

MINUTES
SAM REGULAR BOARD MEETING
September 24, 2007

1. CALL TO ORDER: Chair Ptacek called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Muller, Ptacek, Woren, Lohman, Harvey
Absent: Fraser
Alternate Present: None

PRESENT: Manager Foley, General Counsel Copeland, Supervisor of Admin. Svcs. Tracy, Recording Secretary Turbay, Tanya Yurovsky, SRT Consultants, Nelson Sandoval, SAM employee, and Lou Wall.

1A. SPECIAL ORDER OF THE DAY

Manager Foley introduced new SAM employee Nelson Sandoval. He advised Nelson has been hired in the position of Collection Worker I and his experience in maintenance should prove to be an asset to SAM.

2. PUBLIC COMMENT/ ORAL COMMUNICATION - None.

3. CLOSED SESSION – None.

4. CONSENT AGENDA

Director Woren requested that Item 4C - Approve Disbursements – September 2007, be held for discussion.

Director Woren inquired as to check no. 70408 to North State Environmental and the type of hazardous waste removed. Manager Foley advised the waste was lab chemicals.

Director Muller moved and Director Woren seconded the motion to approve the Consent Agenda items as listed below:

- A. Approve Minutes – August 27, 2007 SAM Board Meeting
- B. Receive and File manager's Monthly Report for August 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)
- C. Approve Disbursements – September 2007

Muller/Woren/6 Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. Authorize Manager to Schedule a Public Hearing – NDWSCP Fee Schedule 2007-08

Manager Foley reviewed the proposed NDWSCP Fee Schedule for FY2007-08. Manager Foley advised that following the public hearing, the next step would be for the Board to adopt a resolution establishing the NDWSCP Fee Schedule for FY2007-08. Following

discussion, Director Woren moved and Director Harvey seconded the motion to authorize the Manager to schedule the Public Hearing – NDWSCP Fee Schedule FY2007-08. Woren/Harvey/6 AYES, 0 NOES. The motion passed.

5B. Discuss and Possibly Take Action on Recycled Water

Manager Foley explained that this item was regularly scheduled for the Board's discussion on recycled water. Board and staff members discussed upcoming recycled water events and conferences, and the Pilarcitos Creek Restoration Workgroup Public Meeting Workshop, 10/27/2007. No Board action was taken.

5C. Review Draft Report; Provide Direction to Staff, Update to Wet Weather Flow Management Program

Tanya Yurovsky gave a presentation on Wet Weather Flow Management Project, Risk Analysis Part III of the report, which addressed the questions raised at the August 27, 2007 Board meeting by the Directors.

Discussion ensued regarding: Board request no.1, would the Portola Pump Station require improvements for the storage tank alternative; Board request no.2, evaluation of the potential impacts of alternatives on Half Moon Bay flows; Board request no.3, comparison of the expected service life for HPDE vs. PVC pipe; Board request no. 4, evaluation of the financial responsibility of Half Moon Bay during wet weather flows; Board request no. 5, evaluation of the flow metering at the Portola pump station; and Board request no.6, what Software was used by Carollo Engineers to develop the storm water model simulations; instantaneous flow rate impact, the age of current storage tanks, the suggested review of JPA.

Following discussion, Board requested that staff: estimate the cost for separating the flow meter device installation and how much more doing so separately adds to the cost of the project; advise what version of engineering software was used to develop the storm water model simulations, and what is the latest version; evaluate the "urban" area, and inclined an update version of the report in the agenda for the next Board meeting and place it on the SAM website.

The Manager advised that Part 4 of the Wet Weather Flow Management Project Risk Analysis report will be included in the agenda for the next Board Meeting and will address all questions at this tonight's meeting.

5D. Establish Wet Weather Capital Improvement Program (WWCIP) Committee

Manager Foley presented the staff report. Board members and staff discussed funding alternatives (possible grants for WWCIP projects) and the City of Half Moon Bay's financial support or non-support for the WWCIP.

Member of the public, Lou Wall addressed the SAM Board with his recommendations if HMB no longer wants to participate in this project, how it might be beneficial for the Board to look into a different project that would benefit Montara Water and Sanitary District and Granada Sanitary District.

Board directed staff to suspend CEQA/EIR when the report on NOP comments has been completed so that the member agencies could continue discussion on the funding of SAM's Wet Weather Flow Management program. The Board requested the work-to-date be brought before the Board when completed.

It was suggested that Board members go back to their respective member agencies to get direction before considering the formation of a WWCIP committee. Director Muller advised he will request this matter be placed on Half Moon Bay's next meeting agenda in October 2, 2007, encouraged other Board members to attend.

6. NEW BUSINESS

6A. Adopt SAM Resolution No. 6-2007, Reaffirming the Investment Policy and Guidelines

Staff and Board discussed SAM's Investment Policy and Guidelines following discussion, Director Woren moved and Director Lohman seconded the motion to adopt Resolution No. 6-2007, Reaffirming the Investment Policy and Guidelines
Woren/Lohman/6 Ayes/0 Noes. The motion passed.

6B. Authorize Manager to Renew Lease of Space at Princeton Pump Station to Surfrider Foundation

Manager Foley presented the staff report and advised that Edmundo Larenas of Surfrider Foundation had approved the lease, and was forwarding a signed copy to SAM. Manager Foley conveyed the Surfrider Foundation's appreciation of use of the Princeton Pump Station, and advised that Mr. Larenas could not be present at this Board meeting due to a previous engagement. Director Woren moved, and Director Harvey seconded the motion to authorize the Manager to renew lease of space at Princeton Pump Station to the Surfrider Foundation.

Woren/Harvey/6 Ayes/0 Noes. The motion passed.

6C. Receive and File 2007 Annual Report on SAM Outfall

Manager Foley presented the North Coast Divers 2007 Annual Report on the SAM Outfall. Following discussion on the duckbill size and height, Manager Foley advised that Technical Service Supervisor Pullin would research and respond to questions raised on this matter at the next Board meeting. Chair Ptacek thanked staff for the report.

6D. Review and Provide Direction to Staff on SAM Budget and SAM Reserve Policy

Manager Foley advised that, at the request of Director Woren, this item was agendaized for Board discussion and to provide direction to staff. Following discussion, Chair Ptacek directed staff to adhere to the wording of the existing policy, including the issuance of checks to the member agencies by December 31, 2007.

Ptacek/Woren/5 Ayes/1 No (Muller). The motion was passed.

7. MANAGERS INFORMATIONAL REPORT

Manager Foley reviewed the staff report and discussed with Directors the update on the SAM bank account balances, the CEQA NOP update, the Coastside Managers Meeting,

the CASA report on Biosolids, and the Historical Expenditure Database. No Board action was taken.

8. ATTORNEY'S REPORT – NONE.

9. DIRECTOR'S REPORT

Director Woren reported that there will be a public meeting of the San Mateo County Office of Emergency Preparedness on September 29, 2007 at the County Event Center, formerly the County Fairgrounds, located in San Mateo, CA. He encouraged all to attend.

10. TOPICS FOR FUTURE BOARD CONSIDERATION

Manager Foley presented the topics for future Board consideration. Director Woren requested that staff add to the agenda for the November meeting the discussion of televising Board meetings.

11. PUBLIC COMMENT – None.

12. ADJOURNMENT

Chair Ptacek asked if there was anything further to come before the Board. Hearing none, he declared the meeting adjourned at 9:38 p.m., to Monday, October 15, 2007 at 7:00 p.m. in the SAM Administration Building located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

Respectfully submitted,



Recording Secretary
Susan C. Turbay

APPROVED BY:


BOARD SECRETARY