

**MINUTES**  
**SAM REGULAR BOARD MEETING**  
**September 22, 2008**

**1. CALL TO ORDER:** Vice-Chair Fraser called the meeting to order at 7:01 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

**ROLL CALL:** Present: Muller, Fraser, Boyd, Harvey, Lohman, Woren  
Absent: None  
Alternate Present: None

**PRESENT:** Manager Foley, Recording Secretary Turbay, Tanya Yurovsky, Lou Wall, Bob Ptacek, Dave Dickson, Darin Boville, Rick Mao, Paul Perkovic, Connie Malach, Michael Day

**2. PUBLIC COMMENT/ ORAL COMMUNICATION**

Director Woren reminded the Board that on September 27<sup>th</sup>, 28<sup>th</sup>, and 29<sup>th</sup>, the San Mateo County Resource Conservation District (RCD) will be conducting the Harbor Circulation Study to identify sources of bacteria in the Pillar Point Harbor. Manager Foley stated that SAM has been and will continue to participate in this study.

**3. CLOSED SESSION - NONE**

**4. CONSENT AGENDA**

Director Woren asked that Item D, Authorize Manager to Replace 4 Roll Up Doors , be removed from the Consent Agenda for further discussion.

Director Harvey moved and Director Woren seconded the motion to approve the following Consent Agenda Items as presented:

- A. Approve Minutes – August 25, 2008 SAM Board Meeting
- B. Receive and File Manager’s Monthly Report for June 2008
  - a. Monthly Flow Report
  - b. Financial Statements
  - c. Monthly NPDES Permit Data
  - d. Collection System Data
  - e. Wet Weather Flow Management Program Grant Opportunities
  - f. Recycled Water Program Grant Opportunities
- C. Approve Disbursements – July 2008

Harvey/Woren/8 Ayes/0 Noes. The motion passed.

**Consent Agenda Item D – Authorize Manager to Replace 4 Roll Up Doors**

Following a brief discussion, Director Woren moved and Director Boyd seconded the motion to Authorize Manager to replace 4 Roll Up Doors.

Woren/Boyd/8 Ayes/0 Noes. The motion passed.

## **5. OLD BUSINESS**

### **5A. Discuss and Possibly Take Action on Recycled Water**

Manager Foley presented the staff report on recycled water. Director Muller moved and Director Harvey seconded the motion for SAM to form a committee with staff to work with CCWD's committee regarding recycled water. Director Harvey rescinded his second and Director Fraser seconded the motion. A vote was taken, 4 Ayes, 4 Noes. The motion did not pass.

Director Boyd moved to form a committee of SAM members only, consisting of one member from each member agency and Director Woren seconded the motion.

Boyd/Woren/8 Ayes/0 Noes. The motion passed

The committee members consist of Marina Fraser (HMB), Scott Boyd (MWSD), and Ric Lohman (GSD).

### **5B. Receive and File Progress Report on Recycled Water Study**

Manager Foley presented the staff report to receive and file progress report on the recycled water study. He asked the Board to consider moving Task 3, Public Outreach of the SAM Recycled Water Project, to the first quarter of 2009. The Chair directed staff to move Task 3 Public Outreach to 2009. Manager Foley introduced Tanya Yurovsky of SRT Consultants. Ms. Yurovsky discussed the process of how each filtration technology works (Sand/Cloth Media Filtration, Microfiltration and Reverse Osmosis), the timeline and cash flow assumptions (phase one only), and the next steps to move forward with the project. A discussion ensued. Director Fraser requested staff to discuss with Counsel a recycled water user agreement document plan. Following discussion, no Board action was taken.

### **5C. Receive Report from Wet Weather Flow Management Program Committee**

Manager Foley presented the staff report on the Wet Weather Flow Management Program (WWFMP). He discussed the City of Half Moon Bay's response letter to the IPS improvement project. A discussion ensued. Following the discussion, Director Fraser recognized Rick Mao, Interim Public Works Director for the City of Half Moon Bay, to address the Board regarding the response letter to the two member agencies (MWSD, GSD) regarding the IPS improvement project. A discussion ensued. Following discussion, no Board action was taken.

### **5D. Conduct Public Hearing on Proposed Non-Domestic Waste Source Control Program (NDWSCP) Fee Schedule for FY 2008-09**

Director Fraser opened the hearing on the Proposed Non-Domestic Waste Water Control Program (NDWSCP) Fee Schedule for FY 2008-09. Manager Foley presented the Manager's and Secretary's statements to the Board. Director Woren requested that staff report to the Board on the status of NDWSCP inspections. Director Fraser closed the hearing. Director Woren

moved and Director Boyd seconded the motion to close the hearing for the NDWSCP public hearing.

Woren/Boyd/8Ayes/0Noes. The motion passed.

**5E. Adopt Resolution No. 6-2008, Establishing Schedule of Fees for use in Conjunction with NDWSCP for FY 2008-09**

Director Woren moved and Director Lohman seconded the motion to adopt Resolution 6-2008, Establishing Schedule of Fees for use in Conjunction with NDWSCP for FY 2008-09.

Woren/Lohman/8Ayes/0Noes. The motion passed.

**6. NEW BUSINESS**

**6A. Adopt SAM Resolution No. 7-2008, Reaffirming the Investment Policy and Guidelines**

Manager Foley reviewed the staff report to Adopt Resolution No. 7-2008, Reaffirming the Investment Policy and Guidelines. Following discussion, Director Lohman moved and Director Harvey seconded the motion to adopt Resolution No. 7-2008, Reaffirming the Investment Policy and Guidelines.

Lohman/Harvey/8 Ayes/0 Noes. The motion passed.

**6B. Discuss and Possibly Take Action on SAM Board Meeting Recordings – Audio**

Manager Foley discussed audio recordings of the SAM Board meetings now being available on the SAM website. The Board requested that staff move forward by working out all irregularities with the recording so they can be available to the public via the website.

**6C. Discuss and Possibly Take Action on SAM Board Meeting Recordings - Video**

Manager Foley reported on and discussed the three alternatives to televising the SAM Board meetings. A discussion followed. After the discussion, Darin Boville from the Montara Fog website addressed the Board with information on the services he can provide for videotaping of the SAM Board meetings. The Board thanked him for his presentation. Connie Malach from MCTV also addressed the Board on the services she can provide for videotaping of the SAM Board meetings. Following a discussion on services provided by both Darin Boville and Connie Malach, the Board directed staff to bring a Request for Proposals on this matter back to the Board.

**7. MANAGERS INFORMATIONAL REPORT**

Manager Foley reviewed and discussed the various topics in the Managers Informational Report. He informed the Board that SAM has received the GFOA Certificate of Achievement Award for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for the Fiscal year ended June 30, 2007, for the fourth consecutive year. Paul Perkovic addressed the Board and expressed his concerns regarding issues with discharge going into the Pillar Point Harbor. Following discussion, no Board action was taken.

**8. ATTORNEY'S REPORT - NONE**

**9. DIRECTORS' REPORT**

Director Muller reported to the Board that October 4<sup>th</sup> thru the 11<sup>th</sup> is "No Drugs Down the Drain" week. He informed the Board that the City of San Francisco was honored and received a Pollution Prevention award for their excellence in bio fuel collections. Director Muller requested that staff present an update on the reissuance of the Nurseryman's Exchange NDWSCP permit.

**10. TOPICS FOR FUTURE DISCUSSION - NONE**

**11. PUBLIC COMMENT/ORAL COMMUNICATION - NONE**

**12. ADJOURNMENT**

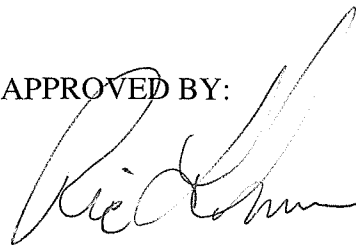
The meeting was adjourned at 10:00 P.M., to the regular SAM Board meeting scheduled for October 27, 2008.

Respectfully submitted,



Recording Secretary  
Susan Turbay

APPROVED BY:



BOARD SECRETARY