

**MINUTES
SAM SPECIAL BOARD MEETING
MARCH 9, 2009**

1. **CALL TO ORDER:** Vice-Chair Fraser called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

2. **ROLL CALL:** Present: Muller, Harvey, Fraser, Lohman, Woren, Boyd
Absent: None
Alternate: None

ATTENDANCE: Manager Foley, Tech. Svcs. Supv. Pullin, Supv. Admin. Svcs. Tracy, Recording Secretary Turbay, John Parsons.

3. **PUBLIC COMMENT / ORAL COMMUNICATION** - None

4. **BUDGET WORKSHOP**

A. SAM Comprehensive Budget Fiscal Year 2009-10

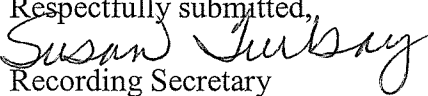
Manager Foley introduced John Parsons of Parsons Accounting and Financial Consulting, Inc. who along with staff was available to answer any questions the Board may have regarding the SAM Draft FY2009-10 Budget. Manager Foley presented an overview of the SAM FY2009-10 Draft Budget. Directors and staff discussed the general (Operating) and project (Capital) budgets, including the Wet Weather Flow Management Project and the Recycled Water Project. The Board reviewed reasons for the increases, including construction to the wet weather storage facility, recycled water project, back-up main breaker, digester exhaust fan, salary and benefits, IPS/pump station maintenance, property and liability insurance, installment of plant maintenance software, and various costs, such as chemicals, instrumentation repair, overtime, plant equipment, maintenance, lab analysis, technical, consulting, engineer and professional fees. Manager Foley explained the first draft of the SAM FY2009-10 Draft Budget represented an estimated 1% decrease in the Operating budget with no reduction to services, and a 29.3% increase to the capital portion of the Budget due to the Wet Weather Flow Management project and the Recycled Water project. Board members and staff discussed these projects further.

B. Conclusion/Next Steps


Following discussion, Director Boyd requested that, if at all possible, the cash flow of the WWFMP be scheduled to reduce FY2009-10 impacts. Director Harvey suggested that the system flow monitoring costs be shared by all member agencies as the conclusions benefitted all member agencies. Director Woren requested a comparison of flows from year to year, similar to the monthly flow report. Director Boyd requested that a presentation related to the pilot facilities project for recycled water be considered for the next regular SAM Board meeting. Director Woren also requested a copy of the IS/MND comments received be sent to all of the SAM Board members. Manager Foley thanked John Parsons for his firm's invaluable contribution to the SAM Draft FY 2009-10 Budget.

5. **ADJOURNMENT**

The meeting was adjourned at 8:15 p.m., to the regular SAM Board meeting scheduled for March 23, 2009 at 7:15 p.m.

Respectfully submitted,

Recording Secretary
Susan Turbay

APPROVED BY:

BOARD SECRETARY

Secretary Pro Tem 3/23/09