

MINUTES
SAM REGULAR BOARD MEETING
October 15, 2007

1. CALL TO ORDER: Chair Ptacek called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Fraser, Ptacek, Harvey, Lohman, Woren
Absent: Muller
Alternate Present: None

PRESENT: Manager Foley, General Counsel Copeland, Supervisor of Administrative Services Jeannette Tracy, Technical Services Supervisor Tony Pullin, Recording Secretary Turbay, Tanya Yurovsky, of SRT Consultants, and Lou Wall.

2. PUBLIC COMMENT/ ORAL COMMUNICATION

3. CLOSED SESSION - NONE

4. CONSENT AGENDA

Following discussion, Director Harvey moved to approve the Consent Agenda items as listed below. Director Lohman seconded the motion:

- A. Approve Minutes – September 24, 2007 SAM Board Meeting
- B. Receive and File Manager’s Monthly Report for September 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)
- C. Approve Disbursements – October 2007
- D. Authorize Two Year Extension of Professional Auditing Services

Harvey/Lohman/6Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. CONDUCT PUBLIC HEARING ON PROPOSED NON-DOMESTIC WASTE CONTROL PROGRAM (NDWSCP) FEE SCHEDULE FY 2007-08

Open Hearing:

At 7:04 P.M. Chair Ptacek opened the Public Hearing on Proposed Non-Domestic Waste Source Program (NDWSCP) Fee Schedule for FY 2007-08.

Manager’s and Secretary’s Statement:

Manager Foley confirmed that the Notice of Public Hearing had been published on October 3, and October 10, 2007, in the Half Moon Bay Review and that no comments had been received.

Public Comment:

There were no comments from the public.

Close Hearing:

Director Woren moved to close the Public Hearing. Director Harvey seconded the motion. Chair Ptacek closed the hearing at 7:05 P.M.

Woren/Harvey/6Ayes/0Noes. The motion passed.

5B. ADOPT RESOLUTION NO. 7-2007, ESTABLISHING SCHEDULE OF FEES FOR USE IN CONJUNCTION WITH NDWSCP FOR FY 2007-08

Staff and Board discussed adoption of Resolution No. 7-2007, Establishing Schedule of Fees for Use in Conjunction with NDWSCP for FY 2007-08. Following discussion, Director Lohman moved and Director Woren seconded the motion to adopt Resolution No. 7-2007, A Resolution Establishing Schedule of Fees for Use in Conjunction with NDWSCP for FY 2007-08.

Lohman/Woren/6Ayes/0Noes. The motion passed.

5C. DISCUSS AND POSSIBLY TAKE ACTION ON RECYCLED WATER

Manager Foley announced the receipt of publications (*from waste-d-water to pure water, Innovative Applications in Water Reuse and Desalination, Reclaimed Water Aquifer Storage and Recovery, and Dewatering Reverse Osmosis Concentrate from Water Reuse Applications Using Forward Osmosis*) from the WateReuse Association. These publications are available for Board review. Following discussion, no action was taken.

5D. RECEIVE AND FILE REPORT; PROVIDE DIRECTION TO STAFF, UPDATE TO WET WEATHER FLOW MANAGEMENT PROJECT.

Tanya Yurovsky of SRT Consultants made a presentation on the Wet Weather Flow Management Project, Risk Analysis Part IV which addressed additional clarifications at the September 24, 2007 Board meeting.

A discussion ensued regarding Board Request No. 3 (Provide More Information resulting from comments and inquiries made by the Board on IPS Failures) and staff was directed to modify the table to identify the location of the repairs. Numerous detailed requests for additional information were made.

It was requested that a copy of SRT's presentation be forwarded to MWSD Director Scott Boyd.

No additional action was taken.

5E. ESTABLISH WET WEATHER CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Manager Foley presented the staff report. The Board discussed the importance of getting input from the member agency managers and engineers. Manager Foley stated that the member agency managers and their respective engineers would be meeting on October 18. Vice Chair Fraser advised she will request that the matter of Half Moon Bay's participation in the funding of SAM's wet weather capital improvements be placed on the agenda for the City Council meeting on November 6, 2007.

5F. RECEIVE AND FILE SEWER SYSTEM MANAGEMENT PLAN (SSMP)

Manager Foley presented the staff report on the SAM Sewer System Management Plan. It is a document in progress not due to regulatory agencies until 2008, and available for Board review. Direction to file the plan was given by Chair Ptacek to Manager Foley.

No action was taken.

6. NEW BUSINESS

6A. RECEIVE AND FILE REPORT ON DISASTER PREPAREDNESS AND MITIGATION – LEACHATE

Manager Foley presented his staff report. Staff and Directors discussed SAM's contingency plans for spills. Director Muller had previously asked for a report on SAM's Disaster Preparedness Plan with respect to leachate. The Manager states that SAM is currently working with Ox Mountain Sanitary Landfill to coordinate SAM's plan with their plan.

6B. REVIEW, COMMENT AND PROVIDE STAFF ON SAM LATERAL REPLACEMENT GRANT PROGRAM

Manager Foley gave a presentation on a proposed Lateral Replacement Grant Program. The Manager proposed a plan to create a Lateral Grant Program that would address the problem of privately owned sewer lateral damage and its adverse impact on SAM's Wet Weather Flow Management program. Staff and Board discussed the proposed program. The Board requested additional information on what SAMCAR (San Mateo County Association of Realtors) is doing and directed Manager Foley to work with member agency Managers on this program with the intent that the member agency managers would report back to their respective legislative bodies on the merits of the program.

No further action was taken.

7. MANAGERS INFORMATIONAL REPORT

Manager Foley reviewed the staff report and discussed with the Board: SAM's representation at the annual Half Moon Bay Pumpkin Festival, October 13 and 14; the EIR – CEQA – NOP Update; the Coastside Managers Meeting on October 18, 2007; the Pillar Point Harbor Technical Advisory Committee; SAM's upcoming staff meeting with the Half Moon Bay Review Reporter; the "Be Sewer Smart" Summit 2007, New Report Details on Wastewater Need's, and the Pre-Disaster Mitigation (PDM07) Grant Program.

No action was taken.

8. ATTORNEY'S REPORT

8A. RECEIVE AND FILE REPORT ON CASA ATTORNEY'S COMMITTEE MEETING – AUGUST 17, 2007

General Council Copeland discussed the proposed legislation discussed in his memo as a follow-up to the CASA Attorneys' Committee meeting of August 17, 2007. He also updated the Board on the bills discussed in the memo that had been subsequently signed by the Governor.

9. DIRECTORS' REPORT - NONE

10. TOPICS FOR FUTURE BOARD CONSIDERATION

The Board requested that discussion of televising SAM Board meetings be rescheduled to the regular meeting on December 07 or January 08.

11. PUBLIC COMMENT/ORAL COMMUNICATION

12. ADJOURNMENT

The meeting was adjourned at 9:08 P.M., to the next regular Board meeting, on November 5, 2007 at 7:00 p.m.

Respectfully submitted,



Recording Secretary
Susan Turbay

APPROVED BY:



BOARD SECRETARY