of the projects, prepare list of possible damage, define seismic activity, and include the components of the 36 month completion time line.

In addition, the Board requested that the updated presentation drafts be made available to the Board prior to the August 2007 meeting or include it in the August Board packet.

The Board discussed the possibility of the formation of a Board committee to oversee the development of SAM's wet weather flow management project. This matter will be discussed following the Board's review of the additional information that it had requested.

Manager Foley informed the Board of his and Tony Pullin's attendance at the MWSD's July Board meeting for the purpose of answering questions about SAM's Wet Weather Flow Management Plan.

No action was taken.

## **6 NEW BUSINESS**

### **6A DISCUSSION AND POSSIBLE ACTION REGARDING SAM NEWSLETTER, MAILINGS, AND OTHER COMMUNICATIONS TO RATEPAYERS**

The Board discussed with staff the upcoming SAM newsletter. Director Woren expressed concern that the newsletter would be mailed to the public without Board review. Manager Foley stated it would not and that his intention was to bring the final draft of the newsletter to the Board for its review prior to its distribution. Chair Ptacek requested that Director Woren develop a draft resolution for the August Board meeting addressing his concerns regarding such mailings.

Director. Harvey left the meeting at 9:12 p.m.

### **6B ADOPT RESOLUTION DESIGNATING AUTHORITY MANAGER TO ACT AS CA OES APPLICATION AGENT**

The Board discussed Resolution 05-2007, A Resolution Designating Authority Manager and Technical Services Supervisor as State Office of Emergency Services Application Agent and directed staff to include Technical Services Supervisor as an additional agent in the event the Manager is unavailable for signature.

Director Muller moved, Director Woren seconded the motion to include Technical Services Supervisor to SAM Resolution 05-2007.

Muller/Woren/7 Ayes/1 Absent/0 Noes. The motion passed.

Director. Harvey returned to the meeting at 9:18 p.m.

## **7. MANAGER'S INFORMATIONAL REPORT**

Technical Supervisor Pullin informed the Board on the progress of the IPS repair.

**8. ATTORNEY'S REPORT**

Mr. Copeland briefly discussed the recent amendment of the SB218 legislation.

**9. DIRECTOR'S REPORT.**

Director Muller informed the Board on a questionnaire the EPA will be sending out. Director Muller also informed the Board of an EPA seminar entitled "Sustainable Infrastructure; Successful Strategies, Future Challenges For Drinking Water & Wastewater Utilities" to be held in Sacramento on August 7, 2007.

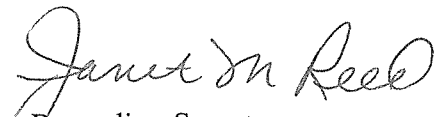
**10. TOPICS FOR FUTURE BOARD CONSIDERATION – NONE.**

**11. PUBLIC COMMENT – NONE.**

**12. ADJOURNMENT**

The meeting was adjourned at 9:18 p.m., in memory of Daniel A. Foster, to the next regular Board meeting on August 27, 2007 at 7:00 p.m.

Respectfully submitted,

  
Recording Secretary  
Janet M. Reed

APPROVED BY:

  
BOARD SECRETARY