

MINUTES
SAM REGULAR BOARD MEETING
January 28, 2008

1. **CALL TO ORDER:** Vice Chair Fraser called the meeting to order at 7:00 p.m. in the absence of Chair Ptacek, at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Muller, Fraser, Boyd, Harvey, Lohman, Woren
Absent: None
Alternate: None

PRESENT: Manager Foley, General Counsel Copeland, Supv. of Admin. Svcs. Tracy, Recording Secretary Turbay, Bob Ptacek, and Lou Wall, members of the community.

2. **PUBLIC COMMENT/ ORAL COMMUNICATION**

Recording Secretary Turbay summarized corrections to handouts given out at this time. These handouts were: Staff Report – Agenda Item No. 2A – Special Order of the Day – Election of SAM Officers, Agenda Item No. 4A - Minutes SAM Regular Board Meeting December 10, 2007, Agenda Item No. 4C - Check Detail Summary. and Agenda Item No. 6C - Resolution 1-2008, A Resolution of the Board of Directors of the Sewer Authority Mid-Coastside Commending Bob Ptacek for His Leadership and Dedicated Service,

2A. **SPECIAL ORDER OF THE DAY – Election of SAM Officers**

Vice Chair Fraser opened the nominations for SAM Chair. Director Harvey nominated Director Lohman. Director Muller nominated Vice Chair Fraser. Director Woren moved and Director Harvey seconded the motion that the nominations for SAM Chair be closed. Woren/Harvey/8 Ayes/0 Noes. The motion passed.

The Vice-Chair called for a vote to elect Director Lohman as Chair. The vote was 4 Ayes/4 Noes. The Vice-Chair then called for a vote to elect Vice-Chair Fraser as Chair. The vote was 4 Ayes/4 Noes.

Vice Chair Fraser reopened the nominations for SAM Chair. Director Boyd re-nominated Director Lohman. Director Muller re-nominated Vice Chair Fraser.

Following discussion, Manager Foley noted that, although the Board could defer a decision on the election of officers, it needed to select an interim Treasurer since the Treasurer, Bob Ptacek, was no longer on the Board.

Director Woren moved and Director Muller seconded the motion to elect Director Lohman as interim treasurer.

Woren/Muller/8 Ayes/0 Noes. The motion passed.

Director Harvey moved and Director Lohman seconded the motion to table the election of officers until the next Board meeting, February 25, 2008.

Harvey/Lohman/8 Ayes/0 Noes. The motion passed.

3. CLOSED SESSION

A. Public Employee Performance Evaluation – Title: Manager – Government Code 54957 – Annual Performance Appraisal

B. Conference with Labor Negotiators – Government Code 54957.6: SAM Manager; International Union of Operating Engineers, Stationary Engineers, Local No. 39

At 7:20 p.m., Vice Chair Fraser announced that the Board would go into Closed Session for the purpose of discussing Agenda Items 3A, Public Employee Performance Evaluation – Title: Manager – Annual Performance Appraisal, and Agenda Item 3B, Conference with Labor Negotiators – Government Code 54957.6: SAM Manager; International Union of Operating Engineers, Local No. 39.

Manager Foley, Supv. of Admin. Svcs. Tracy, Recording Secretary Turbay, Bob Ptacek, and Lou Wall left the room. Upon completion of Agenda Item 3A, Manager Foley re-entered the room.

At 8:03 p.m., Vice Chair Fraser reconvened into open session reporting that Austris Rungis and Manger Foley, the Board's negotiators, were directed to meet with representatives of Local No. 39 to identify items that might be negotiable at this time.

4. CONSENT AGENDA

Director Lohman asked that Consent Agenda Item D, Authorize Manager to Purchase Replacement Admin Vehicle, and Consent Agenda Item E, Authorize Manager to Obtain Engineering Services to Determine Outfall Dilution Factor, be held for discussion.

Alternate Director Harvey moved, and Director Woren seconded the motion to approve the Consent Agenda items as listed below:

- A. Approve Minutes – December 10, 2007 SAM Board Meeting
- B. Receive and File Manager's Monthly Report for October 2007 (Monthly Flow Report, Financial Statement, Monthly NPDES Data, and Collection System Data)
- C. Approve Disbursements – January 2008

Harvey/Woren/8Ayes/0 Noes. The motion passed.

Consent Agenda Item D – AUTHORIZE MANAGER TO PURCHASE REPLACEMENT ADMIN VEHICLE

Manager Foley presented the staff report to authorize manager to purchase a replacement admin vehicle. A discussion ensued on various hybrid SUV's.

Consent Agenda Item E – AUTHORIZE MANAGER TO OBTAIN ENGINEERING SERVICES TO DETERMINE OUTFALL DILUTION FACTOR

Manager Foley presented the staff report to authorize engineering services to determine outfall dilution factor. Staff recommended Whitley Burchett & Associates. The project will be completed by March 1, 2008 and submitted to the RWQCB.

Director Lohman moved and Director Woren seconded the motion to authorize purchase of a replacement admin vehicle and authorize manager to obtain engineering services to determine dilution factor. Lohman/Woren/8 Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. DISCUSS AND POSSIBLY TAKE ACTION ON RECYCLED WATER

Manager Foley presented the staff report on recycled water. A draft copy of the Pilarcitos Creek Restoration Workgroup meeting minutes of January 14, 2008 was available for review. The next public workshop is scheduled for Sunday, February 24, 2008, 10:00 am to noon, at the Harbor House Conference Center, 346 Princeton Avenue, Princeton, CA.

Manager Foley informed the Board that two Recycled Water books, (Application of Microbial Risk Assessment Techniques to Estimate Risk Due to Exposure to Reclaimed Waters, and Extending the Integrated Resources Planning Process to Include Nontraditional Water Sources), from the WaterReuse were now available for review.

Director Lohman reported on the Water Reuse Seminar that he attended on December 13, 2007. A manual from the seminar was presented for the Board members to review at a later time. Director Lohman discussed two relevant topics from the seminar; addressing the latest purification techniques and marketing. After discussion, no further action was taken.

5B. DISCUSS AND POSSIBLY TAKE ACTION ON 2008 RECYCLED WATER ACTIVITIES

Manager Foley presented the staff report on 2008 recycled water activities. In 2007, the SAM Board asked staff to put together a timetable of activities for 2008 and beyond. The activities will include, the size of the market for recycled water, which companies/agencies are interested, price breakouts, quality breakpoints, reliability breakpoints, etc. This work will occur concurrently with SAM's Pilarcitos Creek Restoration Workgroup participation.

5C. DISCUSS AND POSSIBLY TAKE ACTION ON CCWD WATER CONSERVATION PROGRAM

Manager Foley presented the staff report on CCWD water conservation program. He stated that Director Woren requested this item be discussed. Most of SAM's costs are distributed to the member agencies based on flow. The concern expressed by Director Woren is that a water conservation program may result in an inequitable distribution of SAM costs. Board directed staff to explore other alternatives as to an equitable distribution of costs.

5D. DISCUSS AND POSSIBLY TAKE ACTION ON TELEVISIONING SAM BOARD MEETINGS

Manager Foley reported that MCTV will be new services that may be of interest to SAM. Manager Foley stated that staff will report on these new services at a subsequent Board meeting.

6. NEW BUSINESS

6A. DISCUSS AND POSSIBLY TAKE ACTION ON SAM PORTABLE COMPUTER COST REIMBURSEMENT POLICY

At the request of the SAM Board, the policy on SAM portable computer cost reimbursement was brought back to the SAM Directors for discussion. After discussion, Director Muller moved and Director Boyd seconded the motion to keep the current policy unchanged.

Muller/Boyd/6 Ayes/2 Noes. The motion passed.

6B. DISCUSS AND POSSIBLY TAKE ACTION ON POLICY ON CONTRACTING FOR AUDITING SERVICES

Manager Foley presented the staff report to discuss and possibly take action on contracting for auditing services. No action was taken.

6C. ADOPT RESOLUTION 1-2008 – A RESOLUTION OF THE BOARD OF DIRECTORS OF SAM COMMENDING BOB PTACEK FOR HIS LEADERSHIP AND DEDICATED SERVICE

Manager Foley presented to the SAM Board, revisions to the resolution per Director Woren. Following discussion, Director Muller moved and Director Boyd seconded the motion to approve Resolution 1-2008, A Resolution of the Board of Directors of SAM Commending Bob Ptacek for His Leadership and Dedicated Service. Muller/Boyd/8 Ayes/0 Noes. The motion passed.

Resolution 1-2008 – A Resolution Of The Board Of The Directors Of SAM Commending Bob Ptacek For His Leadership And Dedicated Service will be presented to Bob Ptacek at the next SAM Board meeting, February 25, 2008.

7. MANAGER'S INFORMATIONAL REPORT

Manager Foley reviewed the staff report and discussed various topics within the report. Director Woren requested staff research the cost of the diesel fuel that was used during the storm of January 5, 2008, and to consider whether SAM should submit a claim for reimbursement to PG&E.

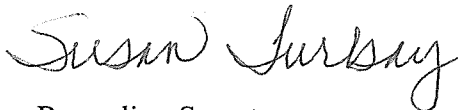
Board requested a report on causes and proposed corrective actions on both the Seal Cove 3 and 4 Lift Station failure, and the antenna damage – both of which occurred during the January 5, 2008 storm event.

Manager Foley reported that the San Mateo County Civil Grand Jury contacted him, and requested information on SAM, how the leachate from Ox Mountain is processed, and if there have been any problems. Staff is gathering this information and will send it to the Grand Jury as soon as it is available.

- 8. ATTORNEY'S REPORT - NONE
- 9. DIRECTOR'S REPORT - NONE
- 10. TOPICS FOR FUTURE BOARD CONSIDERATION - NONE
- 11. PUBLIC COMMENT/ORAL COMMUNICATION - NONE
- 12. ADJOURNMENT

The meeting was adjourned at 9:12 p.m. in memory of former SAM Director, Helen Bedesem, who passed away, December 10, 2007.

Respectfully submitted,



Recording Secretary

Susan Turbay

APPROVED BY:



BOARD SECRETARY