

MINUTES
SAM REGULAR BOARD MEETING
July 27, 2009

1. CALL TO ORDER: Vice-Chair Fraser called the meeting to order at 7:10 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA.

ROLL CALL: Present: Fraser, Woren, Muller, Lohman, Harvey, Boyd
Absent: None
Alternate Present: None

STAFF PRESENT: Manager Foley, General Counsel Copeland, Technical Svcs. Supv. Pullin, Supv. of Admin. Svcs. Tracy, Recording Secretary Turbay

2. PUBLIC COMMENT/ ORAL COMMUNICATION - NONE

3. CLOSED SESSION – Conference with Labor Negotiators – Government Code 54957.6: SAM Manager and Austris Rungis; International Union of Operating Engineers, Stationary Engineers, Local 39

At 7:04 P.M., Vice-Chair Fraser announced that the Board would go into Closed Session for the purpose of discussing Agenda Item 3 – Conference with Labor Negotiators – Government Code 54957.6: SAM Manager and Austris Rungis; International Union of Operating Engineers, Stationary Engineers, Local 39.

The Board came out of Closed Session at 7:23 P.M. Vice-Chair Fraser called the Regular SAM Board Meeting to order and reported that direction was given to the Boards negotiators during Closed Session.

4. CONSENT AGENDA

Director Lohman moved and Director Boyd seconded the motion to approve the following consent agenda items as presented:

- A. Approve Minutes – June 22, 2009 SAM Board Meeting
 - B. Receive and File Manager’s Monthly Report for June 2009, including:
 - a. Monthly Flow Report
 - b. Financial Statements
 - c. Monthly NPDES Permit Data
 - d. Collection System Data
 - e. Wet Weather Flow Management Program Grant Opportunities
 - f. Recycled Water Program Grant Opportunities
 - C. Approve Disbursements – July 2009
 - a. Disbursements for July 2009
 - D. Receive Funding Agreement Interest Schedule as of June 30, 2009
 - E. Authorize Manager to Purchase Breaker from Eaton Electric
- Lohman/Boyd/8 Ayes/0 Noes. The motion passed.

Paul Perkovic, President of the Montara Water and Sanitary District addressed the SAM Board and congratulated SAM Manager and staff for low expenditures in the FY 08-09 Budget, which passes savings onto SAM's Member Agencies.

5. OLD BUSINESS

5A. Receive Report from Recycled Water Committee/Discuss and Possibly Take Action on Committee Meeting Agenda Items

Manager Foley reviewed the RWC meeting agenda items held earlier in the evening.

a. Receive and File Recycled Water Articles

Manager Foley did not have anything new to report on recycled water articles.

b. Adopt Resolution 7-2009, A Resolution Approving the Sewer Authority Mid-Coastside Recycled Water Pilot Treatment Plant Rental Project and Adopting a Budget Related Thereto

Manager Foley presented the staff report to adopt Resolution 7-2009, A Resolution Approving the Sewer Authority Mid-Coastside Recycled Water Pilot Treatment Plant Rental Project and Adopt a Budget Related Thereto. He informed the Board that the three member agencies have approved the project and budget, and that he was recommending that the Board adopt the resolution approving the project and budget. He also notified the Board that Clean Filtration Technologies (CFT) is ready to deliver the pilot treatment plant, refurbished with new hollow fiber filters, and expects to set it up ahead of schedule - within 30 days the project will be up and producing recycled water.

Bob Ptacek, Treasurer of the Montara Water and Sanitary District, addressed the Board with his concerns regarding the cost of a project that proves something that doesn't need to be proven. The Chair thanked Mr. Ptacek for his comments.

The Committee members discussed the training opportunity of running the plant for operators, the opportunities for outreach to growers to see what array of plants will work with the recycled water, the costs of building a large-scale recycled water plant, a three month trial period in which different types of recycled water testing can be done, onsite testing, cutting down on costs, reducing the risk of building a recycled water plant before the customers are identified, and the Board's review on the outcome of the onsite testing after the three month period. Director Fraser expressed an interest in limiting the pilot test to a maximum of three months. Following discussion, no action was taken.

Director Lohman moved and Director Boyd seconded the motion to adopt Resolution 7-2009, a Resolution Approving the Sewer Authority Mid-Coastside Recycled Water Pilot Treatment Plant Rental Project and Adopting a Budget Thereto.

Lohman/Boyd/8 Ayes/0 Noes. The motion passed and the resolution was adopted.

c. Authorize the SAM Manager to Sign Agreement with Clean Filtration Technologies, Inc.

Vice-Chair Fraser recommended to the Board that the pilot treatment plant rental be used for not more than 3 months. The Board discussed a two month review of the project, a series of tests and a line-up of protocols to be drawn up ahead of time.

Jimmy Benjamin, member of the public, addressed the Board. He inquired as to the need for an initial CEQA study prior to the pilot plant installation, and a clear definition of the location for the pilot plant. He also informed the Board of his support for the project. Vice-Chair Fraser thanked Mr. Benjamin for his comments.

Tanya Yurovsky of SRT Consultants addressed the Board and Mr. Benjamin with answers to his concerns. She stated that this project is exempt from CEQA as this is a test project. She also assured Mr. Benjamin there would be no odor, bright lights or noise from the pilot treatment plant.

A discussion ensued. Following discussion, Director Boyd moved and Director Harvey seconded the motion to authorize the SAM manager to sign an agreement with Clean Filtration Technologies, Inc with Board review in two months.

Boyd/Harvey/8 Ayes/0 Noes. The motion passed.

d. Receive Update on Recycled Water Project

Tanya Yurovsky, of SRT Consultants, reviewed the progress of the Recycled Water Project. She summarized the project, phases 1 and 2, and the new information obtained from Ocean Colony Partners regarding flow and storage. She also informed the Committee that the State Water Resources Control Board has approved a general permit. A discussion followed regarding permit process, getting the Minutes of the SAM RWC meetings to CCWD, timing restrictions for the larger recycled water plant process if it is approved faster than expected, and researching other recycled water facilities for design ideas. Tanya reviewed the likely permits needed to move forward with the project. She also reported that SAM has received and signed the planning study grant funding agreement from the State Board and she reviewed the schedule with the SAM Board. Vice Chair Fraser thanked Tanya for her update.

Paul Perkovic, President of the Montara Water and Sanitary District, addressed the Board stating that it described the benefits of the projects very well. He also stated his concerns regarding one value in SRT's report to the Board, in that the last sentence on page 1 of the report should read, "SFPUC currently supplies 90 percent of the CCWD water," not "80 percent" as it currently states.

e. Receive Summary Of and Discuss Alternatives for Recycled Water Project - Phase 2 –Storage

Manager Foley reported to the Board on his meeting with the Farm Bureau and Paul Ringwold of the Post regarding possible storage. Manager Foley will report back to the Board when he has more information.

5B. Wet Weather Flow Management Program (WWFMP) Project Committee

a. Update on SAM Coordination with Granada Sanitary District Concerning the Purchase of the Burnham Strip

Manager Foley reviewed the Granada Sanitary District's purchase of the property known as the Burnham Strip, and the grant application to the Bay Area Council Economic Institute (Council). He advised the first phase of the grant application has been successful and has been forwarded to the California Business, Transportation & Housing Agency. He also commented that the Board will be informed when more information on the status of the grant becomes available.

Director Boyd congratulated the Granada Sanitary District on its progress on the purchase of the Burnham Strip property. A discussion ensued. Following discussion, Tanya Yurovsky of SRT Consultants reviewed the WWFMP timeline. No Board action was taken.

5C. Update on AB1234 Compliance Records

Manager Foley stated that all SAM Board members are in compliance with AB1234 compliance records. No Board action was taken.

6. NEW BUSINESS

6A. Adopt Resolution 8-2009, A Resolution Adopting Policy Regarding the Distribution of Recycled Water

Vice-Chair Fraser advised that Agenda Item 6A – Adopt Resolution 8-2009 be held to the next SAM Board meeting Agenda.

6B. Review and Approve RFP for Financial Consulting Services

Manager Foley reviewed the staff report to review and approve RFP for financial consulting services. A discussion ensued. Following discussion, it was requested that staff refresh the Board on the SAM Reserve Fund policy at an upcoming Board meeting.

Paul Perkovic, President of the Montara Water and Sanitary District, addressed the Board with his concern regarding the RFP as presented. He stated that he has been very happy with what he sees from SAM accounting system. Vice-Chair Fraser thanked Mr. Perkovic for his comments.

Bob Ptacek, Treasurer of the Montara Water and Sanitary District, commented that parts of the proposal are adequate and should be done; others not. Vice-Chair Fraser thanked Mr. Ptacek for his comments.

Katherine Slater-Carter, Director, Montara Water and Sanitary District, suggested a written understanding of the SAM budget process and what change is being considered. Vice-Chair Fraser thanked Ms. Slater-Carter for her comments.

Following discussion, Manager Foley advised that, as recommended by the SAM Board, he will review the existing reserve policy, consult with SAM's Treasurer, Director Lohman, regarding the RFP, and bring the RFP back to the Board at the next Board meeting for its review and approval.

6C. Review and Approve Clean Water Monitor Spring/Summer SAM Newsletter

Manager Foley presented the draft of the Clean Water Monitor Spring/Summer SAM newsletter. Board members suggested an explanation to the article on the front page of the newsletter explaining what happens and why it is illegal to connect downspouts to house laterals; the possibility of articles in the next issue regarding SAM's recycled water and wet weather flow management projects; and the possibility of an article regarding wipes being flushed. Manager Foley informed the Board that their suggestions could be incorporated into the next issue. A discussion regarding the cost difference between printing and posting the newsletter ensued. Following discussion, staff advised it would bring a cost breakdown to the next SAM Board meeting.

6D. Adopt resolution No. 9-2009, A Resolution Approving the Final Sanitary Sewer System Management Plan (SSMP) As Required by the State Water Resources Control Board Order 2006-003-DWQ "Statewide General Waste Discharge Requirements for Sanitary Sewer Systems"

Vice-Chair Fraser moved and Director Boyd seconded the motion to approve Resolution No. 9-2009, a Resolution Approving the Final Sanitary Sewer System Management Plan (SSMP) As Required by the State Water Resources Control Board Order 2006-003-DWQ "Statewide General Waste Discharge Requirements for Sanitary Sewer Systems."

Fraser/Boyd/8 Ayes/0 Noes. The motion passed and the resolution adopted.

7. MANAGERS INFORMATIONAL REPORT

Manager Foley informed the Board that the SAM staff has been working with the City of Half Moon Bay on their flow meter and it is SAM's objective to become an integral part of the City's flow meter installation and operation.

8. ATTORNEY'S REPORT

General Counsel Copeland discussed the impact on local agencies of the budget adopted by the State. Following discussion, no Board action was taken.

9. DIRECTORS' REPORT

Director Boyd reported that he met with Chris Mickelsen, President of CCWD, and discussed a variety of issues related to recycled water.

10. TOPICS FOR FUTURE DISCUSSION - NONE

11. PUBLIC COMMENT/ORAL COMMUNICATION – NONE

12. ADJOURNMENT

The meeting was adjourned at 8:51 P.M., to the regular Board meeting, scheduled for August 24, 2009, at the SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019.

Respectfully submitted,

Susan Turbay

Recording Secretary
Susan Turbay

APPROVED BY:

[Handwritten Signature]

BOARD SECRETARY