

**MINUTES
SAM REGULAR BOARD MEETING
April 28, 2008**

1. CALL TO ORDER: Vice-Chair Fraser called the meeting to order at 7:09 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Muller, Fraser, Boyd, Harvey, Woren
Absent: Lohman
Alternate Present: Clark

PRESENT: Manager Foley, General Counsel Copeland, Recording Secretary Turbay, Michele Pla, Tanya Yurovsky, Lou Wall, and Bob Ptacek

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Director Woren advised that the Annual Citizen Watershed Monitoring Event Snap Shot Day is May 3, 2008 from 9:00 am to 3:00 pm. He advised volunteers are welcome and still needed.

2A. SPECIAL ORDER OF THE DAY – Election of SAM Officers

Vice-Chair Fraser opened the nominations for Chair. Director Muller nominated Director Fraser. There were no other nominations. Director Muller moved and Vice-Chair Fraser seconded the motion to elect Director Fraser as Chair. Muller/Fraser/4 Ayes/4 Noes. The motion did not pass.

2B. SPECIAL ORDER OF THE DAY – Bay Area Clean Water Agencies – Presentation by Michele Pla

Manager Foley introduced Michele Pla, Executive Director of the Bay Area Clean Water Agencies (BACWA). Ms. Pla gave an overview of the many BACWA committees and discussed pharmaceuticals, biosolids and wet weather management issues. She advised that California Medicine Take Back Week with California Association of Sanitation Agencies (CASA), is coming up in October, 2008. She advised of two upcoming BACWA conferences on May 28, 2008, and another on June 2, 2008. The Board thanked Ms. Pla for her presentation.

3. CLOSED SESSION - NONE

4. CONSENT AGENDA

The following Consent Agenda Items were approved as presented:

- A. Approve Minutes – March 24, 2008 SAM Board Meeting
Director Fraser moved and Director Harvey seconded the motion that the minutes of March 24, 2008 be approved.
Fraser/Harvey/8 Ayes/0 Noes
- B. Receive and File Manager's Monthly Report for March 2008
- C. Approve Disbursements – April 2008

Director Boyd moved and Director Muller seconded that consent agenda items B and C be approved.

Boyd/Muller/8 Ayes/0 Noes

D. Authorize Manager to Accept Proposal from Moreland and Associates to Complete FY 2008-08 Audit

F. Receive and File Outfall Dilution Study

Director Boyd moved and Director Harvey seconded that consent agenda items D and F be approved.

Boyd/Harvey/8 Ayes/0 Noes

Consent Agenda Item E – Approve Salary Increase for Technical Services Supervisor and Supervisor of Administrative Services

Manager Foley presented the staff report on staff achievements and recommended a salary increase to the SAM management team. Following discussion, Manager Foley agreed to bring information back to the Board on this matter.

5. OLD BUSINESS

5A. Discuss and Possibly Take Action on Recycled Water

Manager Foley presented the staff report on recycled water and the articles attached therein. Following discussion, no Board action was taken.

5B. Review and Possibly Take Action on SAM Comprehensive and Collection System Budget

Manager Foley updated the Board on the status of the SAM Comprehensive and Collection System budgets FY 08-09. After discussion regarding member agencies comments received on the SAM budgets, no Board action was taken.

6. NEW BUSINESS

6A. Review of Grant Process – Presentation by Tanya Yurovsky, SRT Consultants

Manager Foley introduced Tanya Yurovsky of SRT Consultants. Ms. Yurovsky reviewed and updated the Board on the progress of the grants she is currently working on for the wet weather flow management project and the recycled water project. Following discussion, Vice-Chair Fraser requested that the wet weather flow management project funding opportunities be included in the SAM monthly agenda. Vice-Chair Fraser thanked Ms. Yurovsky for her presentation. No further Board action was taken.

7. MANAGERS INFORMATIONAL REPORT

Manager Foley discussed the various topics in the Managers informational report. He advised Director Muller was recognized by the U.S EPA with a Regional Environmental Award for his efforts to protect and preserve the environment in 2007.

Director Boyd asked that the California Environmental Quality Act (CEQA) process related to the wet weather facilities project be resumed. Manager Foley advised that the matter would be brought back to a future Board meeting. Director Boyd also advised that Montara Water and Sanitary District (MWSD) will be celebrating 50 years as an agency, and 5 years as a water agency on August 2, 2008.

Manager Foley informed the Board that SAM has been awarded its fourth consecutive Certificate of Achievement for Excellence in Financial Reporting for FY 06/07, SAM Comprehensive Annual Financial Report (CAFR).

Manager Foley summarized information and handouts he obtained while attending the CASA Annual Spring conference of April 23-26, 2008, at Squaw Creek, Olympic Valley, California. Director Woren requested a copy of the handout entitled "MASDAR City Abu Dhabi's 'Moon Mission' to Building the World's First Zero Carbon/Zero Waste City." Staff will provide a copy to the Board.

Manager Foley advised that he would be on leave April 29, 30, May 1, 2, 5, 8, and 9

8. ATTORNEY'S REPORT

General Counsel Copeland advised he attended the CASA attorneys' conference on April 25th. General Counsel Copeland updated the Board on the continuing interest by various parties in Sacramento regarding the problem of sanitary sewer overflows from private laterals.

9. DIRECTORS' REPORT

Director Muller, stated he would be making a presentation to the PVC Pipe Association on April 29, 2008, at the Ritz Carlton, Half Moon Bay.

Vice-Chair Fraser noted an article in the San Mateo Journal regarding the proposal by the City of Belmont to raise its sewer fees. She requested that the article be copied for the next SAM Board meeting.


10. TOPICS FOR FUTURE DISCUSSION - None

11. PUBLIC COMMENT/ORAL COMMUNICATION - None

12. ADJOURNMENT

The meeting was adjourned at 8:57 P.M., to the regular SAM Board meeting scheduled for May 27, 2008.

Respectfully submitted,


Recording Secretary
Susan Turbay

APPROVED BY:


BOARD SECRETARY