

MINUTES
SAM REGULAR BOARD MEETING
April 27, 2009

1. CALL TO ORDER: Vice-Chair Fraser called the meeting to order at 7:02 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Fraser, Woren, Muller, Lohman, Harvey, Boyd
Absent: None
Alternate Present: None

STAFF PRESENT: Manager Foley, General Counsel Copeland, Tech. Svcs. Supv. Pullin, Recording Secretary Turbay

2. PUBLIC COMMENT/ ORAL COMMUNICATION

Director Woren advised that the 10th Anniversary Snapshot Day will be held Saturday, May 2, 2009, from 9 a.m. to 3 p.m. and volunteers are welcome and still needed. Director Lohman announced that Thursday, May 7, 2009, 7:00 p.m., at the Ted Adcock Community Center, the Coastside Land Trust is presenting the Coastal Water Sustainability film Flow, and will include a panel to discuss local water concerns. Manager Foley announced the California Special Districts Association (CSDA) meeting will be held on Tuesday, May 5, 2009 in San Carlos. He also announced the CWEA meeting on Thursday, May 21, 2009 at the Half Moon Bay Brewing Company, in Princeton, with guest speaker, City of Half Moon Bay Mayor, John Muller.

3. CLOSED SESSION – NONE

4. CONSENT AGENDA

Director Woren moved and Director Lohman seconded the motion to approve the following Consent Agenda Items as presented.

- A. Approve Minutes – March 23, 2009 SAM Board Meeting
 - B. Receive and File Manager's Monthly Report for March 2009, including:
 - a. Monthly Flow Report
 - b. Financial Statements
 - c. Monthly NPDES Permit Data
 - d. Collection System Data
 - e. Wet Weather Flow Management Program Grant Opportunities
 - f. Recycled Water Program Grant Opportunities
 - C. Approve Disbursements – April 2009
 - a. Disbursements for April 2009
 - D. Authorize Manager to Install Quick-Connect for Plant Generator
- Woren/Lohman/8 Ayes/0 Noes. The motion passed.

5. OLD BUSINESS

5A. Receive Report from Recycled Water Committee (RWC)/Discuss and Possibly Take Action on Committee Meeting Agenda Items

Manager Foley reviewed the RWC meeting agenda items held earlier in the evening.

- a. Review and Possibly Recommend Taking Action on Memo from General Counsel on Water Recycling Act of 1991

General Counsel Copeland reported to the Committee regarding whether there were any obligations to SAM as a result of the letter presented to SAM from Bruce Russell, CEO of Kenmark Construction. General Counsel Copeland stated that the letter does not require SAM to take any action at this time.

- b. Review and Possibly Recommend Taking Action on Discussion Draft Agreement Concerning Delegation of Responsibility to Provide Recycled Water

General Counsel Copeland reviewed for the Committee the draft of the delegation agreement that he created. Director Boyd suggested that item F and item 5 (Limitation to Volume) be pulled, re-word items 6 (Monitoring) and 7 (Reporting), which are both attached to item 5, and then have the SAM Manager discuss the delegation agreement draft with CCWD Manager, David Dickson.

Director Lohman directed staff to add an item to the next Recycled Water Committee agenda allowing the discussion of ideas for Phase II of the Recycled Water project.

- c. Review and Possible Recommend Action on Letter from CCWD to SAM

Manager Foley provided to the Committee a letter dated April 9, 2009, from CCWD General Manager, Dave Dickson, assuring SAM that the CCWD Board has not discussed litigation against SAM.

- d. Discuss Recycled Water Topics and possibly Recommend Future Action

Manager Foley reported to the Committee on his meeting with Tony Pullin, Tanya Yurovsky of SRT Consultants, and Michael Williams and Ted Peterson of Kenmark Construction, Inc. Mr. Williams and Mr. Peterson conveyed their desire to learn more about SAM's Recycled Water project and their concerns about pipe capacity and peak demands. The design of the recycled water facility was also discussed.

Manager Foley informed the Committee of CA Senate Bill SB 565 regarding ocean dischargers and recycled water programs. This bill requires that 50% of the current volume of wastewater now discharged into the ocean, be recycled by 2030.

Tanya Yurovsky reviewed the applications that have been submitted for grants pertaining to the recycled water project. She informed the committee that she has submitted another recycled water project application to the Bay Area Council.

5B. Discuss and Possibly Take Action on Recycled Water

Manager Foley did not have anything new to report on recycled water.

5C. Receive Presentation by Clean Filtration Technologies on Recycled Water Pilot Testing

Manager Foley introduced Jerry Breen, Director of Technical Services for Clean Filtration Technologies, Inc. (CFT) and John Mallard, CEO, who joined the SAM Board meeting via conference call. Mr. Breen and Mr. Mallard presented to the Board the Title 22, Water Reuse & Recycling Water Analysis from samples taken from the SAM plant. This presentation reviewed the California Title 22 wastewater recycle standards and testing requirements, the testing plan, the test results from ETS Labs for treated water and metals, a test summary, conclusions, and the next steps for CFT to present a detailed pilot plant proposal for the May SAM Board meeting. Following the presentation, a discussion ensued. Mr. Mallard answered questions from the Board and Vice-Chair Fraser thanked Mr. Mallard and Mr. Breen for their presentation. No Board Action was taken.

5D. Adopt a Resolution Approving the Sewer Authority Mid-Coastside Recycled Water Project, Phase I, and Adopting a Budget Related Thereto

Manager Foley presented the staff report to Adopt a Resolution Approving the Sewer Authority Mid-Coastside Recycled Water Project, Phase I, and Adopting a Budget Related Thereto. Director Woren reminded everyone that the money is a loan from the member agencies and when the project is in full operation, it will be repaid from moneys collected from the recipients of the recycled water. Bob Ptacek, resident of Montara, commented to the Board that this project is funded by the rate payers so it should not be an interest free loan and he would like to see an interest rate associated with the pay back of the loan. Following discussion, Director Muller moved and Director Boyd seconded the motion to adopt Resolution No. 2-2009, A Approving the Sewer Authority Mid-Coastside Recycled Water Project, Phase I, and Adopting a Budget Related Thereto.

A discussion ensued. Director Harvey requested that the motion be amended to add compilation of interest for Phase I. No action was taken on this motion.

Manager Foley provided the Board with a revised resolution. He informed the Board that the phrase "is hereby approved" was left out of the document included in the agenda pack. Director Muller moved and Director Boyd seconded the motion to adopt the revised Resolution No. 2-2009, A Resolution Approving the Sewer Authority Mid-Coastside Recycled Water Project, Phase I, and Adopting a Budget Related Thereto.

Muller/Boyd/8 Ayes/0 Noes. The motion passed.

5E. Wet Weather Flow Management Program (WWFMP) Project Committee

- a. Receive Report and Possibly Take Action on WWFMP Committee Meetings and Activities

Director Woren informed the Board that GSD has received all approvals needed for WWFMP. He also stated that the purchase of the Burnham Strip property is still a work in progress. Bob Ptacek, Treasurer

of the Montara Water and Sanitary District, addressed the Board and expressed his concern that the full cost of the project is not included, and that this is strictly for the benefit of the rate payers to accommodate treatment and holding off on Wet Weather Flow. He also stated that, if there are any additional parties who benefit from the project, these additional benefitting parties, and not the rate payers need to pay for the benefits they receive from the WWFMP.

Director Harvey requested an update on grants for the program. Manager Foley informed the Board that SAM received a letter from Congressman Anna Eshoo advising SAM that the request for the WWFMP funding has been submitted and it could take until October 2009 before hearing if the federal funding for this project will be granted. Tanya Yurvosky also gave an overview of the three outstanding requests for funding and that the project could be covered in total if they are all granted.

Manager Foley informed the Board that all concerns of CalTrans regarding the IS/MND were addressed by consultants from ESA, SRT, and SAM staff via conference call on April 14, 2009

b. Adopt a Resolution Approving the Sewer Authority Mid-Coastside Wet Weather Flow Management Project and Adopting a Budget Related Thereto.

Manager Foley presented the staff report to adopt Resolution No. 3-2009, A Resolution Approving the Sewer Authority Mid-Coastside Wet Weather Flow Management Project and Adopting a Budget Related Thereto. He informed the Board that the two participating member agencies have approved the project and budget. The total project cost is estimated at \$1,540,000.00 and does not include land acquisition. Director Boyd moved and Director Woren seconded the motion to adopt Resolution No. 3-2009, A Resolution Approving the Sewer Authority Mid-Coastside Wet Weather Flow Management Program Project and Adopting a Budget Related Thereto. Boyd/Woren/4 Ayes/0 Noes. The motion passed.

5F. Authorize Manager to Approve MCTV Contract

Manager Foley presented the staff report to authorize Manager to approve the contract with MCTV. He stated that MCTV has provided SAM with a letter which addressed some of the concerns expressed at the March 23, 2009 SAM Board meeting, and that MCTV had also provided substitute language for item 8 of the proposed contract. Director Harvey addressed the comments he made on the audio quality of a previously recorded SAM Board meeting. A discussion ensued. Ms. Malach suggested a microphone system might enhance the quality of the audio. SAM staff stated that it was already considering an audio system for the Board meetings.

Michael Day of MCTV addressed the Board and discussed the changes to paragraph 8 of the proposed contract, and commented on the suggestion to re-bid the project. Vice-Chair Fraser thanked Mr. Day for his comments. Following discussion, Director Muller moved and Director Fraser seconded the motion to authorize Manager to approve the contract with MCTV. Muller/Fraser/4 Ayes/4 Noes. The motion did not pass.

5G. Discuss and Possibly Take Action on SAM Board Meeting Frequency

5G. Discuss and Possibly Take Action on SAM Board Meeting Frequency

Board members discussed the reasons for and the possibility of increasing the frequency of SAM Board meetings. Following discussion, no Board action was taken.

5H. Authorize Manager to Procure Facilitator/Mediation Services

Manager Foley requested this agenda item be removed from the agenda.

6. NEW BUSINESS - NONE

7. MANAGERS INFORMATIONAL REPORT

Manager Foley informed the Board that the SAM FY2009-10 Budget is in the process of being revised and will be re-submitted to the Member Agencies for adoption by resolution. Bob Ptacek, Treasurer, Montara Water and Sanitary District, addressed the Board and suggested that the next revision of the SAM FY2009-10 Budget be submitted to the Treasurers of the Member Agencies.

8. ATTORNEY'S REPORT – NONE

9. DIRECTORS' REPORT

Director Boyd discussed his concerns regarding adequate supply of the SAM plant's disinfection chemical (sodium hypochlorite) in light of the potential H1-N1 flu pandemic. No Board action was taken.

10. TOPICS FOR FUTURE DISCUSSION - NONE

11. PUBLIC COMMENT/ORAL COMMUNICATION – NONE

12. ADJOURNMENT

The meeting was adjourned at 9:11 P.M., to a the regular SAM Board meeting, scheduled for May 26, 2009 at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,

Susan Turbay

Recording Secretary
Susan Turbay

APPROVED BY:

[Signature]

BOARD SECRETARY